

January 12, 2016 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:36 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Terry Grom of Robinson Engineering and Chief Perlini

Absent: Village Attorney Jim Rock and Village Engineer Greg Gruen

Establishment of quorum

Agenda Approval:

Trustee George Duberstein motioned to approve the agenda as presented; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the December 8th, 2015 Regular Board Meeting Minutes
2. A Motion to Ratify the December 22nd, 2015 Bills Payable for \$152,860.21
3. A Motion to Approve the December 2015 Financial Statements
4. A Motion to Approve the January 12th, 2016 Bills Payable for \$100,197.68

Trustee Derenoski motioned to approve items as presented; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen was not in attendance.

Village Attorney

Village Attorney Jim Rock was on vacation and not in attendance.

Public Works

Terry Grom, of Robinson Engineering, reported that Dave Schultz and Tyler have been cleaning up after the recent snow.

The Mayor, Trustee George Duberstein and Trustee Daley had an opportunity to walk around the Public Works garage along with Public Works job applicants. They were pleased to see the progress made at the Public Works garage.

Terry went over the Public Works report and the Sewer and Water report. There will be a cost saving to the Village of about \$400 because the fluoride levels that is added to the water have been lowered by the U. S. Health and Human Services Department and the Illinois Department of Public Health. The natural fluoride in the Hainesville water is high so not as much chemical fluoride will need to be added.

Mayor Soto added that the Village has two final candidates for the Public Works position and will be doing a background check. Mayor Soto thanked Terry Grom for the wonderful job he is doing.

Police Chief

Police Chief Perlini reminded everyone to lock their cars and take out valuables and garage door opener. There was a rash of car burglaries and they arrested 2 burglars. In the last 2 or 3 weeks there were 35-40 cars that were burglarized. They target unlocked vehicles!

Treasurer

Treasurer Kelly Hensley reported that the 1099's were mailed out. The audit will be at the January 26th meeting. The auditors will be doing the presentation.

Kelly is working on the budget requests. She will meet with the Mayor in the next few days to go over a few things and then meet with Trustee Daley.

Utility training is going well.

Village Clerk

Village Clerk Kathy Metzler has been reviewing and updating the website. Kathy and Deputy Clerk Roseann Stark will be looking at the renewal process for business licenses with BS&A. She is also working on her budget.

Mayor

Mayor Linda Soto reported the Board will meet twice a month until the spring.

The Mayor passed out her weekly memo regarding ongoing projects. It has been a useful tool. The Mayor reminded the Trustees to check their emails regularly for the memos and emails from the public so they are read in a timely manner. She has been sending her emails with Read Receipts.

The Mayor met with IDOT to go over the right turn lane project to see if it can be let in fall of 2016 because it won't be let in March 2016 as it was first believed. They were looking to let at March 2017. The project includes sidewalks on both sides and the Mayor also asked for a PACE pad and bus shelter be put on the south side of Route 120. District 46 had submitted a form to IDOT saying that they were willing to donate property for the temporary easements and right of way and also pay their portion and share for a sidewalk. Every few years District 46 explores trying to make Prairieview children walkers.

Years ago the Village tried to flip flop the project and make Prairieview a community school by Union Square Park but that did not work out. It is difficult to make K-4th graders walkers, crossing Route 120 is hazardous. The Mayor met with District 46, Greg Gruen and Chief Perlini to discuss their plan. District 46 did not have current information; it is not only Hainesville that gets bussed. They thought they would be eliminating a majority of the busses and that is not the case. This is still a hazardous situation. Greg is arranging for a conference call to take place with the head of Public Safety at IDOT and the Finance Manager and the Head of Operations at District 46. The Mayor hopes that this will nip it in the bud, however, if it doesn't the next step is a safety study, which should prove it is hazardous.

The Mayor stated that it has been a mild winter but there has been ice storms and freezing. Dave and Tyler have been doing a great job. She was dismayed that a number of seniors called with complaints that their driveway apron was not fully cleaned and there was ice on their apron. The streets are clear because of the beet juice and the plowing. Sometimes the apron cleaning for seniors does not occur until the next day and then there is ice. She would like the seniors to understand that this is a courtesy not a paid service. There is no time or crew to address the issue with ice. Seniors have told the Mayor that they need to be somewhere in the morning. The Mayor recommended that if a senior is working or has a daily commitment, they will need to make other arrangements to clear their driveways. The Mayor does not want to make a choice to eliminate this but she is discouraged by the feedback.

The Mayor, Dave Schultz and the Chief met regarding street parking during the plowing event. The Mayor did a CTY call Sunday reminding residents to move their cars so the plow can clean.

Trustee Georgeann Duberstein asked if IDOT included the upgrade of the traffic lights. The Mayor stated that LCDOT did include the light upgrade. New traffic signals will go in at Route 120 and Hainesville Road and Route 120 and Route 134.

Great Age Club & any other general announcements

Trustee Georgeann Duberstein reminded everyone that the Great Age Club Meetings are now meeting Thursday mornings at 10:30 a.m. until noon at the Village Hall and if anyone is interested they will meet for lunch after the meeting. At the February meeting they will be watching the movie, "Risky Business" and all are invited.

Business

An Ordinance Amending Chapter 2.16 of the Village Code and Eliminating the Appointive Office of Superintendent of Public Works

Trustee Daley motioned to approve an Ordinance Amending Chapter 2.16 of the Village Code and Eliminating the Appointive Office of Superintendent of Public Works; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance #16-1-213

A Motion to reschedule the November 8th, 2016 Regular Board and Committee of the Whole Meeting to November 15th, 2016

Trustee George Duberstein motioned to reschedule the November 8th, 2016 Regular Board and Committee of the Whole Meeting to November 15th, 2016; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Trustee George Duberstein motioned to adjourn the January 12, 2016 Regular Board Meeting; seconded by Trustee Georgeann Duberstein.

All in favor say aye, motion carried.

The January 12, 2016 Regular Board Meeting adjourned at 7:01 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk

January 12, 2016 Committee of the Whole Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:03 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Terry Grom of Robinson Engineering, Police Chief Perlini

Absent: Village Attorney Jim Rock and Village Engineer Greg Gruen

Establishment of quorum

Agenda Approval:

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Barrett.

Roll Call:

All in favor say aye, motion carried.

Approval of Omnibus Vote Agenda

1. A Motion to Approve the December 8th, 2015 Committee of the Whole Meeting Minutes

Trustee Derenoski motioned to approve minutes as presented; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Committee of the Whole

Finance & Human Resources – Trustee Daley is working on the budget. Once Gerry has all the numbers back he and Trustee Hein will go thru the budget.

Trustee Daley has been sitting in on interviews for the Public Works position and would like to thank Terry Grom for all the work he has done with all the preliminary calls and setting up the interviews.

Economic Development – Trustee Barrett reported that Fine Line has piled more junk on his property and he thinks Lake County should get involved to clean up the area. He will take pictures of the property tomorrow and email them to the Mayor.

The Mayor had emailed Trustee Barrett regarding the January meeting with local businesses. The Mayor spoke with Al Maiden, Village Planner and Linda from HPM and they are looking at having the meeting at the end of February to accommodate everyone's schedule.

Public Safety – Trustee Hein reported that she posted the emergency evacuation maps in the back of the Council Chambers and one in the office area. Contact her with any changes. She will work with the new Public Works Supervisor to work on the Public Works building once someone is hired.

She also reported that Lake County Health Department has radon gas testing kits for \$10 in the month of January. More information is on the Village website.

Trustee Daley asked if there is an emergency shut off for the fuel pumps. Terry Grom stated that they are in the garage and you would need to use the breakers to shut off the pumps.

Public Works – Mayor Soto stated that Trustee George Duberstein did a great presentation at the last meeting. Trustee George Duberstein wrote a memo regarding the water rate increase. He took another look at the recommendation that was made by the Board to raise the rate. Trustee Daley, Terry Grom, Steve Zehner and Trustee George Duberstein decided to keep it simple with a basic rate increase of \$10 a month. They will not touch the number of gallons beyond that basic rate or the sewer rates. On an annual basis the Village is at about \$158,000 which is still below the lowest recommendation of the engineering firm but more than originally planned. This will start in the new fiscal year so it can be publicized. The rate hasn't been raised in over 20 years. Trustee George Duberstein added that another recommendation is that there is an automatic increase every year of about \$1 unless the Board deems otherwise. In this way it can be re-visited every year. At budget time every year the \$1 increase can be discussed and looked at. The consensus by the Board was to make this an agenda item for the next Board meeting.

Administration – Mayor Soto reported that they are ahead of the game budget wise. The Mayor is still waiting for items from some of our contractors. She will also be meeting with Treasurer Hensley.

Congressman Dold will have a Mayor's Conference call in the morning beginning at 8:45 a.m. There will be discussion on the transit bill that was passed at the Federal level and what that means to our area. If anyone has anything they would like the Mayor to discuss with the Congressman to please let her know.

There was no public comment.

Trustee Georgeann Duberstein motioned to adjourn the January 12, 2016 Committee of the Whole; seconded by Trustee Derenoski.
All in favor say aye, motion carried.

The January 12, 2016 Committee of the Whole Meeting adjourned at 7:16 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk