

November 19, 2024 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Deputy Clerk Ruby Mendez took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams. Trustee Kriese was absent.

Also present were: Village Clerk Christina Reiser, Deputy Clerk Ruby Mendez, Treasurer Kelly Hensley, Chief Jeff Myhra and Deputy Chief Matt Gore

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried.

Grayslake/Hainesville Police Chief Jeff Myhra – Presentation of 4 Life Saving Awards

Chief Myhra and Deputy Chief Gore presented 4 Grayslake/Hainesville Officers with Life Saving Awards for their extraordinary efforts in two separate life-saving incidents in Hainesville. Mayor Daley expressed his gratitude to Officer Joe Semple, Officer Kent Richter, Officer Luis Ocampo and Officer Dylan Mahoney-Muno.

Public comments:

There were no public comments.

Consent Agenda

1. Approval of the October 22, 2024 Regular Board Meeting Minutes
2. Approval of the October 2024 Financial Statements
3. Approval of the November 19, 2024 Bills Payable for \$230,775.29

Trustee George Duberstein moved, seconded by Trustee Koval to approve the Consent Agenda. Roll call vote: Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Koval reported that Treasurer Kelly Hensley has completed the Audit and all final documents have been shared with the Board. Treasurer Hensley is now working on the budget. The spreadsheets have been sent to the various departments and are due back to her on January 15th. All other items will be addressed under Business.

Great Age Club

Trustee Georgeann Duberstein shared that the next Great Age Club meeting will be on Tuesday, December 3rd. The group will also be having their annual holiday party at Uprooted. For 2025, all the Great Age Club meetings will be moving to the first Tuesday of the month.

SWALCO

Trustee George Duberstein shared that while there is nothing currently to report, they are planning for 2025 and looking to continue the Compost and Document Shredding Events that the Village has been hosting for the last few years.

Civil War

Trustee George Duberstein has no further reports from this year's events. He did share that if the events are to continue, Northbrook Sports Club will host the event.

Clerk

Nothing to report

Mayor

Mayor Daley reported that the filing period for the April 1, 2025 Consolidated Election had officially closed. There will be 5 Trustee Candidates, George Duberstein, Georgeann Duberstein, John Wondrasek, Kevin Barrett and Chris Abramson. There is 1 Mayoral Candidate, Mary Koval. Mayor Daley also shared with the Board that while we were invoiced and paid Dave Schultz for the work he did on the new public works park area, Mr. Schultz has turned around and written a check in the same amount as a donation back to the Village. A discussion was then held regarding the Cranberry Lakes Conservancy Easements that was brought up at the last meeting. Trustees shared a few possible suggestions and Mayor Daley will be following up to see what may or may not be possible. The discussion will continue.

Business

An Ordinance Amending Title 15 of the Village of Hainesville Code of Ordinances Regarding Building Code Requirements – This language change, which is recommended by Ancel Glink, meets the State requirement for communities who have not updated their Building Codes within the past 9 years. This action will suffice until the new administration initiates a review and update of all of our current Building Codes. Trustee Georgeann Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried. Ord# 24-11-367

An Ordinance Establishing Regular Board Meeting Dates for 2025 Trustee Georgeann moved, seconded by Trustee Mary Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried. Ord# 24-11-368 Trustee Williams questioned the possibility of having two meetings a month, there was a brief discussion and at this time there does not appear to be the need to change the number of meetings per month.

A Tax Levy Ordinance for \$505,000 for the Tax Year 2024 – As discussed in the previous meeting. Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried.

An Ordinance Adopting the Annual Tax Levy for Cranberry Lake Special Service Area Number One of the Village of Hainesville for the Tax Year 2024 – As discussed in the previous meeting we are not increasing the current levy amount of \$25,200. Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein **Roll call vote:** Ayes: Trustees

Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried.
Ord# 24-11-370

Approval of Gewalt Hamilton & Associates Professional Services Agreement – The current contract expires December 31, 2024. The new contract will be for 1 year. However, the new administration will have the option to terminate the contract if so desired. Trustee Koval moved, seconded by Trustee George Duberstein **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried.

