

## March 28<sup>th</sup>, 2023 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Deputy Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Christina Reiser, Village Attorney Scott Puma, Village Engineer Jairo Rodriguez and Tim O'Brien

### Establishment of quorum

#### Agenda Approval:

Trustee Wally Kriese moved, seconded by Trustee George Duberstein to approve the agenda.

**Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

#### Wintrust Community Bank – Well Loan Presentation – Tim O'Brien

Mr. Tim O'Brien presented the well loan proposal. Mayor Daley introduced Jairo Rodriguez, our Village Engineer and was asking about a timeline. Jairo stated they should start construction in July of this year and the well would be operational in January with monitoring and then should be fully operational in February 2024. Tim will provide a commitment letter for the April meeting where Mayor Daley is looking for approval.

#### Public comments:

Resident John Coxon complimented the Public Works Department who continuously manages their responsibilities promptly and professionally. Mr. Coxon also complimented the Pond Contractors and the Snow Removal Contractors. Mayor Daley thanked him and was happy to hear the compliments.

#### Consent Agenda

1. Approval of the February 28<sup>th</sup>, 2023 Regular Board Meeting Minutes
2. Approval of the March 21<sup>st</sup>, 2023 Special Board Meeting Minutes
3. Approval of the March 28<sup>th</sup>, 2023 Bills Payable for \$5,391.21
4. Approval of the February 2023 Financial Statements

Trustee George Duberstein moved, seconded by Trustee Jack Chynoweth to approve the Consent Agenda. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein -6 Motion carried.

#### Reports and Communications from Mayor and other Officers:

##### Finance

Mayor Daley stated that they are looking to increase the seasonal help salary as the Village of Lindenhurst is paying \$18 an hour and the Village of Round Lake Park is paying \$17. Currently

we are paying \$15 an hour but raising it to \$17 an hour. This change will be in reflected in the budget before it will be passed.

### **Public Works**

Trustee Wally Kriese met with Public Works Supervisor Tim Seiler yesterday. He needs to meet with Trustee Kris Chynoweth and the Mayor regarding the land in front of the Public Works Building that they would like to use for Special Events. Trustee Kriese read Tim's report.

### **Community Events**

Trustee George Duberstein stated he is receiving outstanding replies in regards to the EOP. SWALCO compost event will be May 7<sup>th</sup> and he is looking to have a food truck there. He is making accommodations for the Civil War Event speakers.

### **Special Events**

Trustee Kris Chynoweth is considering another large event in August, similar to the 175<sup>th</sup> and received the okay from the Mayor and is looking for the Board's approval. The Consensus of the Board was yes, move forward. Food Trucks start Saturday, April 8<sup>th</sup> from 11:00 a.m. to 2:00 p.m. The Da Local Boy and Cookies with Flavor will be there.

### **Great Age Club**

The April 6<sup>th</sup> Great Age Club meeting is having Avon Township Supervisor Michelle Bauman attend as she is looking for input on Senior activities. Earth Day Clean Up is April 22<sup>nd</sup> from 9:00 a.m. to 11:00 a.m. The April 4<sup>th</sup> Election polling place will be here at the Village Hall.

### **Clerk**

No report.

### **Mayor**

Mayor Daley's report is in the packet.

### **Business**

**Approval of the Travel Expense Ordinance** This updates the rates to more closely represent current costs.

Trustee Wally Kriese moved, seconded by Trustee Mary Koval. Discussion took place and it was decided to table the Ordinance till the next meeting.

Trustee Wally Kriese moved, seconded by Trustee Mary Koval to table the Ordinance. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

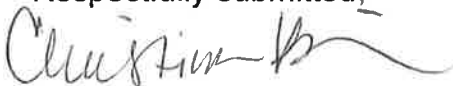
**An Ordinance Approving a Cable Franchise Agreement** Comcast's agreement, which supplies cable access to the Village, expires in August of 2023. This agreement has been updated to include some changes required by law. Ancel Glink has reviewed and approved the changes.

Trustee George Duberstein moved, seconded by Trustee Wally Kriese. **Roll call vote:** Ayes: Trustees George Duberstein, Kris Chynoweth, Wally Kriese, Mary Koval, Jack Chynoweth and Georgeann Duberstein. -6 Motion carried.

Trustee Wally Kriese moved, seconded by Trustee George Duberstein to adjourn the March 28<sup>th</sup>, 2023 Board Meeting. All in favor; motion carried.

The March 28<sup>th</sup>, 2023 Regular Board Meeting adjourned at 7:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Christina Reiser".

Christina Reiser  
Deputy Clerk

March 27, 2023

To: Mayor Daley and Board of Trustees  
From: Tim Seiler, Public Works Superintendent

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Listed below are items the Public Works Department is working on and/or completed since the last report:

Adam and I have finished up installing all the strobes on our vehicles. Rear strobes on the Chevy 2500, and front and rear strobes on both the Toolcat and Gator.

Bay 6 (second door to the west on the north side of public works) is now serving SRT and the village is reclaiming bay 8 (the western most door). We cleaned out the area and removed a lot of garbage that has accumulated over the years. Bay 8 will be serving partially as our well house #4 and is why we needed to make the change. SRT should have all their stuff moved over by end of April.

