

## April 23, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:37 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams

Also present were: Village Clerk Christina Reiser, Deputy Clerk Ruby Mendez, Treasurer Kelly Hensley, Village Attorney Scott Puma

### Establishment of quorum

#### Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Koval to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

#### Public comments:

Mayor Daley began with a statement regarding the public comments process and also shared some information relating to the comments about to be made regarding the Northbrook Sports Club property. Dr. James O'Malley shared information on how he noticed some work being done on a wetland near his home which raised questions and led him to bring it to the attention of the Village of Hainesville and other authorities. Susan Pribyl then spoke on the drainage of a wetland area at Northbrook Sports Club being completed without permission and proper permits and would have hoped fines and penalties would have been applied. Gloria Charlan with the Environmental Committee with Manitou Creek Drainage District shared concerns as to why Northbrook Sports Club chose to proceed with unpermitted work violating the Watershed Development Ordinance. Grant Benjamin, a volunteer with the Manitou Creek Alliance has reviewed the restoration plan for the property, but would like to know the Village of Hainesville's plan is for assessing penalties to the Northbrook Sports Club. Relating to the proposed budget, resident Barbara Jersey shared a letter with the Board with some items for consideration to increase financial commitment to Cranberry Lake that are referenced in agenda items 7b-7i. Mayor Daley addressed all those that spoke relating to the Northbrook Sports Club situation thanking them for bringing it to his attention. He further explained that until the Jurisdictional Determination comes through, the Village has no authority in the matter.

#### Consent Agenda

1. Approval of the March 26, 2024 Planning and Zoning Commission Public Hearing Minutes
2. Approval of the March 26, 2024 Regular Board Meeting Minutes
3. Approval of the March 2024 Financial Statements
4. Approval of the April 23, 2024 Bills Payable for \$171,812.07

Trustee George Duberstein moved, seconded by Trustee Koval to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

## **Reports and Communications from Mayor and other Officers:**

### **Finance**

Treasurer Hensley shared that the audit for fiscal year 2024 has been scheduled, it will be split into 2 months, 1 week per month, the first being June 24<sup>th</sup> and the second being August 5<sup>th</sup>. All other items under Business.

### **Great Age Club**

Trustee Georgeann Duberstein shared that there will be a Financial Advisor speaking at their next meeting, May 2<sup>nd</sup>.

### **SWALCO**

Trustee Georgeann Duberstein informed everyone that the second week of May is International Compost Week. We are one of just a few communities that are participating in composting events. May 11<sup>th</sup> is the Free Compost Giveaway here at the Village Hall.

### **Civil War**

Trustee George Duberstein reported that the planning for the event will begin in May.

### **Clerk**

In an effort to work on the administrative rights for our Facebook page, we have encountered some complications resulting in no access to the page at this time. For now a new page has been created and is operational. We are working to regain access to the original page, but if that is unsuccessful we will send out information to all residents for the new page.

### **Mayor**

Mayor's report is in the packet. He did announce that Grayslake/Hainesville Police Chief Perlini will be retiring in August. Deputy Chief Jeff Myra has officially been appointed as the new Chief. The Mayor has reached out to invite Chief Perlini to our July meeting to congratulate and thank him.

### **Public Works**

Public Works Superintendent Tim Seiler's report is in the packet.

### **Ad Hoc**

A new committee has been formed, nothing to report at this time but information will be available at the next meeting.

### **Business**

**Approval of the Appropriation Ordinance Fiscal Year 2024-2025** Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. Ord# 24-4-361

**Approval of the Budget Fiscal Year May 2024-April 2025** Trustee Kriese moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

**Approval of the Estimate of Revenue Fiscal Year May 2024-April 2025** Trustee George Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

**Approval of a Resolution for Improvement Under the Illinois Highway Code MFT for \$148,982.10.** This is a budgeted item for road repaving and repair. Trustee Kriese moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. There was a discussion on the Village's plan for the timing of the road work. R24-4-175

