

July 23rd, 2013 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:14 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Deputy Clerk Roseann Stark took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Kriese, Duberstein, Daley and Walkington

Also present were: Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Building Official Aki Mishima, Village Attorney Jim Rock and Village Engineers Greg Gruen and Terry Grom

Absent: Trustee Barrett, Village Clerk Kathy Metzler, EMA Coordinator Mike Benko and Public Works Superintendent Jeff Gately

Establishment of quorum

Mayor Soto stated that Trustee Barrett may be running late.

Agenda Approval:

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Daley and Walkington

Absent: Trustee Barrett

Motion carried.

Public comments:

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the June 25th, 2013 Regular Board Meeting Minutes
2. A Motion to Approve the July 2013 Bills Payable for \$148,793.76
3. A Motion to Approve the April 2013 Financial Statements

Trustee Daley motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Daley and Walkington

Absent: Trustee Barrett

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that he worked on the water shed ordinance on the agenda. There are four technical amendments and they are related to surveying requirements. The Village is a certified community so it has to pass and be up to date on the ordinances.

Greg also reported that the water tower inside has been cleaned, primed and painted. The exterior has been cleaned and primed.

The permit for the Rectangular Rapid Flashing Beacon has been obtained. The equipment has been ordered and it is a 4 to 6 week lead time before it will arrive.

There is a Rollins Road informational meeting on Wednesday, July 31, 5 p.m. to 7 p.m. at the Round Lake Civic Center. The Rollins Road grade separation at Route 83 is scheduled to start August 2013 until November 2014. The intersection will be open for traffic at all times but there are buildings that will be coming down. The work on Hainesville Road to Haryan Farms will be next year; bids are due November 2013 and work starts next year.

Village Attorney

Village Attorney Jim Rock reported that he worked with staff on FOIA requests. He also reviewed Chapter 13 bankruptcy documents from an individual who owes a debt to the Village. He also prepared the Resolution that is on the agenda related to releasing closed minute meetings and destruction of recordings.

Public Works Superintendent

Public Works Superintendent Jeff Gately was not present. Mayor Soto stated that Jeff's mother-in-law Kay Rateike was admitted back into the hospital.

Jeff left a report for the Mayor. The water system has been working fine since replacing the soft start. The Emerald Ash Borer project was delayed but has now begun. There have been 20 trees removed and there has been positive feedback from residents. The stump grinding will start the first week of August. The wood chips will be distributed on Cranberry Lake path. That will start later this week. Mayor Soto also reported that the fountains will be put back into the ponds.

Trustee Daley asked why some tree trunks are being left and who will be picking them up. Mayor Soto stated that the Village will take them away and be chipped. He also asked why some of the fountain pumps especially the one by the tower are being clogged. The Mayor stated that the Village knows why it's happening but not sure how to easily combat the problem. There is algae under the pond which clogs the filter. There has been discussion with Dave Coulter on how to treat the algae. He has also gone to Russo and Grower to get input but the Mayor didn't know the outcome as of yet.

Special Report from Terry Grom, Manhard Consulting

Terry Grom outlined his written report. On June 21st there was a problem with Well 3 operating the system with the temporary tanks. Terry explained how the system operates under the temporary set up versus the normal operation when the water tower is online with well 1 and 3. Currently well 3 is used because it pumps about 500 gallons a minute. The Village averages 138 gallons per minute and about 200,000 gallons a day. Well 1 is strictly a backup. On June 21st though the soft start, which is a device in the controls to prevent the pump from slamming on and off, was tripping out and caused the well pump to trip out. Terry had suggested to the Mayor that morning that it might be a Com Ed problem because another community had that experience. However, the problem was the soft start. There has been no problem with well 3 tripping out. The system has worked extremely well.

Well 1 was set up originally with only the Deer Point subdivision in mind. When the tower was put on line the system was modified and replaced with two high service pumps. These could then feed the water tower but the original pumps could not. These pumps are worn and the seals need to be replaced and that is why they lose prime. More details are in Terry's report. The pumps can be run manually or they will kick on automatically but cannot guarantee they will pump water every time. That system needs to operate as a back up. The old equipment was disconnected and discontinued because there was no need for that equipment and some was left in the well house for economic reasons. Well 1 was rehabbed in the last 6 months.

Terry gave an update on the water tower painting. It should be finished in 14 to 15 days. The sequence of events is first the primer, dark green sealer, final coat, logo, chlorinate, disinfect and finally it will be checked to make sure it is operational.

Mayor Soto stated that a CTY call went out stating that the water tower will be on line the week of August 19th. That date has some wiggle room.

Mayor Soto asked if the payment of rental for the storage tank was reduced. Terry stated that it went from \$350 to \$300 per day however, he is still trying to get the company to drop the last 10 or 12 days of the rental fees.

