

March 9th, 2010 Regular Board Meeting Minutes

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Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:00 p.m.

Chief Frasier led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Also present were: Chief Wallace Frasier, Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen **Establishment of quorum**

The Mayor welcomed back Trustee Gary Walkington from Arizona.

Agenda Approval Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Walkington. Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski All in favor, motion carried.

Public comments: Dolores Anderson, 453 Holiday Lane, Hainesville, IL 60073 – thanked the Mayor and the Board for working with Cranberry Lake Townhome Association regarding the parking on Holiday Lane.

Omnibus Vote Agenda 1. A Motion to Approve the February 16th, 2010 Regular Board Meeting Minutes 2. A Motion to Approve the February 23rd, 2010 Town Hall Meeting Minutes 3. A Motion to Ratify the February 2010 Bills Payable for \$37,921.67 4. A Motion to Approve the March 2010 Bills Payable for \$52,594.31 5. A Motion to Approve the February 2010 Financials

Trustee Duberstein motioned to approve Omnibus Vote Agenda as presented; seconded by Trustee Derenoski. Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski All in favor, motion carried.

Reports and Communications from Mayor and other

Officers: Mayor Mayor Linda Soto reported that on March 6th she attended the Mayor's Breakfast at Great Lake Naval Station. It was a very

well planned out event. They toured the USS Trayer Battle Station's 21 where all naval recruits go through as their final test. There was also a presentation for all the visiting Mayors about their recent accomplishments at Great Lakes. They are trying to get a committee together with Mayors. Mayor Soto submitted her card. They want to improve communications with the local communities. The Mayor stated that she wants to support Great Lakes because they bring many families into our community as well as dollars.

The Mayor also reported that she has been writing letters to our legislature regarding the State taking more of our tax money away. The Mayor was informed by the Treasurer that money is coming in slower from the State and may get even slower.

The Mayor passed around a memo to the Trustees asking all the Chairs to submit an end of fiscal year summary of their committee work; such as accomplishments and challenges they have experienced. The Mayor asked to submit those to either herself or Kathy by April 8th in order to be put into the April 13th board packets.

The Mayor reported that vacant properties due to foreclosures have brought on different challenges. This has brought on a need for different ordinances in managing these properties. She is in receipt of more material on how to face this challenge. The Mayor is working with Jeff Gately, Public Works Superintendent in order to have a plan to maintain these properties as quickly and efficiently as possible and put liens on the property to recoup some of that money.

Mayor Soto updated everyone on the Town Hall Meeting held on February 23. There were about 120 people in attendance and 20 people made comments regarding Lake County Sheriff and keeping our own police department. The survey showed the strongest report for contracting with the Grayslake Police Department. The Mayor stated that a court reporter had transcribed the comments and they have been read and re-read. The Mayor has also gone around town to look at possible leasing options. Russ Kraly has contacted four different steel building manufacturers and the Village is able to use the floor plan that Russ had put together for the Village of Riverwoods. The Mayor wanted to reassure everyone that those questions and information are being addressed.

Trustee Derenoski left the Council Chambers at 7:07 and returned at 7:08.

Clerk Village Clerk Kathy Metzler reported that George with the Census Bureau informed her that residents received a letter stating that Census

questionnaires will be mailed on March 15th. Replacement forms are also available at the Grayslake Library.

Clerk Metzler also stated that she and Deputy Roseann Stark have been working on business license renewals which Jeff Gately delivered to businesses.

Kathy added that the Village received Certificates of Appreciation from the Round Lake Area Chamber for our contributions for the Installation Celebration and Santa's Supper. The Mayor also received a note from resident Bonnie Willis thanking the village for plowing the driveway and sharing her memories of the old village hall where she graduated eighth grade.

Treasurer Treasurer Kelly Hensley reported that the credit card machine came in and it should be up and running Thursday.

Kelly also stated that she is in the beginning stages of the budget process. She has met with everyone to start looking and fine tuning their budget request. She hopes to have the information by end of the week.

Police Chief Chief Wallace Frasier distributed his February Activity Summary to the Mayor and Trustees. Sergeant Gardiner attended basic background investigation training. The Mayor stated she liked the breakdown by area. Trustee Daley thanked Chief for the statistics on calls per hour, which was roughly one service call per shift.

Building Official Building Official Russ Kraly stated you all have my report.

Public Works Superintendent Public Works Superintendent Jeff Gately stated he is working on the Budget. He also noted that the Mayor, Russ and he have been looking at properties to lease for the police.

Jeff reported that he distributed the Business License applications to the area businesses.

Village Attorney Attorney Jim Rock reported that he has been working on ordinances. He has also drafted a letter regarding if the money in the water fund can be used for other purposes, which will be discussed under Business.

Village Engineer Village Engineer Greg Gruen reported that the storm sewer along Route 120 has been completed and the plans were sent to

IDOT. He will be meeting with them on Friday to go over the plans.

Greg also reported that later on the agenda is the Stormwater Management Recertification. Every three years the county requires that individual municipalities reapply for certification. Without the certification all the Stormwater permits and wetland permits would have to be run through the county. Prerequisite for the recertification is the adoption of the Stormwater Management ordinance.

Reports of Standing Committees Finance – Trustee Daley reported that he is working on the budget with the Finance Committee and Treasurer Kelly Hensley. The Finance Committee discussed the potential loss of revenue and the fact that the last payment from the State is four months late.

Trustee Daley stated that he along with the Mayor, Russ, and Jeff are looking at potential lease sites for the police department. They are also trying to tighten up money for that budget so a decision can be made later this month. **Public Works** – Trustee Walkington reported that there is a committee meeting tomorrow night. They will revisit projects that Engineer Greg Gruen mentioned and add those into the budget such as water main extension and Deer Point lift station sewer replacement.

Trustee Daley asked about the accommodation the Village received regarding the water inspection. Jeff Gately explained that the EPA did their yearly inspection and there were 3 minor violations. Jeff Gately explained the violations and stated that they have all been taken care of. Trustee Daley stated that they did a good job.

Public Safety – Trustee Barrett stated that March 14th is Daylight Savings time and not to forget to change smoke detector batteries.

Wetlands and Open Spaces – Trustee Duberstein reported that she and Village Clerk Kathy Metzler attended the Lake County Partners breakfast. Some interesting items were brought up. Suzi Schmidt stated that Lake County is in the top 35 counties in the country in terms of fiscal stability. There was also a speaker who stated that manufacturing production is up even though manufacturing employment is down.

Trustee Duberstein reported that the Wetland Committee is working on their budget. She walked the Cranberry Lake path and noticed things to be done for next year such as putting up split rail fences to show where the property line is. Also, there are areas where people are getting through and causing graffiti so she is looking at closing those off.

Mayor Soto stated that she and Mayor McCue will be composing a letter to be sent to residents both in Round Lake Park and Hainesville that about Cranberry Lake regarding the encroachment.

Trustee Duberstein also stated that they noticed a serious erosion problem where Cranberry North Townhomes are located. They would like to get on this project right away.

Community Events – Trustee Tiffany reported that he is working on the budget for Hainesville Fest. He has received a CD from a band. Trustee Tiffany would like to go and listen to him.

Mayor Soto asked how many committee meetings have been held by Community Events and has any thought been put into any other events. Trustee Tiffany stated that there have been no committee meetings held and he was looking into an Easter Egg Hunt, however the weather is too wet and muddy.

Mayor Soto stated that perhaps Committee meetings should be held during the Committee of the Whole Meetings. The Chair of the Committee would conduct their meetings with the entire Board. This would allow for input from the Board. Mayor Soto asked the Board to think about this suggestion and get back to her with any thoughts or comments.

Community Relations – Trustee Derenoski noted that he had a meeting with Nathaniel from Best Buy. The Village has been talking about getting a projector and audio visual equipment in order to video tape and record meetings and post them on the website. Trustee Derenoski stated that under business is the approval of audio visual equipment. Money is available in the Community Relations budget.

Business An Ordinance Amending Section 10.08.020, Section 10.08.030 and Section 10.08.070 Regarding Parking Trustee Daley motioned to approve the Ordinance amending Section 10.08.020, Section 10.08.030 and Section 10.08.070 Regarding Parking; seconded by Trustee Walkington. Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski All in favor, motion carried Ordinance # 10-3-129

Approval of a Petition for SMC Certification Trustee Daley motioned to approve Petition for SMC Certification; seconded by Trustee Barrett. Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski All in favor, motion carried.

Approval of a Petition for Isolated Wetland Certification Trustee Barrett motioned to approve Petition for Isolated Wetland Certification; seconded by Trustee Walkington. Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski All in favor, motion carried

An Ordinance Amending the Lake County Watershed Development Ordinance Trustee Derenoski motioned to approve an Ordinance Amending the Lake County Watershed Development Ordinance; seconded by Trustee Barrett.

Village Engineer explained the Lake County Watershed Development Ordinance.

Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski All in favor, motion carried Ordinance # 10-3-130

Water Fund Options Mayor Soto stated that Attorney Rock has written an opinion letter to the Mayor and Trustees regarding using water fund money for other uses. At this time the Mayor is not recommending using the water fund money for anything else. She stated that it would be Gary Walkington's call as Public Works Chairman and the Finance Committee. The Mayor added that this was brought up because they were looking into lowering the water bill. The Mayor stated that she was tabling lowering the water bill due to funding the Police Department as well as what is happening with the State of Illinois.

Commercial Projector and Wide Screen Proposal for \$4,256.43 Mayor Soto stated that the Projector and Wide Screen could be used for different applications.

Trustee Duberstein motioned to approve \$4,256.43 to purchase Commercial Projector and Wide Screen; seconded by Trustee Derenoski.

Trustee Daley asked if the blue ray disc player can play standard DVDs. Trustee Derenoski stated that yes it can be used to play regular DVDs also and explained why the blue ray player will be purchased.

Trustee Barrett questioned the tripod purchase on page 3 of the proposal. Discussion followed regarding the tripod.

Trustee Duberstein restated her motion to accept proposal for AV Equipment with a cap of \$4,256.43 with the possibility of finding a less expensive tripod; seconded by Trustee Derenoski.

Mayor Soto added any major purchases put on the agenda, she and the Clerk do not allow a large dollar amount of even \$800 unless there has been several quotes obtained. Roll Call: Ayes: Trustees Walkington, Daley, Barrett, Duberstein, and Derenoski Present: Trustee Tiffany Motion carried

Town Hall Meeting Review – Next Steps Mayor Soto stated that the next Board meeting will be a Committee of the Whole, held on March 30th, the fifth Tuesday of the month. Notice will be going out and it will be posted on our website, a press release as well as a CTY call to all residents and businesses. The purpose of this Committee of the Whole meeting will be to have the leasing and construction options available for the Police Department. Also, the Grayslake Police Department and Lake County Sheriff Department will do a presentation. No action will be taken that night but a vote and action will be taken at the first regular Board meeting on April 13th. The Mayor stated that if anyone has any questions, comments or concerns to contact her, Trustees, staff or the Chief.

Trustee Walkington motioned to adjourn the March 9th, 2010 Regular Board Meeting; seconded by Trustee Derenoski. All in favor say aye, motion carried.

The March 9th, 2010 Regular Board Meeting adjourned at 7:41 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC Village Clerk