**Approval of a Resolution for Improvement Under the Illinois Highway Code RBI for \$81,017.90.** This budgeted amount rounds out the road repaving and repair. Trustee Koval moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. R24-4-176

**A Motion to Award the 2024 Road Resurfacing Program MFT – To Peter Bake & Son Co. for \$208,487.60.** We received 4 bids, this was the lowest qualified bid. Trustee Kriese moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

**A Motion to Approve the Following Contracts: Each of these contracts are included in the just approved budget and therefore are not listed as separate motions.**

- A. Corrective Asphalt Materials – Quote dated February 6, 2024 - \$14,179.50 – Apply 10,350 SY Rejuvenating Agent to asphalt per plan
- B. David M. Eubanks – Quote dated May 1, 2024 - \$4,965.00 – Gathering Place Ecological Services
- C. David M. Eubanks – Quote dated May 1, 2024 - \$3,000.00 – Village Pond Shoreline Maintenance (next to VH)
- D. David M. Eubanks – Quote dated May 1, 2024 - \$10,000.00 – Cranberry Lake Ecological Services
- E. David M. Eubanks – Quote dated May 1, 2024 - \$6,920.00 – Ornamental Planting Maintenance., VH, Signs on Route 120 & Cranberry Lake Dr. Entrances
- F. David M. Eubanks – Quote dated May 1, 2024 - \$5,965.00 – Hainesville Ornamental Planting Maintenance at Tall Oak Dr, E. Big Horn and Deer Point Dr.
- G. David M. Eubanks – Quote dated May 1, 2024 - \$7,255.00 – Cranberry Lake Dr. Center Medians Install and Maintenance.
- H. David M. Eubanks – Quote dated May 1, 2024 - \$19,750.00 – Hainesville Meadow Restoration 4.75 Acre Project
- I. David M. Eubanks – Quote dated May 1, 2024 - \$2,400.00 – Hainesville Washington St Sign garden
- J. Gewalt Hamilton – Quote dated January 31, 2024 - \$1,330.00 monthly fee – Hainesville GIS Services FY25
- K. Gewalt Hamilton – Quote dated March 13, 2024 - \$17,300.00 - Engineering Services Agreement for FY25 Road Program Paving Improvement Plan

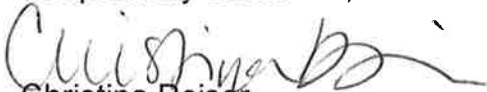
- L. Gewalt Hamilton – Quote dated March 28, 2024 - \$9,300.00 – Engineering Services for Year 22 MS4 Compliance
- M. Hard Rock Concrete Cutters, Inc – Quote dated January 31, 2024 – \$1,520.00 - Survey 6 miles of Sidewalks
- N. ILM – Quote dated November 10, 2023 – \$18,040.00 - 2024 Channel Maintenance (Biennial) wetlands at Deer Point Dr., Deer Lake Dr., Big Horn/Elk Court and North of Ballpark
- O. Rush Power Systems, LLC – Proposal dated January 10, 2024 - \$6,434.00 – Generators at Village Hall, Public Works and 2 at Well Houses, Preventative maintenance performed twice during the fiscal year
- P. Rush Power Systems, LLC – Proposal dated January 10, 2024 - \$1,730.58 – Cranberry Lake Well House generator repair

Trustee George Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee Koval to adjourn the April 23, 2024 All in favor; motion carried.

The April 23, 2024 Regular Board Meeting adjourned at 7:12 p.m.