Trustee Daley stated that with the tower being down and well 3 taking the load then well 1 was to be the back up. It was his understanding that well 1 was not tested as a back up. He questioned why it was not tested beforehand. Terry stated that the well itself works perfectly. What did not work were the high service pumps that take the water from the reservoir behind the well and put it into the system. When the back up system was to come on prime was lost. The system was not tested because the system is run periodically and sometimes changed weekly where they would run well 3 as the primary source of water for the town then switch to well 1 as the primary source. The system worked the way it should unfortunately when the back up pumps at well 1 were not run for a while that was when there was problem with air in the system and losing the prime. Once the pumps were turned on and operating they operated fine however they did not run when they were needed but had to be manually run. The well was not tested because it had run normally as well 3 had every other week in the system but did not operate when well 3 was the primary source. Terry stated that Manhard thought that those were workable, operational and there would be no problem in the automatic mode. Terry added that Manhard was wrong. Trustee Daley asked when was the last time that well was run prior to this incident. Terry stated that it was before the tower work was set up and well 3 was put on line a week or two before. Mayor Soto added that it was on line up until the water tower was taken off line.

Trustee Barrett entered the Council Chambers at 7:36 p.m.

Trustee Kriese stated that if there was water in the tank, prime would not be lost because of the pressure from the tank. Terry stated that is correct. The pumps were tested and the GPM was tested on well 1 versus the output of the high service pumps and the float system in the reservoir was set so prime was never lost. There was never a problem for 16 years because of the tower. Trustee Kriese asked if there is a way to test the system without emptying the tower. Terry stated that Manhard should have tested it right from the beginning. They assumed it was all operational but they were wrong.

Mayor Soto added that there has not been a meeting yet because they wanted to make sure that the system was stabilized and it is and also getting the water tower project moving. She is anticipating setting up a meeting because there are items such as seals and gaskets that need to be replaced. It goes back to the Village's long and short term plan. It falls back on Manhard but the Mayor would like to go piece by piece on each section of equipment and the whole system and note the life expectancy of the equipment, when it was inspected and when it will be replaced. Terry has just gotten the information from the company and the equipment is at life span. The Mayor questioned if this should have already been done. She would like to get a plan and know when this equipment should be replaced.

Terry Grom noted that three months prior to the tower going down in his monthly report he wrote that the pumps needed work. This was also discussed at a Public Works meeting however at the time the Board had spent money on re-habbing well 1 and well 2 was abandoned. He stated at the Public Works meeting that he thought it could last a couple of months operating the way the system did so money would not have to be spent. It is part of his responsibility to look at the amount of money being spent in a Village. Terry thought if they could make it last a little longer so as to not over spend it would be smart. In hind sight it probably wasn't because those would have been prepared and would not have been an issue.

Trustee Daley added that the Village counts on Manhard to run the water system and they have done well. Preventative maintenance saves a lot of money in the long run. The pumps should have been inspected with some regularity. Trustee Daley appreciates the decision but it blew up. Earlier he asked Greg Gruen and Trustee Walkington about the sewer system. Greg stated that 5 years ago a camera was used to check the system and every year 1/10 of the system should be done. Trustee Daley doesn't know if this was recommended to the Village and the Village didn't follow up or it wasn't brought forth by Manhard. There needs to be a preventative maintenance plan suggested by Manhard. Mayor Soto agreed. Trustee Daley added that with Greg's recommendation the roads were looked at and budgeted for.

Mayor Soto stated that she will get a status from Jeff regarding his family issues and then set up a date for a meeting.

Building Official

Building Official Aki Mishima reported that he handed out his partial report because it is not the end of the month. The total number of inspections was 12. The final report will be forwarded to the Trustees the beginning of August.

Greg Gruen left the Council Chambers at 7:46 p.m.

EMA Coordinator

EMA Coordinator Mike Benko was not in attendance due to working late. The next EMA meeting is August 12th at 7 p.m. The Mayor reported that there were some power outages and EMA responded quickly as far as being made aware of what the outage was and confirming that the generators kicked on at both the Village Hall and Public Works building. He did the check points and was on standby should there have been a need for a cooling center.

Trustee Daley asked if the Village Hall generator can run on/off. The Mayor spoke with Jeff who thought that made sense and he would get Eric of Chris Electric to look at it and write a policy in the event he is not available. They would check and see if there is a time delay of about half hour. Trustee Barrett asked if the well houses are set up with a generator. Terry Grom stated

they are and there is a cooling down period after it runs of about 20 minutes. Trustee Daley recommended that residents flip their breaker off.

Mayor Soto suggested that an article will be done by Public Safety or EMA. Trustee Walkington was surprised the manufacturer didn't recommend this for the generators. The Mayor thought the time delay was adjustable and it is a matter of changing the time. There was further discussion regarding the power outage.

Treasurer

Treasurer Kelly Hensley updated the Board on the audit. There should be a rough draft audit within the next 2 to 3 weeks.

Clerk

Village Clerk Kathy Metzler went home ill and was not in attendance.

