

## March 26, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:45 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein and Williams

Absent: Trustee Koval

Also present were: Village Clerk Christina Reiser, Treasurer Kelly Hensley, Public Works Superintendent Tim Seiler

### Establishment of quorum

#### Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Kriese to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein and Williams -5 Motion carried.

#### Public comments:

Resident Barbara Jersey had some questions relating to the SSA Tax and who contributes to it. She also wanted to know if those funds are all that were used for the Conservancy Area, which Mayor Daley shared is not the case and that funds from other areas of the Village budget go to that area as well. Ms. Jersey was also looking for a solution to water that collects in her yard that is part of the Conservancy. Mayor Daley stated that as far as he is aware, based on the Covenants, no drainage or alterations can be made to that area without the consent of the Army Corp of Engineers.

#### Consent Agenda

1. Approval of the January 23, 2024 Regular Board Meeting Minutes
2. Approval of the January 2024 Financial Statements
3. Ratification of the February 27, 2024 Bills Payable for \$211,300.48
4. Approval of the February 2024 Financial Statements
5. Approval of the March 26, 2024 Bills Payable for \$205,837.71

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the Consent Agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein and Williams -5 Motion carried.

#### Reports and Communications from Mayor and other Officers:

##### Finance

All items are covered under Business.

##### Great Age Club

Trustee Duberstein shared that there will be a presentation at the April 4<sup>th</sup> Great Age Club meeting on Estate Planning and that all residents are welcome to join.

## **SWALCO**

Trustee Duberstein shared the dates of some of the upcoming events. The Village Clean up is April 20<sup>th</sup> from 9:00 a.m. to 11:00 a.m., the Compost Event is May 11<sup>th</sup> and the Shredding and Recycling event is July 20<sup>th</sup>.

## **Civil War**

Trustee George Duberstein had nothing to report on the Civil War. He did want to share that the Emergency Operations Plan that he has been working on is finally complete and just waiting for Lake County Approval.

## **Clerk**

Clerk Reiser shared that the food trucks will be starting up on April 11<sup>th</sup> for the season. She also stated that the new Boba Tea restaurant would be opening soon and that we had a few other new businesses coming to Hainesville in the near future.

## **Mayor**

The Mayor's report is in the packet

## **Public Works**

Superintendent Tim Seiler's report is in the packet.

## **Ad Hoc**

Nothing to report.

## **Business**

### **Budget Report Draft Discussion Only**

Treasurer Kelly Hensley began by reviewing the process of developing the budget and reviewed the snapshot. Discussion took place.

### **Draft Estimate of Revenue for May 2024-April 2025 Discussion Only**

Treasurer Hensley explained the Estimate of Revenue report.

### **Draft Appropriation Ordinance for May 2024 – April 2025 Discussion Only**

Treasurer Hensley explained that the Appropriation Ordinance will be up for approval at the Public Hearing at the April Board meeting.

### **Draft Budget for May 2024 – April 2025 Discussion Only**

Treasurer Hensley asked the Board if there were any other questions or specific items they would like to discuss, no further discussion was held. There will be a Public Hearing for the Budget on April 23, 2024.

**An Ordinance Amending Section 9.20.010, B and C of the Village Code Regarding Discharge of Firearms/Hunting** – Changes the minimum distance for discharging a weapon from impacted properties from 900' to 1000' without written permission. Trustee Georgeann Duberstein moved, seconded by Trustee Richmond **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein and Williams -5 Motion carried. Ord# 24-3-356

**An Ordinance Amending Certain Sections of Title 17 of the Village of Hainesville Code of Ordinances Regarding Zoning** – Adds definitions clarifying “Competitive or Recreational Shooting Course”, “Gun Club”, and “Shooting Range.” Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, and Williams -5 Motion carried. Ord# 24-3-357

**An Ordinance Authorizing the Disposal of Personal Property No Longer Necessary or Useful to the Village** – Avaya Phone System and 13 phones. Trustee Kriese moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, and Williams -5 Motion carried. Ord# 24-3-358

**An Ordinance repealing Chapter 5.56 of the Village Code Governing Solicitation in the Village of Hainesville** – The full ordinance is attached for reference. This ordinance is no longer enforceable due to changes in federal and state laws and court opinions. Trustee Georgeann Duberstein moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, and Williams -5 Motion carried. Ord# 24-3-359 Trustee Georgeann Duberstein suggested putting something in the newsletter to alert the residents, which Clerk Reiser will do.