Respectfully submitted,

  
Christina Reiser  
Village Clerk

## Mayor's Report for April 23, 2024

- 1) We were notified today that we were not chosen to receive the \$80,000 Morton Arboretum Tree Grant. Despite that, we still have tree purchases in the budget. However, we will not be planting any trees until the fall due to the cicada invasion predicted for this summer. Young trees can sustain major and often fatal damage from a cicada infestation.
- 2) The Northbrook Sports Club drainage ditch situation is still unresolved. The Army Corps still has not provided a Jurisdictional Determination and until they do, no entity has jurisdiction over the repair plan. This means that neither the Village nor the County can take any official action until the JD is issued.
- 3) As was mentioned in the Public Works Superintendent's report, we had a water leak in one of the valve vaults. We have approximately 125 of these valves throughout the Village and each is 30-35 years old. With that in mind, I am in the early stages of formulating a long-term maintenance plan to, at a minimum, replace all the bolts that hold the valves in place.
- 4) An antique shop will be opening up in the near future in the red brick building located directly west of the Mobil Station. "Ole' Time Antiques" plans to open on June 1<sup>st</sup>.
- 5) Two months ago, it appeared as if a Honduran Restaurant was going to be developed in town. The potential owner was unable to secure financing so another one bites the dust.
- 6) The well 1 pump motor concrete base has been completed and the motor should be installed shortly.
- 7) An Ad Hoc Committee has been formed to evaluate the condition of the Cranberry Lake conservancy area (which also includes the area we refer as Hainesville Meadows). Trustees Koval and Georgeann Duberstein will co-chair the committee. They will reach out to various experts, including Dave Eubanks and our long-time partner, InterLakesManagement (ILM) for their input. In my research, regarding one part of this issue, I confirmed with Scott Puma that the Tall Oak residents who have conservancy area in their backyards, own and are responsible to maintain that portion of the yard according to the covenants. The Village is not responsible for that area.

April 17, 2024

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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**Items the Public Works Department is working on or completed since the last report:**

- Removed 1 of the 2 large dead Oak trees out back of the Village Hall. The second is still to come down with weather pending.
- Refurbished Hainesville entrance signs that were up outside Avon Township PW on Rt 134. Old sign came down from the elements late last year. We made a new post and refurbished the sign. Its ready to install the next dry spell.
- Israel and I attended a GIS asset management session that overviewed how GIS and it's maintenance scheduler, Cardio, can work together to provide maps and easy logging of any maintenance done. Gewalt's GIS team showed that we will be getting the same integration. I'm hoping that we will be able to get rid of MaintX and use this integration instead. All our town and our equipment could be backed up and maintained in 1 main location.
- Reinforcement of N Brittany Ln water edge embankment is in progress. The location is in between addresses 44 and 64. We are doing the same as ILM has done for us in rebuilding and securing the banks of the pond from eroding by laying down a water permeable textile fabric and then layering medium to large pieces of limestone over top and down to the floor of the pond.
- We had a water main valve off White Tail and Hunters Way that blew out a seal. As a result, we located 3 manholes with valves that were not either previously located, plotted on the map. K&M and John Rucker helped out heaps in addressing the valve and getting it repaired in a timely manner.
- K&M installed the 2 new ARI Air relief valves on the Lisk line. We are all very happy with the design and function of these valves. We will test them this year and find out how they do. We organized installation dates with them and the resident, inspected install, and documented the valves in our system.

**Other duties that were completed:**

- Weekly duties: dog stations, village cleanliness, flood, damage checks, garbage removal, meter changes and water related services, janitorial maintenance for office shop and trucks.
- Cleaned with wire brush, washed, and painted hose reel for jetter. Attached new piranha hose.
- Built a storage shelf in our loft area to move and store non-frequently used items.
- Hired 1 seasonal employee so far.
- Gathered information on all sidewalk conditions and trip hazards. To make a list for this summer's jobs and be able to compare to the sidewalk grades we receive this summer.
- Cleaned up and moved half our winter items to small garage. We cleaned the small garage and organized everything within.
- Food trucks are back in the swing.
- Met with and organized with Dave's Concrete to install a pier for a motor in well #1. The job took some time to get to completion and had to mediate between Dave's Concrete and Robinson to meet the requirements needed.
- Worked with Gewalt to come up with a plan for our projected Well #4 to save both space and cost to the village. Talked with on the phone and spent some time on site feeling out design and functionality.

If you have any questions or concerns, please feel free to contact me.

Best Regards,  
Tim Seiler