

August 25th, 2015 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:34 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Public Works Superintendent Jeff Gately, Village Engineer Greg Gruen, Chief Perlini and Deputy Chief Myhra

Absent: Trustee Georgeann Duberstein, Treasurer Kelly Hensley and Village Attorney Jim Rock

Establishment of quorum

Trustee Georgeann Duberstein was at the Round Lake Middle School recruiting tutors for the reading program.

Agenda Approval:

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the July 28th, 2015 Regular Board Meeting Minutes
2. A Motion to Ratify the July 2014 Bills Payable for \$112,439.28
3. A Motion to Approve the August 2015 Bills Payable for \$144,794.65

Trustee George Duberstein motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that he is trying to get a scope for next year's MFT road resurfacing project based on the 5-year plan. They are looking at doing the Sanctuary and

Settlement subdivision, which includes Big Horn Dr., Aspen Circle, Emerson Lane, Elk Court, Sanctuary Court and White Lane. He is projecting a construction cost of \$368,000. Currently, it is a favorable environment for asphalt prices. He suggested that the Village might want to consider doing Deer Point Subdivision Phase 1 & 2 which is scheduled for 2017 and the projected cost is \$443,000. Since it is only August 2015 and would like to get started on the design of this and get it into IDOT and be the first on the street come January or February and get the best prices available for the Village. Trustee Daley stated that MFT will be tapped out with next year's project and the Village won't know what will be left in MFT after that. It may be the best price but the Village may not be able to do it. Mayor Soto added that there will be more discussion in Committee of the Whole.

Greg also reported that IDOT has a project by Walgreens for a right hand turn lane at Route 120 and Hainesville Road. It will include curb, gutter and 10 foot wide asphalt path on the North side of Route 120. There is also a 4 foot sidewalk scheduled on the South side of Route 120 in front of Russo. It will stop at the project limit not the school.

Village Attorney

Village Attorney Jim Rock was not present due to being on vacation. He will be back for the September meeting.

Public Works Superintendent

Public Works Superintendent Jeff Gately gave an update on the cleanup efforts from the tornado. They are 90% done with the tree work. He described the work being done on the trees in the Village. Once that work is done they will rebuild the path with the available wood chips. Trustee Daley asked why stumps near Cranberry Lake can't be left. Jeff stated that they could leave the stumps but the trees need to be taken down. Mayor Soto added that the stumps in people's easement and the conservancy easement and parkway trees need to be taken out.

Trustee George Duberstein thanked Jeff and his crew for taking down trees in a timely manner.

Mayor Soto added that Native Restoration is doing some assessment work. Jeff added that they are trying to save what they can. Once the tree work is done and everything is cleared out they will meet with Native Restoration and assess the plant materials to see what needs to be replaced or reseeded.

Jeff added that he is getting caught up on grass cutting and daily maintenance. He thanked residents for their patience.

Police Chief

Police Chief Perlini reported that the department is hiring a police officer and the written test will be September 26 at Grayslake North High School. Applications must be in by September 11th and are on the Grayslake website.

Deputy Chief Jeff Myhra reported that there were some incidents of graffiti in Grayslake and Hainesville. It does not look gang related. There were also incidents of cars having their back windows blown out. He reminded residents to report suspicious activity.

Treasurer

Treasurer Kelly Hensley was not present.

Village Clerk

Village Clerk Kathy Metzler thanked George and Georgeann Duberstein for the pictures from the tornado which were put on the website today.

With all the damage done to homes and fences etc. from the tornado Deputy Clerk Roseann Stark has been extremely busy with all the permit applications and Lake County Building Department has returned permits in a timely manner.

Clerk Metzler read a card from the Daley family to Mayor Linda Soto, Board of Trustees and staff on the passing of his mother in law. Clerk Metzler also read a card from Mayor Soto to the Board of Trustees and Staff on the passing of her Uncle Ethan.

Mayor

August 2nd Tornado Storm Recovery

Mayor Linda Soto applauded the Public Works Department, Police Department and two Fire Departments on their response to the tornado event that occurred. The sirens went on after the damage was done. It was a surprise as this came in under the radar.

Native Restoration responded immediately and sent a donation crew with chain saws to assist Public Works Department and help clear debris. Bob Kula, Highway Commissioner from Avon Township, came with big equipment to assist. He also recruited crews from Ela, Lake Villa and Grant Township. It was a huge savings to the community. There were 40 man crews working for several days. Avon will come back to do a final clean up. The Mayor added that Grayslake and Gurnee Public Works offered their assistance as well. It was encouraging to see the cooperation between agencies.

The Mayor stated that there are quite a few building permits coming in. Another topic going forward will be storm recovery. There are some assessments that still need to be done and some decisions need to be made regarding parkway trees, disruption of conservancy easement project on Tall Oak, etc. The Village has been trying to track quantities and man hours. Treasurer Kelly Hensley called the Village insurance but it was not encouraging on tornado coverage for the kind of damage that was endured but it will be pursued.