An Ordinance Amending Section 10.08.015, B, 3 of the Village Code Regarding Parking – This adds clarification to the existing language regarding not parking on unimproved surfaces. Trustee Koval moved, seconded by Trustee Richmond **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried.
Ord#24-11-371

Approval of Raise Recommendations for Israel Mancilla and Antonio Torres - \$2.00 per hour raise. Mr. Torres has been promoted from a Seasonal Employee to Full Time Employee. Mr. Mancilla has performed beyond expectations since being appointed Public Works Supervisor that is why I am recommending this increase in pay. Trustee Georgeann Duberstein moved, seconded by Trustee Koval **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Georgeann Duberstein, Koval and Williams -5 Motion carried. Trustees Georgeann Duberstein and Williams both shared they felt Israel has been doing an amazing job and is very kind and professional with the residents. There was a discussion over the amount of the raises which led to the idea of possibly being time to do a new salary study for all positions.

Trustee Georgeann Duberstein moved, seconded by Trustee Williams to adjourn the November 19, 2024 All in favor; motion carried.

The November 19, 2024 Regular Board Meeting adjourned at 7:24 p.m.

Respectfully submitted, ~


Christina Reiser
Village Clerk

Mayor's Report for November 19, 2024

- 1) First, a BIG Congratulations to Israel Mancilla. He will be on vacation from 11/14 until 12/2 and when he returns to us, he will be accompanied by his new bride. We are very happy for him and proud to have him as our Public Works Supervisor.
- 2) My budget preparations are well (that is an intended pun) underway. The largest project will be the construction of Well #4, followed by the repaving of the Public Works lot and the repaving of North Street. In our budget discussions we'll talk about using current funds, as well as borrowing money, to finance the projects.
- 3) I will be meeting with the Lake County DOT to continue a discussion advocating for the installation of a raised median on Hainesville Road between Heritage Trail and the Village Hall entrance drive. The purpose of this median would be to prevent drivers from driving through the crosshatched section as they attempt to bypass traffic to get to the left-hand turn lane that doesn't actually begin until the south edge of the VH driveway.
- 4) Today was the first day to submit petitions for the April, 2025 election. The last date is Monday, November 18th. I'll share the list of candidates at our Board meeting.
- 5) As noted in the Public Works report, 20 new trees were planted around Cranberry Lake and The Meadows. Additionally, 15 trees were planted in the new park and 14 more trees were planted in various Village parkways.

November 10, 2024

To: Mayor Daley and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

Items the Public Works Department is Working on or have completed Since the last report.

- 81 Misty Hill – We had a XL tree that had to be taken down in an emergency situation. The tree was more than half way chewed through by a beaver. We now have had help from the Illinois Beaver Alliance to help with other trees that we discovered are being damaged.
- The Meadows- We mowed down the extremely tall phragmites and cattails and in the process, we also cleared brush behind the retaining wall behind the Centennial homes.
- Controlled burn- Dave Eubanks and his crew came and burned the Meadows wetland and seeded it a week later.
- Fall tree planting is here! Dave Schultz, Tony and myself went to Clinton, Wisconsin to personally hand pick and deliver this year's trees and in the process saved the Village money in delivery fees.
- Tree planting- Dave Schultz and the crew have started to dig the holes for the future trees going in around town and the Meadow path and Cranberry path. (The Meadows path and Cranberry path have been completed)

- Village hall Parking lot- Maneval came out to lower a drain structure near the cell tower and correct the pitch.
 - Parkway trees- Now that most of the trees are clear of leaves you can see the Bees/hornets' nest, we safely removed 10 nests in one day.
 - Village hayrides were a hit this year!
 - Weekly duties: Dog stations, village cleanliness, picking up garbage around town, meter changes and water shut offs, upkeep of the office, shop and vehicles, mow and weed wacked the town, check storm drain and inlets/outlets.
 - Robinson and G.H.A and myself got together to go over what needs to be updated around the well houses.
 - Civil War event was a success! Thank you to George Duberstein and volunteers .
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Thank you,

Public works crew.