There was a bad ice storm overnight around February 22<sup>nd</sup>--23<sup>rd</sup> that took down a lot of branches. We picked up about 4-5 dump trucks full. There has been no property damage reported from the storm. Not the same story for some trees. There is a big Oak on forest glen that will be coming down before May. There are a couple of other wetland trees that will need to come down after the loss of branches, but those are not presenting any immediate danger.

We have performed some vehicle maintenance to prepare our 3 trucks for the spring and summer season.

We have remodeled the break room portion of public works to serve as a more professional environment as other villages have done.

The listing for seasonal employees is up. So far, we have 2/5 team members hired, both are returning members from last year. The low number of applicants is a bit concerning. Two others applied but neither had valid driver licenses.

Overall, the town has been in really good shape with no significant issues. Adam's been doing a great job with weekly routine maintenance such as dog stations and cleaning up storm drain inlets and outlets.

In April there will be tree work, vehicle maintenance, and spring/summer job prep.

If you have any questions or concerns, please feel free to contact me.

Best Regards,  
Tim Seiler

## Mayor's Report for March 28, 2023

- 1) In order to offer clarity, I'd like to address some topics that were raised at the candidates forum:

a) **Home Rule**—The 1970 Illinois Constitution Article VII, Section 6(a) states . . . “a home rule unit may exercise any power and perform any function pertaining to its government and affairs including but not limited to, the power to regulate for the protection of public health, safety, morals and welfare, to license, to tax, and to incur debt.”

Two candidates supported the concept of Home Rule as a way to potentially add a local sales tax as a way to increase Village revenue and relieve the property tax burden on the residents. The Village has previously studied this option and decided that, although some regulatory options provided under Home Rule would be helpful, the addition of a local sales tax would be an added burden to our residents and businesses. We also determined that it would not significantly lower property taxes since the Village's portion of that revenue is so small.

b) **Is there a better use for the Avon Ballfields**—I believe that yes the fields can be put to better use. That is why two years ago, I approached the three entities that own the fields (Grayslake Park District, Avon Township, Round Lake Area Park District) with a request to transfer the ownership to the Village. It was my hope to develop it into a residential area with a central park. The owners chose to keep the property in its current configuration.

c) **Crosswalk from Misty Hill to the Village Hall**—The County owns Hainesville Road and any changes would have to be performed by the Lake County DOT. However, there is no location that could safely be used as a crosswalk since there is no sidewalk on the Village Hall side of the street. Also, due to the wetlands, there is no place to build a sidewalk on the west side of Hainesville Road.

d) **Wetland care to prevent flooding**—Four years ago the Village began a program with the specific purpose of improving the flow of stormwater through our wetlands. Channels were dug in each of the main wetlands to direct the stormwater in the appropriate direction for drainage. These channels are on an every other year maintenance contract in order to keep them clear. Furthermore, the Village has had all our stormwater pipes and drains video inspected, as well as cleared and repaired.

e) **Cranberry Lake Trees**—After the tornado, the Village planted 20 trees around Cranberry Lake. In 2019, after having Urban Forest Management survey the Cranberry Lake area and upon their recommendation, the Village removed 80 trees that were deemed to be dangerous because of their condition. In the following two years, 40 new trees were planted around the lake. At that point, as suggested by UFM, it was decided to wait and see how the area developed prior to planting any more trees.

f) **Review of Existing Contracts**—I regularly review our contracts, both long and short term ones, with an eye towards saving money. Our Police contract was just extended but at a lower cost than the previous one. I am currently reviewing our phone service/internet contract. When our plumbing contractor closed his business recently, I

sought proposals from 3 different companies. When we have reviewed our snowplowing contract in past years, no proposal has come close to the current operator's proposal.

**g) Increase our electronic messaging footprint**—Currently, the Village uses a wide variety of methods to reach our residents. Our “robocall” system sends messages via phone, email, and texts if residents have signed up for those options. We now use Constant Contact to send our monthly newsletter. We post news and jobs on the Village website, Facebook, and INDEED. Reaching residents via those avenues requires the residents to look at those sites. The Board will soon be deciding whether to install a digital sign outside the Village Hall. What we have found to be the best way to get timely information out is to mail postcards.

- 2) Natalie Walker has joined our staff as the Deputy Clerk in training. She will assume Christina Reiser's responsibilities once Christina assumes retiring Clerk Kathy Metzler's duties.
- 3) The work on the Lift Stations has restarted. The electronic control boards and new pumps are in the process of being installed.
- 4) We have started advertising for summer seasonals. We are aiming to hire 5 individuals.
- 5) Clerk Kathy Metzler's retirement will be officially recognized at the April Regular Board Meeting.
- 6) The cell tower removal behind the Village Hall has been completed. The area will be curbed and asphalted as part of the parking lot repaving this coming summer. We will, more than likely, use it to park equipment.
- 7) At the May Board meeting we will be saying our farewells to the departing Trustee(s) and swearing in the new and re-elected Trustee(s).
- 8) The State of Illinois has passed a new law that requires the granting of 40 hours paid leave for all full-time employees. Our current Vacation/Sick Day/Personal Days policy currently provides those hours. We are evaluating the concept of changing all those categories to a single category referred to as Paid Time Off or PTO. This, along with one other modification of a current practice, will greatly ease the calculation of and tracking of earned time off.