

**March 22nd, 2016 Special Meeting of the Village Board
sitting as the Plan Commission for Zoning Code
Amendments to Chapter 17 of the Village of Hainesville
Municipal Code to Modify Zoning Definitions and Use
Regulations**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:32 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Georgeann Duberstein, Barrett, Hein, and Daley

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Supervisor Mike DePouw, and Police Chief Perlini

Absent: Trustees Derenoski and George Duberstein, Village Engineer Steve Zehner and Village Attorney Jim Rock

Establishment of quorum

Agenda Approval:

Trustee Georgeann Duberstein motioned to approve the agenda as presented; seconded by Trustee Barrett.

Roll Call:

Absent: Trustees Derenoski and George Duberstein

All in favor, motion carried.

Public Comments

No public comments.

Review of the Proposed Amendments

Mayor Soto stated that she did not receive any additional comments. Village Clerk Kathy Metzler contacted Ancel, Glink's attorney and Trustee Georgeann Duberstein's suggestion was approved. The category will be rolled into the Hardware/Home Improvement.

There were no other comments from the Zoning Commission.

Vote on Recommendation to Board of Trustees

The consensus for the recommendation was as follows:

Trustee Georgeann Duberstein	Yes
Trustee Barrett	Yes
Trustee Hein	Yes
Trustee Daley	Yes

Trustee Daley motioned to adjourn the Special Meeting of Village Board sitting as the Plan Commission for Zoning Code Amendments to Chapter 17 of the Village of Hainesville Municipal Code to Modify Zoning Definitions and Use Regulations; seconded by Trustee Hein.

All in favor say aye, motion carried.

The March 22nd, 2016 Special Meeting of Village Board sitting as the Plan Commission for Zoning Code Amendments to Chapter 17 of the Village of Hainesville Municipal Code to Modify Zoning Definitions and Use adjourned at 6:34 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk

March 22nd, 2016 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:35 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Georgeann Duberstein, Barrett, Hein and Daley

Also present were: Village Clerk Kathy Metzler Treasurer Kelly Hensley, Public Works Supervisor Mike DePouw, Chief Perlini and Deputy Chief Jeff Myhra

Absent: Trustees Derenoski and George Duberstein, Village Attorney Jim Rock and Village Engineer Steve Zehner

Establishment of quorum

Mayor Linda Soto led the pledge of allegiance to the flag.

Agenda Approval:

Trustee Barrett motioned to approve the agenda; seconded by Trustee Georgeann Duberstein

Roll Call:

Absent: Trustees Derenoski and George Duberstein

All in favor; motion carried

Public comments:

There was no public comment.

Omnibus Vote Agenda

1. A Motion to Approve the March 8th, 2016 Public Hearing for Zoning Code Amendments to Chapter 17th of the Municipal Code to Modify Zoning Definitions and Use Regulations
2. A Motion to Approve the March 8th, 2016 Regular Board Meeting Minutes
3. A Motion to Approve the March 15th, 2016 2016 MFT Resurfacing Program Bid Opening
4. A Motion to Approve the March 18th, 2016 Bills Payable for \$55,656.76

Trustee Daley motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein and Daley

Absent: Trustees Derenoski and George Duberstein

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Steve Zehner was not at this meeting. He only attends the first Board Meeting.

Village Attorney

Village Attorney Jim Rock was not in attendance.

Public Works

Public Works Supervisor Mike DePouw reported that he finished a complete inventory of all the Public Works tools and equipment. He also compiled a list of the go-bags stored in the garage. He has met with most of the seasonal employees that are returning this summer. He has a tentative start and end date for them and there will be plenty to keep them busy.

Mike also stated that they are working on getting the fast fill hose on the back of the Public Works Building in working order. He received a donated old fire hose from the Fox Lake Volunteer Fire Department to replace the old hose that was cracked and dry rotted.

Police Chief

Police Chief Perlini reported it is Spring Break and people need to watch for pedestrians, bicycles and motorcycles.

Treasurer

Treasurer Kelly Hensley noted that under Business on the Agenda there are the drafts of the Estimate of Revenue, Appropriation Ordinance and the Budget for fiscal year ending April 2017. There were minor changes. The Public Hearing will be at 6:30 on Tuesday, April 12th. The notice will be published. At the Board Meeting following the Public Hearing these items will be under business for approval. She will then take care of the paperwork to file with the Lake County Clerk's Office.

Kelly also stated that she is working on opening the new bank accounts. She met with a liaison from the new bank. She hopes to have a good transition in the next 30 days. There will be dual banks going for a bit to get the stragglers.

The audit has been scheduled for the week of June 27th as well as June 9th and 10th for preliminary work.

Utility billing is advertising going paperless. There are 22 people signed up. There will be verbiage on the next bill to promote going paperless also.

Village Clerk

Village Clerk Kathy Metzler reported that business license renewals were mailed out. This was the first time with the new software so it was intense but will get easier. There is a new business at 45 W. Belvidere Road called Revolution Dance & Fitness Studio.

Election Day was very busy at the Village Hall. Kathy and Deputy Clerk Roseann Stark would like to thank Trustee Georgeann Duberstein for coming in early to open and then she stayed late to close. Trustee Georgeann Duberstein added that 1,400 people voted and 39 people registered to vote.

Kathy will be doing the payroll process on Monday morning with Eder, Casella & Co. Consulting Services at 8:00 a.m.

Mayor

Mayor Linda Soto reported that with the high winds additional fences were taken down or added to fence disrepair. She met with Deputy Chief Jeff Myhra recently about going back to addresses that did not respond to warnings. Now there is additional damage as well as new damages. There will be a letter and possibly a CTY call. If no response, then there will be citations.

She was at the annual meeting of the Transportation Management Association of Lake Cook to review the 2016 highway construction projects for the year. The Mayor had a map that was handed out that listed the project and what agency was doing the project. The map will be on the website as well as the Facebook page. The Mayor noted that the Village Facebook page is active and she encouraged everyone to like the page. She also stated that the right turn lane at 120 and Hainesville Road was not on the map but she made sure it was in the record of the meeting and that everyone noted it on their map. She hopes that it starts in the fall of this year.

The Mayor attended the SWALCO Executive Meeting. There will be a shutdown of electronic recycling in Lake County effective May 1st. Grayslake and larger towns are concerned about where these electronics are going to go after the shutdown. There was a TV in Cranberry Lake so they are already being dumped. The Grayslake Board looked at giving SWALCO some money to fund the program to continue through 2016. About \$62,000 to \$65,000 would be needed to carry it through end of calendar year. Grayslake was willing to go as high as \$20,000 if other communities are willing to put in. There was discussion that the Lake County Board Members would like Lake County Board to authorize money as well. Mayors of small towns do not have the money to put in. Their efforts are commended but Mayor Soto also feels that as long as the program keeps being subsidized it is easy for the long term problem to not get fixed. If other member communities want to throw money in, the program may come back temporarily. The Mayor will continue to lobby for a better legislative answer and she will continue to lobby that statewide and federally there needs to be a fee charged at time of electronic purchase.

The Mayor also met with Congressman Dold regarding various issues including the electronic recycling. He agrees that it is a national issue not just an Illinois one. For the short term, Illinois needs to correct the problem; long term answer is a federal issue. The Mayor also gave Congressman Dold a copy of the Village's Comprehensive Plan in the hopes he can find federal resources to help the Village.

Great Age Club & any other general announcements

Business

Trustee Georgeann Duberstein stated that the Great Age Club meets at 10:30 the first Thursday of the month.

She also reported that the LCCTSC is working on revamping their website which will be rider friendly. It should go live on April 1st. She would like them to come and do a presentation.

Trustee Georgeann Duberstein stated that the money earmarked for the Garage sale is no longer available. Debbie Bacci and her husband who work for Baird & Warner agreed to sponsor the garage sale this year. There is no date set yet.

A Motion to Approve the Zoning Code Amendments to Chapter 17 of the Village of Hainesville's Municipal Code to Modify Zoning Definitions and Use Regulations

Trustee Daley motioned to approve the Zoning Code Amendments to Chapter 17 of the Village of Hainesville's Municipal Code to Modify Zoning Definitions and Use Regulations; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein and Daley

Absent: Trustees Derenoski and George Duberstein

Motion carried.

Ordinance #16-3-218

Estimate of Revenue Fiscal Year 2017 - DRAFT

Village Treasurer Kelly Hensley reported that there are no changes from the last presentation. She was very conservative on the line item figures.

Appropriation Ordinance Fiscal Year 2017 - DRAFT

There were no questions or comments.

Budget Fiscal Year 2017 – DRAFT

The Mayor noted that there might be some very minor changes. She reminded everyone that if anyone has any concerns to bring it up before April 12th. Treasurer Kelly Hensley added that within the Water & Sewer Fund she is anticipating transferring \$250,000 into the Water & Sewer Capital Fund during the next Fiscal Year.

Trustee Georgeann Duberstein motioned to adjourn the March 22nd, 2016 Regular Board Meeting; seconded by Trustee Hein.
All in favor say aye, motion carried.

The March 22nd, 2016 Regular Board Meeting adjourned at 6:54 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk

March 22nd, 2016 Committee of the Whole Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:52 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Georgeann Duberstein, Barrett, Hein and Daley

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, and Police Chief Perlini

Absent: Trustees Derenoski and George Duberstein, Village Attorney Jim Rock and Village Engineer Steve Zehner

Establishment of quorum

Agenda Approval:

Trustee Daley motioned to approve the agenda as presented; seconded by Trustee Hein

Roll Call:

All in favor; motion carried

Absent: Trustees Derenoski and George Duberstein

Approval of Omnibus Vote Agenda

1. A Motion to Approve the March 8th, 2016 Committee of the Whole Meeting Minutes

Trustee Daley motioned to approve Omnibus Vote Agenda as presented; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Georgeann Duberstein, Barrett, Hein and Daley

Absent: Trustees Derenoski and George Duberstein

Motion carried.

Committee of the Whole

Public Works – Trustee George Duberstein was not in attendance. Trustee Georgeann Duberstein summarized his report regarding his progress with the Civil War Re-enactment Event to take place September 10th and 11th at the Northbrook Sports Club. The Mayor added that Trustee George Duberstein will finish the sponsorship letters for her review in the next few days. This is a much larger event and should be able to attract different types of sponsors. The Civil War re-enactors will put a link on our website so re-enactors can sign up to participate. The waiver is being approved by the Village Attorney. The Northbrook Sports Club has agreed to donate \$3,000.

Wetlands, Open Spaces & Woodlands – Trustee Georgeann Duberstein stated that on Saturday April 9th at 10:00 a.m. the Village will attempt to transplant baby oak trees from the north end of Hainesville Meadow to Cranberry Lake Woodlands to replace the damaged or dead oak trees. She has contacted the National Honor Society of the two high schools. The advisor of Round Lake High School stated that there should be some students available to work. Dave Coulter is volunteering his time to oversee the project.

There will be stakes next to the new plants with the name and date of the person planting the tree. Adults are encouraged to volunteer. She hopes to move about 30 plants. They are very small and fragile. This information will be on the website.

Community Relations – Trustee John Derenoski was not in attendance but the Mayor wanted everyone to know that the Hainesville Facebook page is up and the search is Hainesvilleil. He will be asking everyone to like the Facebook page and send invites to friends.

Finance & Human Resources – Trustee Gerry Daley thanked the Mayor, staff and Village Attorney for their help in editing the Personnel Manual. He asked if anyone had any questions or comments. Kelly clarified that IMRF is based on the position but the position must work 1,000 hours in a calendar year.

Mayor Soto stated that the personnel manual will come up for formal adoption at the next Board Meeting or the last meeting in April. She also noted that this started the topic of the insurance stipend and she asked that that be kept separate because it is a benefit issue. She sent an email and asked for feedback and if need be the Trustees can go into Executive Session at the next Board Meeting. The Mayor is waiting for Board feedback.

Trustee Daley read the disclaimer in the Personnel Manual stating that the manual can still be changed after adoption, however, the Mayor would not want to do that on a regular bases. She does not want to mix two topics; compensation and benefits are stand-alone discussion and may warrant Executive Session.

Trustee Georgeann Duberstein liked the highlighted changes and recommended that if the Board receives anything with changes they also should be highlighted.

Public Comment

There was no public comment.

Trustee Georgeann Duberstein motioned to adjourn the March 22nd, 2016 Committee of the Whole; seconded by Trustee Hein.
All in favor say aye, motion carried.

The March 22nd, 2016 Committee of the Whole Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk