

October 1, 2024 Special Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Gerry Daley at 6:30 p.m.

Village Clerk Christina Reiser took roll call. The following Officials were present: Mayor Gerry Daley, Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams.

Also present were: Village Clerk Christina Reiser

Establishment of quorum

Agenda Approval:

Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein to approve the agenda. **Roll call vote:** Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Public comments:

Resident Kevin Barrett commented that he did not hear the Emergency Siren that should have gone off earlier that day. Mayor Daley stated that he would follow up to make sure everything was operating correctly.

Consent Agenda

1. Approval of the August 27, 2024 Regular Board Meeting Minutes
2. Approval of the Draft August 2024 Financial Statements
3. Ratification of the September 24, 2024 Bills Payable for \$299,798.64

Trustee Kriese moved, seconded by Trustee Koval to approve the Consent Agenda.

Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried.

Reports and Communications from Mayor and other Officers:

Finance

Trustee Koval reported that Treasurer Hensley has been working with the auditors on the newest GASB requirements. She is also making headway with the new Administration and Fiscal Policy Manual. Treasurer Hensley will be starting the budgeting process in October.

Great Age Club

Trustee Georgeann Duberstein shared that the group would be planning their progressive dinner at the October meeting.

SWALCO

The next SWALCO meeting is scheduled for October 17th. Trustees George and Georgeann Duberstein also reported on the Family Fun Fest. It went very well for the amount of time available for planning. They are hoping that the event can be larger next year as we have had in the past. They

also recommended sending a survey out to residents for input on the types of events that they would like to see in the Village.

Civil War

The Public Works crew worked with Trustee George Duberstein to get the signs out for the event. We have received approximately \$9,000 in donations so far this year. Trustee Duberstein thanked Deputy Clerk Ruby Mendez for all of her help sending out the letters.

Ad Hoc

Trustee Williams has been working on gathering details for a plaque to recognize our Service Members and Veterans. He also looked into a plaque for Elijah Haines. There was a consensus to only move forward with the Service plaque at this time. Suggestions for mounting the plaque included mounting it on a rock, which Mayor Daley will be looking into.

Clerk

Nothing to report.

Mayor

Mayor Daley gave the Board an update on the status of the air quality issue that we have encountered at the Village Hall due to the parking lot construction. The gravel work will be wrapping up and that should keep the dust down moving forward. Once the work is completed, he will be having the carpets cleaned and have the air ducts checked to make sure everything is clean and safe to work in. He also shared that at our next Board meeting, we will be taking a field trip over to the new Public Works park area, weather permitting.

Public Works

Superintendent Mancilla's report is in the packet.

Business

2024 Tax Levy – Discussion Only

Trustee Koval reviewed Treasurer Hensley's process for the Tax Levy. She explained the options for an increase, and the board recommended that we go with a 2% increase. Treasurer Hensley will prepare the Tax Levy resolution for the next board meeting.

Approval of a Proposal for Development of a Source Water Protection Plan – This is a newly mandated state report. Robinson has spoken with and written letter to the IEPA providing a timeline for the completion of the report. Trustee Koval moved, seconded by Trustee George Duberstein

Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. There was a discussion on the cost and Mayor Daley stated that this is mandated by the state and \$8500 is the cost, it is not a negotiable contract.

An Ordinance Amending Certain Sections of Title 2 of the Village of Hainesville Code of Ordinances Regarding the Commencement of Village Officer Terms of Office – The law states that the seating of elected officials takes place at the first official meeting after the official election results are received unless otherwise specified by ordinance. The results could be received prior to our April

meeting, since, by practice, our officials are seated at our May Board meeting; this ordinance removes the conflict between practice and law. Trustee Georgeann Duberstein moved, seconded by Trustee Koval
Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. Ord #24-9-364

A Resolution Approving an Amendment to Police Services Agreement Among the Village of Grayslake and the Village of Hainesville – This amendment clarifies, as required by the state that monies received by a municipality from the Cannabis Tax Program be spent on prevention-based activities. Trustee Koval moved, seconded by Trustee George Duberstein
Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. #R24-9-178 There was a discussion on what this changes, and Mayor Daley explained that the state wants reports showing that the money received is being used properly. He is also looking into how much money we are receiving from this per month.