**An Ordinance Authorizing the Disposal of Personal Property No Longer Necessary of Useful to the Village** – Optoma Digital Cinema Projector Trustee George Duberstein moved, seconded by Trustee Kriese **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, and Williams -5 Motion carried. Ord# 24-3-360

**An Intergovernmental Agreement Between the Village of Hainesville and Avon Township Regarding the Storage of Rock Salt** – This is a renewal of a previous contract. Future contracts will automatically renew unless 30 days written termination notice is provided. Trustee George Duberstein moved, seconded by Trustee Georgeann **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, and Williams -5 Motion carried.

The Regular Board Meeting recessed at 7:45 p.m. to enter into Executive Session. Trustee Kriese moved, seconded by Trustee Williams to go into Executive Session for the purpose of Probable Litigation 2 (C) 11. **Roll call vote:** All in Favor; motion carried

Trustee George Duberstein moved, seconded by Kriese to enter back into the Regular Board Meeting at 8:02 p.m. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, and Williams -5 Motion carried.

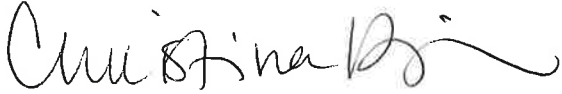
**To Vote on once out from Executive Session:**

**Approval of Settlement as Discussed in Executive Session** Trustee George Duberstein moved, seconded by Trustee Kriese to approve the settlement payment in the amount of \$3500 **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein and Williams -5 Motion carried.

Trustee Georgeann Duberstein moved, seconded by Trustee Richmond to adjourn the March 26, 2024 Regular Board Meeting. All in favor; motion carried.

The March 26, 2024 Regular Board Meeting adjourned at 8:03 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Christina Reiser". The signature is written in black ink and includes a long, sweeping flourish at the end.

Christina Reiser  
Village Clerk

## Mayor's Report for February 27, 2024

- 1) Last month I reported that both potential new restaurants had failed to take off. Just this past weekend, I received a meeting request from one of the gentlemen who now believes he will be able to move forward. I'll keep you updated.
- 2) Well 1 which went down on Monday, February 12<sup>th</sup> due to a malfunctioning check valve will be operational again on Wednesday, February 21<sup>st</sup>. Additionally, Well 1 currently has one of its two pump motors out for repair and when that is repaired, one of its two pumps will need to be pulled for repair. The well will be operational during the pump motor and pump repairs.
- 3) As of February 20<sup>th</sup>, we have transitioned to our new phone system. Please let us know if you have any troubles when trying to call us.
- 4) We are submitting an application for an \$80,000 grant from the Morton Arboretum. It would allow us to plant approximately 80 trees throughout the west half of the Village. That area has been deemed eligible by the State. The money can also be used for tree trimming.
- 5) At Georgeann's suggestion, I spoke with Groot regarding a food waste recycling program. Groot has one town that has set up the program but it has very low participation. What Groot suggested was that anyone interested in recycling their food waste, add it to their yard waste containers during that season. This does not involve any contract change nor any increased cost to the residents. Also, Georgeann is contacting SWALCO regarding sealable buckets that can be purchased by residents to hold the waste in their homes.

## Mayor's Report for March 26, 2024

- 1) Darren Monico of Gewalt Hamilton and I are watching for the release of paperwork through Congressman Schneider's office through which we hope to apply for a \$600,000 grant to use towards the construction of Well 4.
- 2) The new pump motor which is meant to replace the one that failed in Well 1 has arrived. However, the concrete platform that it sits on needs to be replaced. That should be replaced on 3/26 and once the concrete has cured the pump motor will be mounted.
- 3) A bid opening for this summer's roadwork was held on March 12. Peter Baker and Sons, a company that has previously done roadwork for the Village, had the lowest responsible bill. After the budget is approved a contract will be let.
- 4) We experienced some difficulties with our Water Billing process on 3/14. The electronic billing system sent between three and six billing emails to everyone. Only one of which had the actual bill attached. The problem was rooted in our transition to a new server and required technicians from CSI (our computer consultants) and BS&A (our billing software supplier) to rectify the situation. We sent out a CTY call with an explanation of the problem and we will continue to monitor the payment cycle to make certain that none of the residents are penalized due to this occurrence.
- 5) On 3/20 a controlled burn was performed at the Gathering Place and at Hainesville Meadows.

Feb 22nd, 2024

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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**Items the Public Works Department is working on or completed since the last report:**

- We were working on snow cleanup. I obtained a copy of all the bus stops in our area and we went out and cleared all of those as well as all the hydrants from snow accumulation and piles. We will address these after all other snow removal programs are complete. There are roughly 20-25 bus stops and 90 hydrants that were cleared.
- The sewer line that runs from Hunters Way south on Lisk to where the line runs to the lift station had a backup. We diagnosed the issue and resolved the matter. The next few days after we investigated and had meetings to discuss proactive solutions to resolve any future issues.  
The backup provided me an opportunity to take Israel on an in-depth instructional field trip to Well 1 and Lift station to teach him about how the sewer lines flow to it, how it works, and what to do in different emergency situations.
- On the topic of sewers, we have recently discovered that we own more of our sewage force main than we thought. Our line to the west goes to Cedar Lake Road. Our East line heads to Washington St and from there runs east to Haryan Way where it dumps into Lake County's 21" line along with part of Grayslake's. We have 1 air relief valve that we located and is added to the maintenance plan for this coming fiscal year.
- Israel and I recently attended separate training programs. Israel went to a Excavator Damage Prevention & Pipeline Safety Program, and I went to the Coordinated Response Exercise Pipeline Safety Program (CORE). Both programs were through Paradigm.

**Other duties that were completed:**

- Trimmed up bushes on the N side of Village Hall
- Ordered 125 tons of salt and cleaned up a paper trail mess that was created by the shipping company that was assigned to our order.
- Spring Cleanup- picked garbage on multiple days, street swept all the Hainesville and Washington Path
- Picnic Tables that Dave Schultz donated are undergoing refurbishment. There are 5 that were donated that will be used for food truck events and as needed.
- I did some of my early computer cleanup to organize my files and documents and processes so in the summer everything is set up to click and print or write. Involved continuing training in Excel.
- The crosswalk sign at Tall Oak stopped working. Both sides were checked and maintained/ repaired.
- Maintenance/Repair to Jetter-parts on order, Tool Cat- Hydraulic Belt replaced, Chevy 2500- Fixed Strobes and reverse lights that went out. cause: wire disconnection
- A tree fell in a resident's back yard during rain/ice storm. Tree uprooted, ½ fell and other ½ was ready to fall. The tree was removed, smaller parts were chipped, and larger parts were left.

If you have any questions or concerns, please feel free to contact me.

Best Regards,  
Tim Seiler

Mar 18, 2024

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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**Items the Public Works Department is working on or completed since the last report:**

- Update about our sewer air relief valves. We need to replace the 2 valves on the northern most part of the Lisk line. We have been researching multiple different options and with the guidance of our sewer engineers have decided to go with a simpler design that is made of polycarbonate. They won't wear out like metal ones would and comparably the same price as our existing brass valves. For our lines this is a perfect solution. The 2 will be replaced with these and tested to our liking.
- Checked scope of work to remove buckthorn within the 8-10' Path behind homes@ 379 Deer Crossing. Gathered chainsaws, chaps, rope, files. Fueled up saws. Chopped everything along the 60' span of the backyard. Piled in back and chopped smaller. Once Dry spell hits in summer we will go and mulch when we do other maintenance to the neighbor's property.
- We have mowed behind VH to remove buckthorn and smaller brush so we could remove 2 of our Oaks that are dead. The area will be cleaned up and new trees will be planted next year to landscape the land. During the job the machine went down and needed to be repaired out in the field. Israel did a great job taking on parts of the repair by himself when I could not be with him.
- Wired up the John Deere and Tool Cat to work with our dump trailer. A connector was added before my time to the trailer, but it only supplied power to the lights and did not charge the battery. The new connection charges the dump trailer battery from the vehicle.

**Other duties that were completed:**

- The 5 picnic tables that Dave Schultz donated are completed. Tabletops were replaced, supports added, legs painted, tops painted and sealed. The tables were rehabilitated at a cheaper cost, including parts and labor, and at better quality than if we bought all new tables.
- Made a whole job list for everything that needs to be completed by May and what I need to accomplish after May.
- Prepped repair materials to fix winter damage.
- Repaired leaks at Salt Dome that were coming through the walls.
- Brittany Embankment securement by PW, was planned and materials ordered.
- Rebuilt pump on Jetter. Hydraulic Oil changed.
- Maintained village streets – garbage pickup and storm drains.
- Worked on some spring cleaning at PW.
- Israel updated our parkway replacement tree catalog with all information and pictures about the breeds for residents and us to be able to see to determine what would fit best in the replacement areas.

If you have any questions or concerns, please feel free to contact me.

Best Regards,  
Tim Seiler