Mayor

Mayor Linda Soto reported that Groot filed for their permit on the Transfer Site Station. The SWALCO website has the application with the various reports. It is over 1,000 pages. As a member of SWALCO, Walter Willis President of SWALCO, is looking at the application and representing all the communities and SWALCO's best interest. There will be feedback. The Mayor asked Walter about the Traffic and Housing Impact area of the report which he sent to her. It will be given to Al Maiden so he can look at it keeping the Village's best interest in mind. She will share the report with the Board and SWALCO as soon as it is received. The first hearing is September 23.

There was a Northwest Sewer Advisory Committee Meeting in Round Lake Beach. Beginning January 2014 anyone in the Fox Lake Sanitary Sewer District will have a \$1.50 extra charge on their monthly bill. It is not a sewer increase but a special assessment for updating the sewer system and redoing the Round Lake Beach lagoons. This will impact Cranberry Lake single family and townhomes, newer business owners along Route 120 and Union Square townhomes. They will receive a letter from Lake County explaining the increase and when it takes effect. The Village will offer a power point presentation at the Village Hall as well as on its website.

The Mayor added that a CTY call was made explaining the watering ban and the expected date of the water tower being operational.

The Mayor noted that she and Trustee Duberstein attended the BEST meeting. The Round Lake School District is working with BEST and other agencies to prepare a special welcome for the student's returning to school in the district. The district has a high percentage of students that come from single parent or no parent homes. BEST wants the students to know that there are people in the community that care about them and want them to succeed. The Mayor asked if the Trustees could volunteer the morning of August 20th and be on hand at one of the Round Lake Schools.

Reports of Standing Committees

Finance – Trustee Daley reported that at first it was thought that the State would not be paying the Village what it had coming. The Village put a freeze on expenditures and certain budget items until the Village could find out how much unspent funds they had available, which is \$145,000. The Finance Committee came to an agreement on how to spend the funds. \$53,600 would be used to unfreeze all the budget projects that were on hold; \$30,000 would go toward

the water tower of which \$16,000 has already been approved and \$14,000 for anything that may come up; \$40,000 will be added to capital funds and \$21,400 will be put into savings.

Public Works – Trustee Walkington reported that he met with Jeff and was updated on the water tower project and Emerald Ash Bore. He is still trying to meet regarding the Capital Improvement project.

Public Safety – Trustee Kriese thanked the Mayor and Greg for their help with the RRFB project. The police report was reviewed at the Committee meeting. The Chief stated in the report that car and garage doors need to be kept locked. School will start next month and Trustee Kriese will talk to Jeff about the signs.

Aki Mishima left the Council Chambers at 8:07 p.m. and returned at 8:08 p.m.

Wetlands and Open Spaces – Trustee Duberstein reported that the Wetland Committee is doing a soil sample to ensure that the soil will handle planting new trees and shrubs.

There were 61 homes signed up for the Garage Sale and 40 homes will have Salvation Army pick up their leftovers.

She attended the Lake County Transportation Committee. PACE is redoing some of their routes so they are more efficient and better coordinated. For example, several of the routes will be at CLC at the same time so people can transfer from one bus to another.

Trustee Duberstein added that regarding the BEST Back to School Celebration studies have shown that student's do better when they have community support. This is why BEST wanted to do this event and encourage students to have a good year and let them know that the community is behind them and want them to succeed. She asked for volunteers.

Business

Request for Approval of a Proposed 1.50% Salary Increase Retro-Active from May 1st, 2013

Trustee Daley motioned to approve a Proposed 1.50% Salary Increase Retro-Active from May 1st, 2013; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

An Ordinance Adopting by Reference the Lake County Watershed Development Ordinance

Trustee Walkington motioned to approve an Ordinance Adopting by Reference the Lake County watershed Development Ordinance; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Ordinance # 13-7-176

Free Concert in the Park September 7th, 2013 6:00 p.m.

The Mayor mentioned that Hainesville Fest will return next year for a full weekend. This year the Village will have a Free Concert in the Park at Union Square Park on September 7 at 6:00 p.m.

Two bands will be playing; JellyBonesBlues and Another Shade of Gray. Residents are encouraged to pack picnic baskets and lawn chairs. The American Legion will have a beer tent with soft drinks and water bottles as well as Wine Knows will sell wine by the glass and craft beers. There is no admission and free popcorn will be provided. Clark Environmental will be spraying for mosquitoes.

The Regular Board Meeting recessed at 8:15 p.m. to enter into Executive Session.

Trustee Walkington motioned to go into executive session to discuss the approval of Executive Session Minutes and personnel issues; Trustee Derenoski seconded the motion.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Trustee Barrett motioned to enter back into the Regular Board Meeting at 8:42 p.m.; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

To Vote on once out from Executive Session:

A Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings

Trustee Duberstein motioned to approve a Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Resolution #R13-7-72

Trustee Derenoski motioned to adjourn the July 23rd, 2013 Regular Board Meeting; seconded by Trustee Daley.

All in favor say aye, motion carried.

The July 23, 2013 Regular Board Meeting adjourned at 8:44 p.m.

Respectfully submitted,

Roseann Stark
Deputy Clerk