The Mayor reported that IML coming up in September will be attended by Trustee George Duberstein for the full conference, Trustee Derenoski will attend the media topics and the Mayor will attend the Friday session for the Mayor's Round Table and Mayor topics.

The Mayor reported that the new Mobil gas station is looking much better due to various improvements and remodeling. She encouraged residents to visit the station. No grand opening has been scheduled yet.

The Mayor has put Melinda Bush's office in contact with the engineer for the vacant property on Route 134 so they can work with IDOT. The owner of the property wanted to put up a Dunkin Donuts. The Mayor hopes for some answers shortly.

The Mayor will set up a meeting with Cranberry Lake North President Michael Russell that includes the Community Manager, Charissa Ziobro. She hopes to meet after Labor Day and they will discuss the four acre parcel that the townhomes own that should be part of Cranberry Lake Conservancy, rental status and garbage pickup concerns.

General Announcements

Trustee Barrett asked if Public Works got a response from IPMWA. Jeff did not call them because he had help from Avon Township. Mayor Soto added that had more homes been destroyed or injuries had been reported the Village would have contacted them.

Trustee George Duberstein commented that if any Board member would like him to go to a session at the IML Conference to contact him.

Business

A Motion to Cancel the September 8th, 2015 Regular Board and COTW Meeting

Trustee George Duberstein motioned to Cancel the September 8th, 2015 Regular Board and COTW Meeting; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Model Resolution Celebrating the 25th Anniversary of the Passage of the Americans with Disabilities Act

Trustee Barrett motioned to approve a Model Resolution Celebrating the 25th Anniversary of the Passage of the Americans with Disabilities Act; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Resolution # R15-8-85

Halloween, Saturday 10/31, 2015 A Motion to approve trick-or-treating hours for Saturday instead of Sunday 3:30 – 7:00 p.m.

Trustee Derenoski motioned to approve trick-or-treating hours for Saturday instead of Sunday 3:30 – 7:00 p.m.; seconded by Trustee Hein.

Trustee Barrett asked when other communities are doing Trick-or-Treating. The Mayor stated that Grayslake always does October 31st. Historically, the Round Lake area does the Sunday Trick-or-Treating. She did not poll the Round Lake area. The Mayor did check with Chief Perlini to see if he had a preference.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Motion to approve Village Event-Civil War Reenactment for August 2016 taking place on Northbrook Sports Club property. Appointment Chairman, George Duberstein

Trustee Derenoski motioned to approve Village Event-Civil War Reenactment for August 2016 taking place on Northbrook Sports Club property. Appointment Chairman George Duberstein; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Trustee George Duberstein will report on the meeting he had at the Committee of the Whole Meeting.

Trustee Daley motioned to adjourn the August 25, 2015 Regular Board Meeting; seconded by Trustee George Duberstein.

All in favor say aye, motion carried.

The August 25, 2015 Regular Board Meeting adjourned at 6:59 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk

August 25, 2015 Committee of the Whole Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:00 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Village Engineer Greg Gruen, Public Works Superintendent Jeff Gately, Chief Perlini and Deputy Chief Myhra

Absent: Trustee Georgeann Duberstein, Treasurer Kelly Hensley and Village Attorney Jim Rock

Establishment of quorum

Agenda Approval:

Trustee George Duberstein motioned to approve the Agenda as presented; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Approval of Minutes

1. A Motion to Approve the July 28th, 2015 Committee of the Whole Meeting Minutes
2. A Motion to Approve the August 13th, 2015 Valve Exerciser Machine Demo Meeting Minutes

Trustee Barrett motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Barrett, Hein, Daley and George Duberstein

Absent: Trustee Georgeann Duberstein

Motion carried.

Committee of the Whole

Public Works – Trustee George Duberstein

Report on Valve Exerciser Machine Demo

Trustee George Duberstein stated that the Village has a requirement to exercise the valves of the water system to make sure they are operational. Previously it was done manually and it can be expensive and time consuming. Robinson has a machine to do this automatically. Trustee George Duberstein explained the machine and the demonstration that took place on August 13th. A more detailed report is in the minutes for that demonstration.

Trustee George Duberstein also reported that he met with Colonel Steve Fratt regarding the Civil War reenactment and he met with Brett Seibert, Manager of Northbrook Sports Club. There is more land at the club so more activities can take place. The Gun Club was very supportive. They

may also contribute to the cost. There is also an opportunity to have vendors and activities that the Village had at other events. If successful, they would like to do this on a recurring basis and could be a premiere event in Lake County. This could also be advertised on a wider basis. Steve Fratt will put together a detailed report for the Board in October.

MFT Scope for Paving for 2016

Village Engineer Greg Gruen asked for direction on next year's MFT program. On the five year plan they are scheduled to do the Sanctuary and Settlement subdivisions for a total cost of \$368,000. In 2017 they will follow up with Deer Point subdivisions Phase 1 and 2. He asked if the Village wanted to combine the projects for next year because asphalt prices are low. No decision needs to be made now but he would like plans done and bid out by January. He would like to know at the October meeting. Mayor Soto has concerns because of the state of Illinois and the storm recovery. She would like a Plan A, B and C. Further discussion took place regarding the MFT work.

