

## **April 25<sup>th</sup>, 2023 Regular Board Meeting Minutes**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:36 p.m.

Village Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Trustees George Duberstein and Georgeann Duberstein Remote Attendance

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Christina Reiser, Treasurer Kelly Hensley and Village Attorney Scott Puma

### **Establishment of quorum**

#### **Agenda Approval:**

Trustee George Duberstein moved, seconded by Trustee Mary Koval to approve the agenda.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

### **Recognition of Village Clerk Kathy Metzler**

**There were no public comments.**

### **Consent Agenda**

1. Approval of the March 28<sup>th</sup>, 2023 Regular Board Meeting Minutes
2. Approval of the April 25<sup>th</sup>, 2023 Bills Payable for \$620,179.96
3. Approval of the March 2023 Financial Statements

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to approve the Consent Agenda.

**Roll call vote:** Ayes: Trustees Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. No- Trustee George Duberstein -5 Motion carried.

### **Reports and Communications from Mayor and other Officers.**

#### **Finance**

Nothing to report.

#### **Public Works**

Tim Seiler's report is in the packet.

#### **Community Events**

Trustee George Duberstein shared that May 7<sup>th</sup>, 2023 is the Free Compost Event.

#### **Special Events**

Trustee Kris Chynoweth stated that Food Trucks are back. They are on Thursday from 4:00 p.m. to 7:30 p.m. and on the first Saturday of the month from 11:00 a.m. to 2:00 p.m.

#### **Great Age Club**

Nothing at this time.

**Clerk**

Clerk Metzler reported that the election results are now final and the three trustees that were elected are Anne Richmond, Doug Williams and Mary Koval., who was re-elected. Thank you to all the candidates.

**Mayor**

Mayor Gerry Daley's report is in the packet

**Business**

**A Motion to Award the 2023 Road Resurfacing Program – To Peter Baker & Son Co. for \$341,715.50.** This is the lowest responsible bid as required by law. The bid with the lower cost did not meet the 28% minority owned business requirement of the grant. Trustee George Duberstein moved, seconded by Trustee Wally Kriese. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**An Ordinance authorizing and providing for a Business Loan Agreement for the purpose of financing certain projects and improvements for the Village of Hainesville, Lake County, Illinois, and authorizing and providing for the issue of a \$750,000.00 Promissory Note, of said Village evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Note, and providing for the means of payment under the Agreement and the Note.** Trustee George Duberstein moved, seconded by Trustee Mary Koval. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. **Ord 23-04-341**

**Approval of all Wintrust required documentation for the Promissory Note.** Trustee Wally Kriese moved, seconded by Trustee Kris Chynoweth. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**Approval of the Appropriation Ordinance Fiscal Year May 2023 – April 2024.** Trustee George Duberstein moved, seconded by Trustee Mary Koval. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried. **Ord 23-04-342**

**Approval of the Budget Fiscal Year May 2023 – April 2024.** Trustee Georgeann Duberstein moved, seconded by Trustee Jack Chynoweth. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**Approval of the Estimate of Revenue Fiscal Year May 2023 – April 2024.** Trustee Wally Kriese moved, seconded by Trustee Mary Koval. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

**A Motion to Approve the following contracts: Each of these contracts are included in the just approved budget and therefore are not listed as separate motions.**

**Allied Central Security & Alarm, Inc. – Quote dated January 18, 2023 - \$4,681.12 – Intrusion alarm add on at the Public Works Building**

**Allied Central Security & Alarm, Inc.** – Quote dated September 29, 2022 - \$9,919.96 – Public Works Building – Fire detection system.

**AHW LLC** – Quote #28632538 - \$21,050.42 – 2023 John Deere Gator model # XUV835M

**CSI** – Quote #4075 - \$4,128.00 – 6 Samsung tablets, keyboard and cover for trustees.

**David Eubanks** – Proposals in the amount of \$44,062.50. Various projects throughout the Village.

**K&M** – proposal - \$7,200.00 – Inspection of (8) Wastewater Combination Air Relief Valves.

**R.H. Witt** – Proposal for \$11,377.00 – Cranberry Lake Lift Station, new dehumidifier and 3 electric heaters as per our well house evaluation.