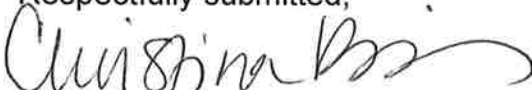
An Ordinance Confirming Permanent and Temporary Shooting Courses for the Northbrook Sports Club – This ordinance partners with and clarifies a prior ordinance and states which courses are permanent and which are temporary. Trustee George Duberstein moved, seconded by Trustee Georgeann Duberstein
Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. Ord# 24-9-365

An Ordinance Authorizing the Disposal of Personal Property No Longer Necessary or Useful to the Village of Hainesville – 2009 Neopost Document Folding and Inserting Machine DS-70. We have eliminated mass mailings of letters and no longer need this machine. We will attempt to sell it. Trustee Richmond moved, seconded by Trustee Kriese
Roll call vote: Ayes: Trustees Richmond, George Duberstein, Kriese, Georgeann Duberstein, Koval and Williams -6 Motion carried. Ord#24-9-366

Trustee Kriese moved, seconded by Trustee George Duberstein to adjourn the October 1, 2024 Special Board Meeting All in favor; motion carried.

The October 1, 2024 Special Board Meeting adjourned at 7:16 p.m.

Respectfully submitted,



Christina Reiser
Village Clerk

Mayor's Report for September 24, 2024

- 1) This year's Road Rejuvenator project is complete.
- 2) The Jubilee Court Stairs and Fencing project is complete with the exception of relocating one post to match the location of the corresponding post.
- 3) By the time you read this, all the trees, plants, and shrubbery will have been installed in the Public Works Park. We will still need to aerate, seed, and straw cover the areas that are to be grass. Installing the water lines to the site has already proven to be quite helpful as we are watering the trees and plants daily.
- 4) The repaving of the Village Hall Parking Lot will begin Monday, September 23. If you need to come to the building, park in the Public Works lot and walk to the back door. This project also includes the paving of the water tower parking lot.
- 5) Kelly and I met with our new representative from State Bank of the Lakes. We've had a long and solid relationship with the bank which we believe will continue with Ms. Beinecke.
- 6) Congrats to George and Georgeann on a job well done on the Family Funfest. It provided a number of options for youngsters to burn off a lot of energy.
- 7) Gewalt Engineer Darren Monico and I are developing a every other year program. Historically, Hainesville has spent @ \$250,000/year on road repaving and rejuvenator application. It was suggested that if we had larger quantities of paving to do, we would receive better pricing from the paving companies. The next residential street paving would take place in 2026. As a corollary, the rejuvenator would be applied during the off year.
- 8) Darren and I are also developing a new system for our sidewalk repairs. We had all sidewalks rated this year based upon their condition. Many of the sidewalk joints need to be ground down to remove trip hazards. Other sections need to be removed and replaced. Once we organize a priority list, we will put together a potential budget and put out an RFP. Like the road program this will be a multi-year approach.

September 17, 2024

To: Mayor Daley and Board of Trustees

From: Israel Mancilla, Public Works Superintendent

Items the Public Works Department is working on or have completed since the last report.

- Watering- Heat is still a factor this late into the season, we have been keeping up with watering trees and flowers around town especially the new trees and flowers at Public works park.
- Jet Rodding- Lisk Dr and Huntersway has been getting inspected for sewer blockage and will continue to get rodded as needed.
- Tree cutting- Dave and the crew cut 2 large trees and a medium size tree behind Deer Crossing that was in danger of falling on to the homeowner's property. Everything went successful. I'm very happy with the crew we have thus far. Everyone has been great on working safely.
- Public works park- Since the last board report the park has transformed tremendously. Dave Eubanks and Dave Schultz and our crew have been working very hard to make the park look fantastic. The Garden beds have been defined and tilled to final grade and are ready for the new perennials. Dave Schultz has brought in the trees and we're planning on having them in the ground this week. Dave Eubanks and his crew also finished the

beautiful outcropping wall and red granite limestone path with the help of Dave Schultz.

- Miscellaneous Tasks- 213 Heritage Trail and surrounding homes had wet land mowing done and were cut back to the cattails. We have also been on the hunt for a beaver that has been busy eating away at trees in town which are now too far gone to save. We have set up traps along the hotspots in hopes of capturing them.
 - Village Hall parking lot repaving is officially going to start on September 23, 2024 and the time frame is 3-4 weeks if weather permits.
 - Weekly duties: Dog stations, village cleanliness, picking up garbage around town, meter changes and water shut offs, upkeep of the office, shop and vehicles, mow and weed wacked the town.
 - Family Fun Fest was a success! A special thank you to George and Georgeann for organizing the event and everyone who was involved.
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Viva Hainesville!

Thank you,

Public works crew.