

## September 26<sup>th</sup>, 2023 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams

Also present were: Village Clerk Christina Reiser, Treasurer Kelly Hensley

### Establishment of quorum

#### Agenda Approval:

Trustee Kriese moved, seconded by Trustee Koval to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried.

#### Swearing in by Village Clerk Christina Reiser As Deputy Clerk – Ruby Mendez

#### Public comments:

None at this time

#### Consent Agenda

1. Approval of the August 22<sup>nd</sup>, 2023 Regular Board Meeting Minutes
2. Approval of the August 2023 Financial Statements
3. Approval of the September 26<sup>th</sup>, 2023 Bills Payable for \$760,877.51

Trustee Koval moved, seconded by Trustee Kriese to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams - 6 Motion carried.

#### Items removed from the Consent Agenda if any:

None

#### Reports and Communications from Mayor and other Officers:

##### Finance

Under Business.

##### Public Works

Trustee Kriese recapped Tim's report that is in the packet. He also wanted to comment that the Public Works Crew is and continues to do a great job. Trustee Kriese also spoke on the development of the front area of the Public Works Building. They have had the electric run into the field. He and Trustee Chynoweth will be meeting to discuss setting up a holiday light display.

##### Special Events

Trustee Chynoweth said that the Party in the Park was a huge success. Everyone especially loved the DJ. She already has things in the works to keep the event going next year. Mayor Daley thanked Trustees Chynoweth and Richmond and congratulated them on a job well done.

## **Great Age Club**

Trustee Duberstein shared that the next Great Age Club meeting will be held on October 5<sup>th</sup> and there will be a speaker from Fyzical Therapy and Balance Center sharing tips as well as doing some demonstrations.

## **SWALCO**

Trustee Duberstein informed the group that a new Reuse A Shoe Box has been delivered.

## **Ad-Hoc**

Water/Sewer Rate Review - Trustee Williams shared information with the Board with some comparative numbers from our surrounding Villages relating to water rates. Trustee Williams had no recommendation for rates at this time. Further discussion was had for best ways to compare rates no matter the water source. Trustee Williams will be doing additional research and this will be presented to the board in October.

## **Clerk**

We recently discovered that the current version of our website will no longer be supported as of December 2024. Mayor Daley and Clerk Reiser have been in contact with our website support and have concluded that we will be looking at building a new website. Trivessa, our contracted website builder, is working on a proposal that will be sent this week. The process will be 4-6 months once it begins, but our current site will be available throughout the entire process. Clerk Reiser also shared that we have a new business, Grayslake Endodontics located at 4 N. Deer Point Ste. 1002. They opened the 1<sup>st</sup> week of September.

## **Mayor**

The mayor's report is in the packet.

## **Business**

### **2023 Tax Levy – Discussion Only**

Treasurer Hensley explained the process for the Tax Levy and it was then discussed and suggested to keep it at 2.5% as the Village did last year. There was a consensus to continue with the 2.5% and so Treasurer Hensley will prepare the Tax Levy Resolution for the October Board Meeting for \$495,000.

### **2023 Special Service Area Levy – Discussion Only**

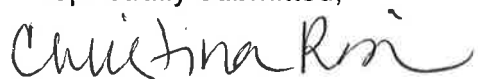
Discussion took place regarding recommendations for expenses for Cranberry Lake from the Special Service Area Levy. There were some additional questions that were not able to be answered immediately, so Treasurer Hensley has suggested that this be brought back to the October Board meeting for further discussion. The Board agreed.

**An Ordinance Amending Section 17.06.080 of the Village of Hainesville Code of Ordinances Governing General Requirements for Signs.** Trustee Koval moved, seconded by Trustee Kriese **Roll call vote:** Ayes: Trustees Richmond, Chynoweth, Kriese, Koval, Duberstein and Williams -6 Motion carried. Ord. 23-09-350

Trustee Duberstein moved, seconded by Trustee Koval to adjourn the September 26<sup>th</sup>, 2023 All in favor; motion carried.

The September 26<sup>th</sup>, 2023 Regular Board Meeting adjourned at 7:25 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Christina Reiser". The signature is written in a cursive style with a prominent initial "C" and a long, sweeping underline.

Christina Reiser  
Village Clerk

Sept 21st, 2023

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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Listed below are items the Public Works Department is working on and/or completed since the last report:

In September,

We have forestry mowed around Well 1 fence area opening access to behind homes on Hunters Way. This provides us with access to treat weeds and keep the brush from encroaching on to those residents' property.

Dave and Crew have cleaned out the culverts in our wetland areas that were overfilled with dirt and debris. Locations are on Cranberry Lake Dr, and around White Tail and Hunters Way. Crew Jetted lines to clear out the insides.

Electricity for the PW front light displays is currently being installed and will be finished up by the time you read this.

81 Misty Hill embankment off of Brittany pond is cleared of brush and trees and is ready for ILM to do the embankment restoration.

Other things: maintenance to Green F-350 truck, strobes added to new gator, more improvements at well houses as planned, shop maintenance,

The coming month, I'm planning on ordering parkway trees as well as tree servicing and removal.

If you have any questions or concerns, please feel free to contact me.

Best Regards,  
Tim Seiler

## Mayor's Report for September 26, 2023

- 1) There are still 2 portions of our summer road projects to complete. There will be a bid to approve at the next Board meeting for the crack sealing and seal coating of the bike path and some streets. The second project is the Rejuvenator application to the streets that were paved last year. Our approach is to apply the "road life" lengthening coating the year after repaving.
- 2) All bids for the construction of Well #4 were rejected. It is my expectation that we will pursue that project once we have secured our next engineering group.
- 3) Ruby Mendez, our current Admin. Asst. will be appointed as Deputy Clerk and will assume her new duties on Monday, September 25<sup>th</sup>. The Admin. Asst. job will be morphed into the Utility Clerk position but will remain as a part time position. The staff and I are still refining the duties and details involved for both positions.
- 4) Public Works has initiated the first step of the improvement plan for the open site just east of the Public Works building. A trench has been dug and Geary Electric is running power out to the field. We hope to have a lit Christmas display up and running in that area this year. Wally, Kris, and Tim are consulting with the Kolman's (the family in Misty Hill that puts up great seasonal displays) to tap into their sources for display material. At our last meeting you received a picture showing the general design for that area that included a lighted walkway, berms with plantings and, eventually, seating.
- 5) At this time our CTY system is offline. Blackboard Connect, the company that runs CTY, was bought out by a firm named FinalSite. That company is experiencing difficulties with transitioning CTY customers into their system. CSI, our tech company, is working with FinalSite to alleviate the problem. But for now, we do not have a system available to reach out to the whole community.
- 6) We have sent out eighteen requests for a Statement of Qualifications to a wide variety of engineering firms. The deadline for them to submit that statement to me is October 12<sup>th</sup>. After which the statements will be evaluated and rank ordered. The top ranked firms will be interviewed on October 24<sup>th</sup> and 25<sup>th</sup>.  
I sent a letter to and had a discussion with Aaron Fundich, the Robinson CEO to notify them of our decision to terminate. I also had a personal discussion with our engineer, Jairo Rodriguez to thank him for his dedication to the Village and for the quality work that he provided to us. Robinson has a number of projects with us that are under contract and they will need to complete.
- 7) Public Works will soon be planting 15-20 new trees either in the easements or along the new path between the Gathering Place and Tall Oak Drive.