**R.H. Witt** – Proposal dated March 6, 2023 - \$13,224.00 – Lisk Dr Lift Station, new dehumidifier, new hanging heater and 2 electric heaters as per our wellhouse evaluation.

Trustee Jack Chynoweth moved, seconded by Trustee Kris Chynoweth. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee Mary Koval moved, seconded by Trustee Georgeann Duberstein to adjourn the April 25<sup>th</sup>, 2023 regular board meeting. All in favor; motion carried.

The April 25<sup>th</sup>, 2023 Regular Board Meeting adjourned at 7:04 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC  
Village Clerk

April 19th, 2023

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

---

Listed below are items the Public Works Department is working on and/or completed since the last report:

In April,

We measured damaged curbs along Holiday Lane, W Bighorn, and Triumph and sent that off for a quote to Dave's Concrete, our normal contractor for curb repair outside of those done during repaving with Robinson. The HOA has been asking us about the repairs for a while and we didn't have it in the budget to continue work on those. Both damaged areas will be completed by mid-summer. After that is done, we will be looking at the less damaged and cosmetic areas to repair, throughout the whole village.

The crew has patched all manholes and repaired all grass areas that were damaged from our winter clean up.

The crew has also put together a job list for concrete pours so that we can plug and play the jobs based upon weather. Each pour is planned for 6 or less yards of concrete. I am excited to see the progress we have this year with the new way of planning concrete repair.

A storm basin sink hole repair list has been developed with grades from most severe to least. We will be going down the list and should be able to knock out quite a few this summer. Adam and I fixed a grass side sink hole on Holiday Lane.

Summer help. So far, we have 3 of 5 hired. Two of them are returning from last year and one is new. So far Adam and I feel comfortable that the crew will be able to do most jobs. We will be continuing to look for more workers.

**If you have any questions or concerns, please feel free to contact me.**

Best Regards,  
Tim Seiler

## Mayor's Report for April 25, 2023

- 1) The April election results have been finalized. Our 3 seats will be filled by incumbent Mary Koval, and first timers Anne Richmond and Doug Williams. Congratulations to all. This means that Trustee George Duberstein will be ending his tenure with us.
- 2) I met with Trustees to be Anne and Doug to welcome them to the Board. We had a wide ranging discussion including; how we work as a Board, how we communicate, concerns and interests they had regarding the Village.
- 3) We are realigning the Deputy Clerk position. Much of the job assignments will be split between Christina Reiser and Oralia Huizar. When Christina is appointed Village Clerk, Oralia will be appointed Deputy Clerk. The duties that remain will be performed by a part-time Administrative Assistant (which we are arranging interviews now). The Admin, initially will be scheduled Monday-Thursday from 10 a.m. until 3 p.m. Pay will start at \$18.00/hour with no benefits.
- 4) The Lift Station work is complete and all is well.
- 5) T-Mobile is de-commissioning one of their two remaining cell towers located on our water tower. This will be a \$44,000 annual revenue loss. We are also re-negotiating the lease on their remaining cell tower. We have incorporated a 10-year revenue guarantee within the contract which they will have to pay even if they decommission the tower prior to the 10 years.
- 6) I met with the manager of the Northbrook Sporting Club to discuss the trenching that was done which caused a wetland located on their property to drain. This was done without a permit or consultation with the Village. They were presented with a memo that laid out a remediation plan for them to obtain the proper permits and design approvals. Non-compliance could, potentially, lead to considerable fines.
- 7) We are reviewing our phone system contracts in an effort to save some money. We are working with 3 separate companies.
- 8) We were notified by Municode, the company that publishes and provides web access to our ordinances that their fees will increase from \$950/annually to \$3,538/annually. I am reviewing our options.
- 9) The Truck Park on the west edge of town is moving forward through the permitting and review process. That should be wrapped up in a month or so. In the end, it will be a gravel parking lot used to park semi-trucks overnight.