

Community Events Annual Committee Report - April 27th, 2010

COMMUNITY EVENTS ANNUAL REPORT

*Below is a summary of what is involved to arrange Hainesville Fest

*Hainesville Fest has been the major focus of the Committee. Even though only two Fest meetings were held for 2009, contact, planning and booking went fairly smooth.

*After Hainesville Fest was over for 2008 planning starts at different levels for the next Fest in 2009.

*Contacted and spoke with previous participants and vendors to find likelihood in return for next year. This would take place with face to face at the Fest or with phone calls a couple months after.

*Contact with A-Awesome Amusements to find different attractions or games for Fest. Discuss price and options throughout the months prior to the Fest.

*Call made to R.A.M. Rental to talk about tables and chairs. Canopy tents availability have been discussed also. Donation in full of these items will not be able to be done for 2010.

*Investigate possible entertainment/bands usually done by word of mouth, website note or on site check while band is booked at prior gig.

*Read books for prizes for games, usually oriental trading catalog. Discuss with kids the likelihood of prizes being something they would like to win.

*Contact Hainesville police for participation with handouts and info on safety.

*Contact Round Lake Area Fire District and Grayslake Fire District for participation and display of equipment and vehicles for Fest.

*Contact District 127, and District 116 N.H.S. students for volunteering for community service to help out at the Fest. Follow-ups done prior to Fest for student count and placements.

*Discuss with Great Age Club for needs in participating with a Bingo tent. Obtain canopy tent, tables and chairs and speaker lectern for event. Follow-up done if needed.

*Contact a company for electrical and lighting needs, namely generator and light towers. Check prices from others and find best suited needs.

*Call for trash receptacle/dumpster needs. Investigate possible donation. Prior company has done donation for Village Fest.

*Check companies for best suited portable wash room facilities, previous one has seemed to suit our needs and has received the best comments from the residents.

*Arrange rental truck for transportation of equipment for Fest. Dave Schultz has provided in previous years, very community related.

*Arrange permits for Fest with Park District.

*Contact V.F.W. about running beer tent for Fest. Make necessary permits and paperwork for liquor license for beer tent.

*Numerous phone calls, e-mails and fact to face meetings are done all through the time before the Fest. Many may not be scheduled contact meetings but drop bys or phone calls so a record of these would be very hard to produce.

Trustee Tiffany