Greg stated that the Village was projecting \$84,000 a year in MFT funding and that was when the State was paying the MFT funds. He is not sure if the Village received the money. Trustee Daley stated that the audit should be done in September which means we may not get the results until October. Greg added that if the Village goes out to bid in February or March of next year it would be okay but it is best to get the paving projects out of the way before summer starts. Trustee Daley stated that the Village will do what it can pay for. Mayor Soto added that the Village will try to have an answer by October or November.

Trustee George Duberstein reported that he is working on the study of the replacement costs for the water system. He will meet with Gerry and Jeff in September and hopes to have something in September.

Trustee Daley added that the survey that went out with the water bills is causing some confusion. Trustee George Duberstein will try to get clarification.

Wetlands, Open Spaces & Woodlands – Trustee George Duberstein reported for Georgeann. He stated that the Great Age Club had the Senior Senior Prom with about 70 people attending. There was a band, lovely decorations and delicious food.

He also made a copy of July's progress report from Native Restoration. There will be monthly progress reports from Native Restoration. Mayor Soto, Jeff, Trustees George and Georgeann Duberstein and Native Restoration will meet to discuss project priorities for the remainder of the year.

Trustee Georgeann Duberstein has moved the reading tutor program to the Round Lake Middle School. There are five volunteers and she is trying to gather more volunteers. If anyone would like to volunteer, they can contact Trustee Georgeann Duberstein

Community Relations – Trustee John Derenoski **Social Media Survey Results**

Trustee John Derenoski reported that about 12 municipalities responded back for Kathy's clerk survey which he distributed the survey results. The results are positive. He can sign the Village up for Twitter and if the Village wants to use it in the future the Village will have the same name, Hainesvilleil, which will be easier for people to follow. He can also get that name for Facebook.

John will be going to IML to the media sessions and will report back. Trustee George Duberstein asked if a LinkedIn account is a good idea. John stated it would be good for say Trustee Barrett as a way of getting the word out about the Village. He doesn't know if municipalities can sign up for LinkedIn. Mayor Soto stated John could find out at IML. She also wants to go step by step and start with Facebook and establish a Twitter account but doesn't want to start posting. The Mayor would like to get more information from IML. Trustee Derenoski will report at the next meeting.

Finance & Human Resources – Trustee Gerry Daley

Trustee Gerry Daley reported that they are on hold for the audit. Treasurer Kelly Hensley is filling out paperwork and has contacted the auditors. Gerry is also waiting for a response from Gallagher Company who wants to put an offer in on our insurance. If it is cheaper than what the Village has through IML, then the Village would go through that insurance. He is waiting for the proposal.

Economic Development – Trustee Kevin Barrett

September 26th Coffee with local Businesses

Trustee Barrett wrote a letter to local businesses regarding the coffee on September 26th. If anyone has any suggestions to the letter they should contact Kathy Metzler, who will be sending out the letter. Some changes were then made to the letter. Trustee George Duberstein asked if Jeff Gately does any maintenance or service with the businesses in town as Public Works Superintendent. Jeff's involvement is minimal with businesses and the Mayor does not want that to be the focus of the meeting. The Mayor would like Al Maiden at the meeting. She would like to concentrate on how the Village can help the businesses grow.

Trustee George Duberstein stated that with the Civil War Re-enactment next year it could have a positive impact on the businesses in town. Perhaps businesses can be made aware of the re-enactment.

Trustee Derenoski suggested that the meeting start earlier on Saturday because the businesses open at 9:00 a.m. It was decided to make the meeting at 8:00 a.m. to 10:00 a.m. This letter would also go to home businesses. It was decided that 8:00 to 8:30 would be coffee; 8:30 to 9:30 an open forum; 9:30 to 10:00 a.m. question and answers. The letter would contain this information. Businesses can also email Trustee Barrett and Kathy Metzler with any comments. This would not be posted as a public meeting as there is not a quorum, however, it will be posted as an invite.

Public Safety – Trustee Dena Hein

Trustee Dena Hein reported that the blood drive on August 1st brought in 9 people who donated and 6 could not donate. It was not as successful as expected and they will try again. Eighteen lives were saved. The garage sale didn't really bring anyone in but people were out in the community. Dena thanked the police department for going through the subdivisions. About 60 people participated in the garage sale. Mayor Soto added that with the blood drive if Heartland gets 20 donors that is their goal, that is a success drive and for a first time it was a good turnout. The Village will try again in the fall or winter season.

Trustee Hein is still working on the safety evacuation for the Village Hall and Public Works. There was a little glitch but there will be answers soon. Mayor Soto asked Chief Perlini if he able to contact anyone and he wasn't but will try again today.

Administration – Mayor Soto

Mayor Soto reported that the Board went over a lot of good projects that are in the works. The Board will continue to be productive.

There were no public comments.

Trustee George Duberstein motioned to adjourn the August 25, 2015 Committee of the Whole; seconded by Trustee Hein.
All in favor say aye, motion carried.

The August 25, 2015 Committee of the Whole Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk