

December 8th, 2015 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:40 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler Treasurer Kelly Hensley, Village Attorney Jim Rock, Village Engineer Greg Gruen, Chief Perlini and Steve Zehner and Terry Grom of Robinson Engineering

Absent: Trustee Barrett

Establishment of quorum

Agenda Approval:

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Hein, Daley and George Duberstein

Absent: Trustee Barrett

Motion carried.

RLAS-116 Progress Presentation PK-12, Presenters: Dr. Donn Mendoza, Assistant Superintendent of Secondary Education and RLHS Principal Dr. Ana Fuhrer, Assistant Superintendent of Elementary Education

An update on Round Lake School District 116 was presented. There are 11 centers within the school district including a transition center to service special education students. The Early Education center houses the preschool. There are 128 students that reside in Hainesville who attend the Round Lake District 116 schools. They hope to be completed with the addition to the high school by fall of 2016. The school based health center was added to the high school through a \$500,000 grant. Also, the tech campus at CLC is utilized for many vocational programs and it is used by many students. It is important to note how far the district has come and what is being done to increase the educational opportunities for students. Technology was also discussed. Mayor Soto thanked them and is excited to see things progress; including the business incubating program.

Trustee Barrett entered the Council Chambers 7:09 p.m.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the November 10th, 2015 Regular Board Meeting Minutes
2. A Motion to Ratify the November 2015 Bills Payable for \$73,910.73
3. A Motion to Approve the December 2015 Bills Payable for \$45,943.59
4. Approval of Hardship Request for Cranberry Lake North - 111 W. Big Horn
5. A Motion to Approve the May 2015 Financial Statements
6. A Motion to Approve the June 2015 Financial Statements
7. A Motion to Approve the July 2015 Financial Statements
8. A Motion to Approve the August 2015 Financial Statements
9. A Motion to Approve the September 2015 Financial Statements
10. A Motion to Approve the October 2015 Financial Statements
11. A Motion to Approve the November 2015 Financial Statements

Trustee George Duberstein motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen noted that the adoption of the new watershed development ordinance is on the agenda. It is a change in format but rules and regulations did not change. One item is that every 10 years FEMA will update the flood plain maps; by adopting the ordinance, the maps will also be adopted. The new maps have no structures located in the flood plain.

The 2016 MFT road resurfacing project bid package will go out to IDOT the first week in January, get approval from IDOT in early February and then go out to bid in early spring.

Village Attorney

Village Attorney Jim Rock reported that Julie Tappendorf, working with Trustee Derenoski, prepared the Social Media Policy. Also the ordinance to refinance the loan was prepared. He also worked with the Specialized Response Teams to update and revise the license agreement. The name and structure of the organization changed. He also worked with Mayor Soto and the business owners that have access to Routes 134 and 120 to work out land use issues. The State of Illinois still has no budget.

Public Works

Terry Grom stated that the trustees received a written sewer and water report and monthly Public Works report in the packet.

Terry thanked Dave Schultz, Tyler and the staff and police for their help during the snowfall. We were prepared with our equipment and our staff.

Police Chief

Police Chief Perlini reported that Shop with a Cop is Saturday and 37 children are signed up. He also stated that Grayslake has an Explorer Program in the Police Department in conjunction with Lindenhurst.

Treasurer

Treasurer Kelly Hensley stated that the Financial Statements have been completed. She stated that she is continuing learning the BS&A system.

Kelly reminded the Board that the budgets are due January 5th. The audit is still in the draft stage. The auditors have a few more things to wrap up. She is hoping to get more feedback from the auditors this week and has asked auditor John Deland to come out and present the audit to the Board in January.

Kelly also stated that she composed a financial statement report description and attached it to the financials. It reviews the content of the financial statements. Kelly went on to explain the condensed financial reports.

Trustee Daley added that in the past with the budget the Board has tried to spend down our savings account to get it down to a reasonable amount. They were aiming for the \$1 million to \$1 ½ million dollars. The account is the fall back emergency net. Working with the reports and projecting the rest of the fiscal year, Trustee Daley stated that the Village should be at \$1.5 million at the end of the fiscal year. When developing the budget in the past the requests have exceeded revenue by \$500,000 to \$600,000. It was covered by going into the reserve savings account, however, that is no longer there. He reminded the Trustees that when they are working on putting their budgets together they need to prioritize and keep it slim. The Village can only spend what is received as revenue not over.

Treasurer Kelly Hensley added that the Trustees can expect to have the financials in every Board packet. She stated that the financials were waiting but they wanted more report training. She sat with Trustee Daley in July to discuss what they wanted to see on the reports. They also spoke to Village Attorney Jim Rock on what needed to be sent to the Board to be in compliance. Trustee Daley wanted to wait to have the report writing training completed when the business license training took place. After that Kelly was able to produce the financials.

Village Clerk

Village Clerk Kathy Metzler reported that she has been working on all aspects of payroll.

Kathy was in contact with BS&A and was able to download all business license forms and letters into the program. Deputy Clerk Roseann Stark completed entering all the detailed information for the businesses, which will form the information for our reports.

Kathy also completed the ordinance for the 2016 meeting dates that is on the agenda tonight.

Mayor

Mayor Linda Soto extended apologizes to the community because the American flag was not displayed due to one of the pulleys being broken. The American flag is up where the State flag usually is temporarily until the pole is fixed.

She thanked everyone for their work during the snowstorm.

The Mayor noted that there has been a release of some State funds. The Village is happy to note that some MFT funds were released.

She attended the Lake County Municipal League Annual Banquet. It was sold out for the first time because Governor Rauner was to be a special guest. However the Governor did not get

there until everyone was seated and only spoke to a handful of people; the Mayor's husband, Ed Soto, being one of them. Governor Rauner never appeared to the seated attendees or spoke. The Mayor was disappointed and will be sending a letter.

The Mayor and Trustee Georgeann Duberstein attended the Public Works and Transportation Committee Meeting at the County level. Kathleen O'Connor led a listening tour on paratransit needs throughout Lake County. There will be further discussion. An immediate need is to have a one-stop public information point officer to help find means of transportation for people without access to technology.

The Mayor stated that Terry Grom conducted Public Works phone interviews and will now be scheduling in-person interviews.

The Mayor noted that the Cranberry Lake wood chip path has been widened and replenished with the exception of the far northern end near the townhomes. There is settlement around a concrete pipe which is challenging. The Mayor stated that they hope to get back to it sometime this winter when the ground freezes. Village Engineer Greg Gruen went out also because there can be no filling in of the ground around wetland areas without the Stormwater officer writing to the Army Corp of Engineers. Due to the weather there is very wet ground and it is difficult to bring in equipment.

Great Age Club & any other general announcements

Trustee Georgeann Duberstein reported that the Great Age Club had their holiday party at the Vine followed by dessert at the Duberstein's home. She reminded everyone that the new day and time of the Great Age Club meetings will be the first Thursday of the month at 10:30 a.m. until 12:00 p.m. followed by lunch. January 8th at 10:30 a.m. is the first meeting.

Business

An Ordinance Adopting the Annual Tax Levy for Cranberry Lake Special Service Area Number One of the Village of Hainesville

Trustee Daley motioned to approve an Ordinance Adopting the Annual Tax Levy for Cranberry Lake Special Service Area Number One of the Village of Hainesville; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance #15-12-208

The Tax Levy Ordinance for the Tax Year 2015

Trustee Daley motioned to approve the Tax Levy Ordinance for the Tax Year 2015; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance #15-12-209

An Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance

Trustee Georgeann Duberstein motioned to approve an Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance #15-12-210

A Motion to Accept the Social Media Policy and Terms of Use

Trustee Derenoski motioned to accept the Social Media Policy and Terms of Use; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

An Ordinance Establishing Regular Meeting Dates and Committee of the Whole Meeting Dates for 2016

Trustee Derenoski motioned to approve an Ordinance Establishing Regular Meeting Dates and Committee of the Whole Meeting Dates for 2016; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance #15-12-211

A Motion to Approve the License Agreement for Office & Storage Space between the Village of Hainesville, an Illinois Municipal Corporation & the MABAS Divisions 4 & 5 Specialized Response Teams Joint Administrative Council

Trustee Gerry Daley motioned to Approve the License Agreement for Office & Storage Space between the Village of Hainesville, an Illinois Municipal Corporation & the MABAS Divisions 4 & 5 Specialized Response Teams Joint Administrative Council; seconded by Trustee George Duberstein.

The Mayor stated that the reason for re-doing the license agreement is that the group changed their government format. Their Board structure is different in that it is smaller and the re-organization and transferring the equipment lowers their annual insurance rates. The spirit of the agreement has not changed.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

An Ordinance Authorizing the Borrowing of Funds for the Purpose of Refinancing a Certain Previous Loan

Trustee Daley motioned to approve an Ordinance Authorizing the Mayor to execute a Loan from State Bank of the Lakes in an amount not to exceed \$244,000 and interest rate not to

exceed 2.630% and amortization period not to exceed 60 months to be used to refinance a loan from Midwest Bank; seconded by Trustee Derenoski.

The Mayor passed out an email from Tim Perry with State Bank of the Lakes stating that the actual loan documents will reflect the exact payoff at execution of the documents. The draft promissory note had the wrong dollar amount. The Board is authorizing the Mayor to sign the documents at the amount of \$244,000.

Treasurer Kelly Hensley replied to Trustee Barrett's question that the Village is looking to establish a banking relationship with State Bank of the Lakes. Mayor Soto added that an advantage to State Bank of the Lakes is that they were purchased by WinTrust and they have expanded their government services and work with many municipalities, school districts and park districts.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance #15-12-212

Trustee Georgeann Duberstein motioned to adjourn the December 8th, 2015 Regular Board Meeting; seconded by Trustee Derenoski.

All in favor say aye, motion carried.

The December 8th, 2015 Regular Board Meeting adjourned at 7:54 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk

Progress Report

Village of Hainesville Board Meeting
Tuesday, December 8, 2015

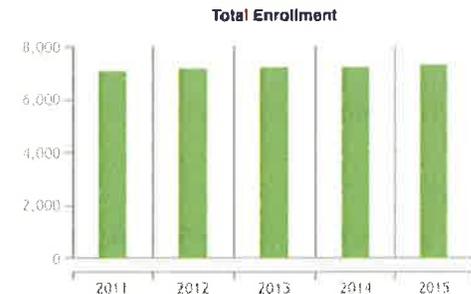


**ROUND LAKE
AREA SCHOOLS**

Community Unit School District #116

Our Schools

Total Enrollment



Year	Enrollment
2011	7,127
2012	7,225
2013	7,274
2014	7,276
2015	7,353

District 7,127 | 7,225 | 7,274 | 7,276 | 7,353

128 students reside in Hainesville

1 High School

- Round Lake Senior High School
 - Round Lake Transition Center

2 Middle Schools

- John T. Magee Middle School
- Round Lake Middle School

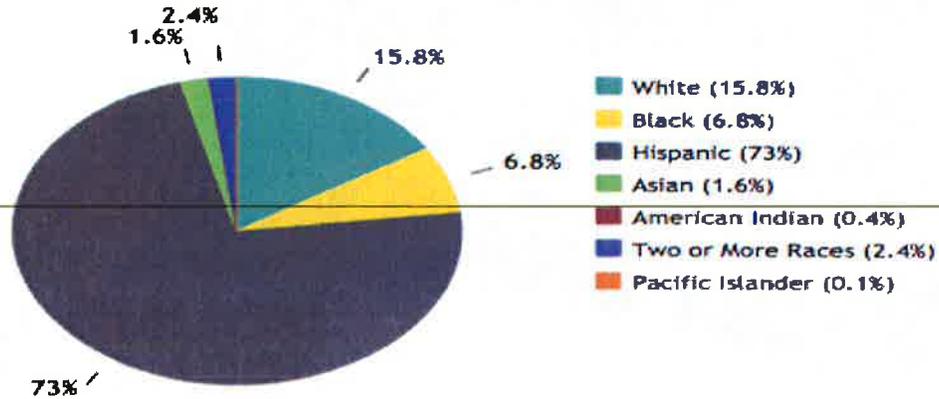
5 Elementary Schools

- Beach Elementary School
- Ellis Elementary School
- Indian Hill Elementary School
- W.J. Murphy Elementary School
- Village Elementary School

1 Kindergarten & 1 PreSchool

- Pleviak Elementary School (K)
- Early Education Center (PK)

Racial/Ethnic Diversity



2014-2015 School Report Card data

Teaching & Learning

Dr. Ana Fuhrer

Assistant Superintendent of Elementary Teaching & Learning

Dr. Donn Mendoza

Assistant Superintendent of Secondary Teaching & Learning & RLHS Principal

K-8 Supports

2013-2014

- Full Day Kindergarten
- 6-Year Curriculum Review Cycle
- Adopted New Literacy Series
- Common Block Schedules
- Maximized Instructional Time
- Redesigned ENL Program
- New Specials – Collaboration Time
- Focused Professional Development

2014-2015

- Adopted New Math Series
- Technology in the Classroom (interactive)
- Guided Reading Support
- Instructional Coaches
- BIL/ENL Resource Teachers
- K-8 Science Committee work
- Multi-Tiered Systems of Support Handbook

9-12 Supports

2013-2014

- Implementation of Division Chairs Model
- Additional Counselor (4 to 5)

2014-2015

- Learning Plan Interventionist
- Freshmen Academy for at Risk Students
- Focus on Literacy Across Content Areas
- Additional Student Services Office Support
- Piloted Integrated Math 1, 2 & 3 Curriculum

2015-2016 Supports

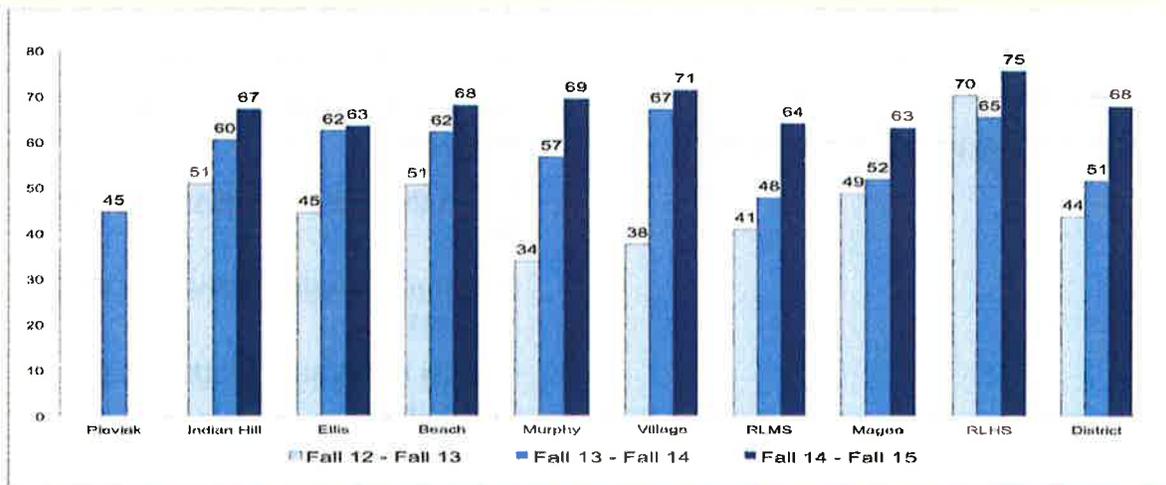
K-5

- Student Centered Coaching Model
- Problem Based Learning (4-5)
- New Literacy Curriculum in Pre-K
- Professional Development for Paraprofessionals

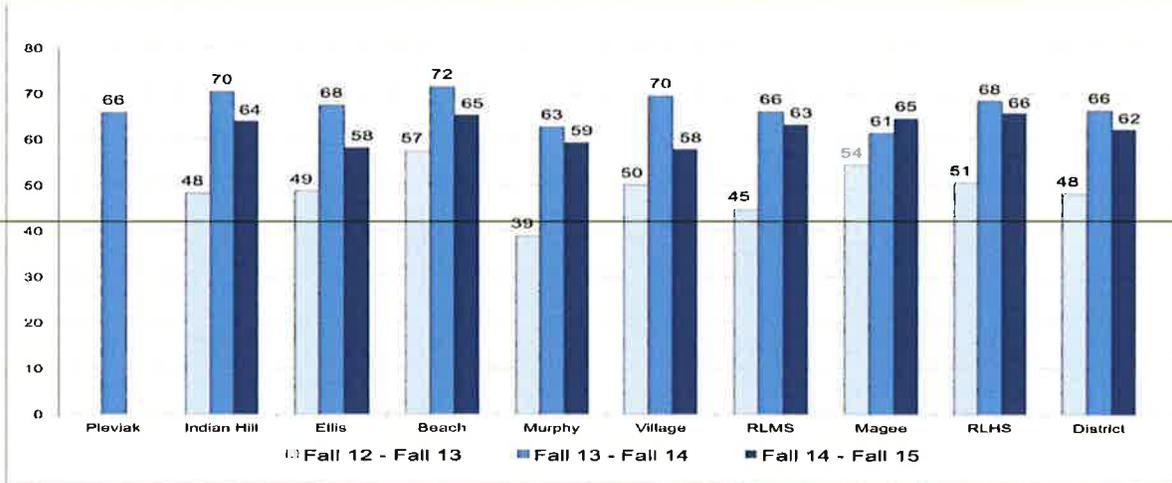
6-12

- Adopted Integrated Math 1, 2 & 3 Curriculum
- Added College & Career Counselor
- Achievement Academy
- GOLD 2 Program
- Refined and Expanded On-Track Monitoring Systems

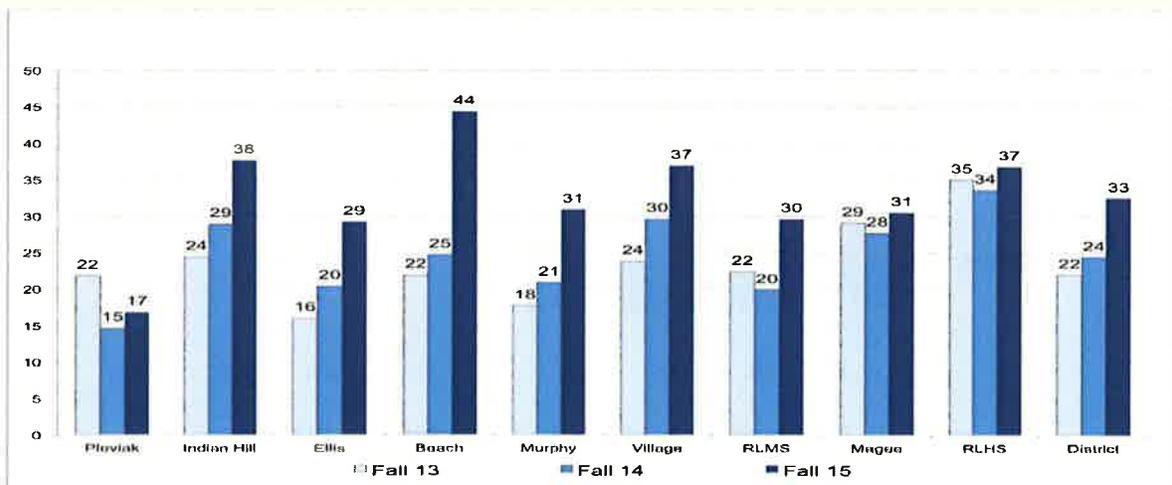
% of Students Meeting or Exceeding Typical Growth Math by School

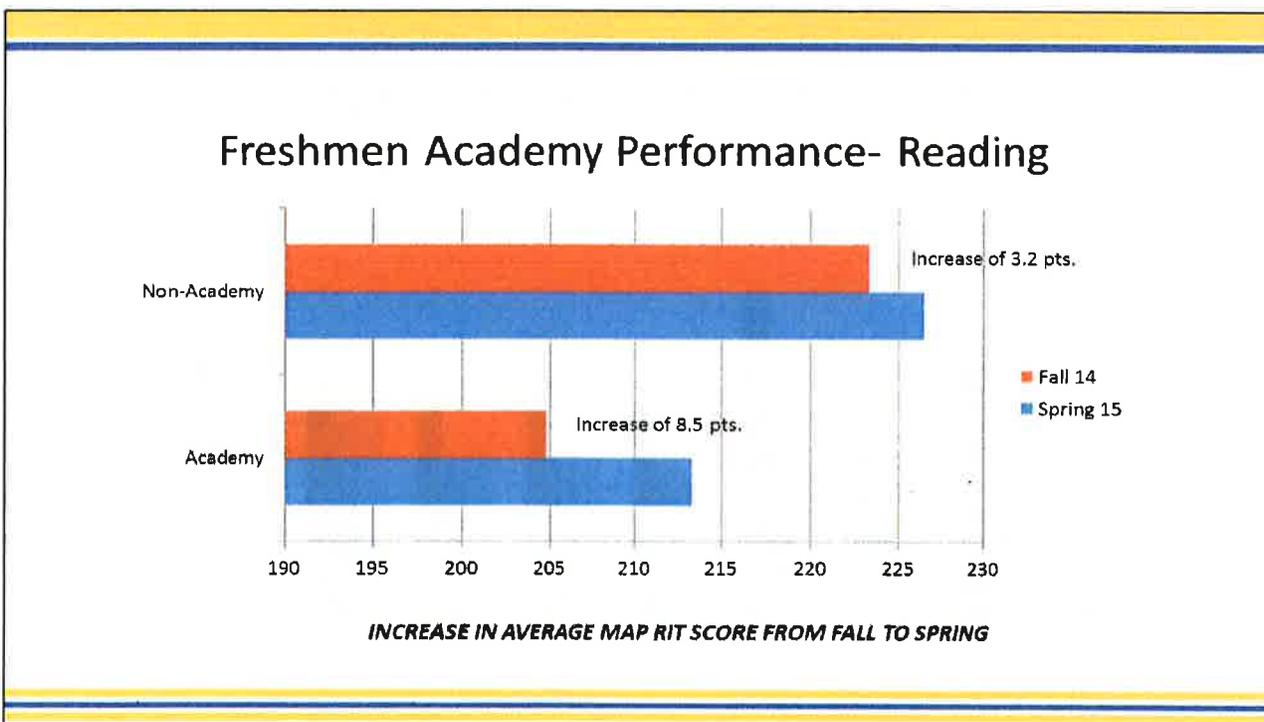
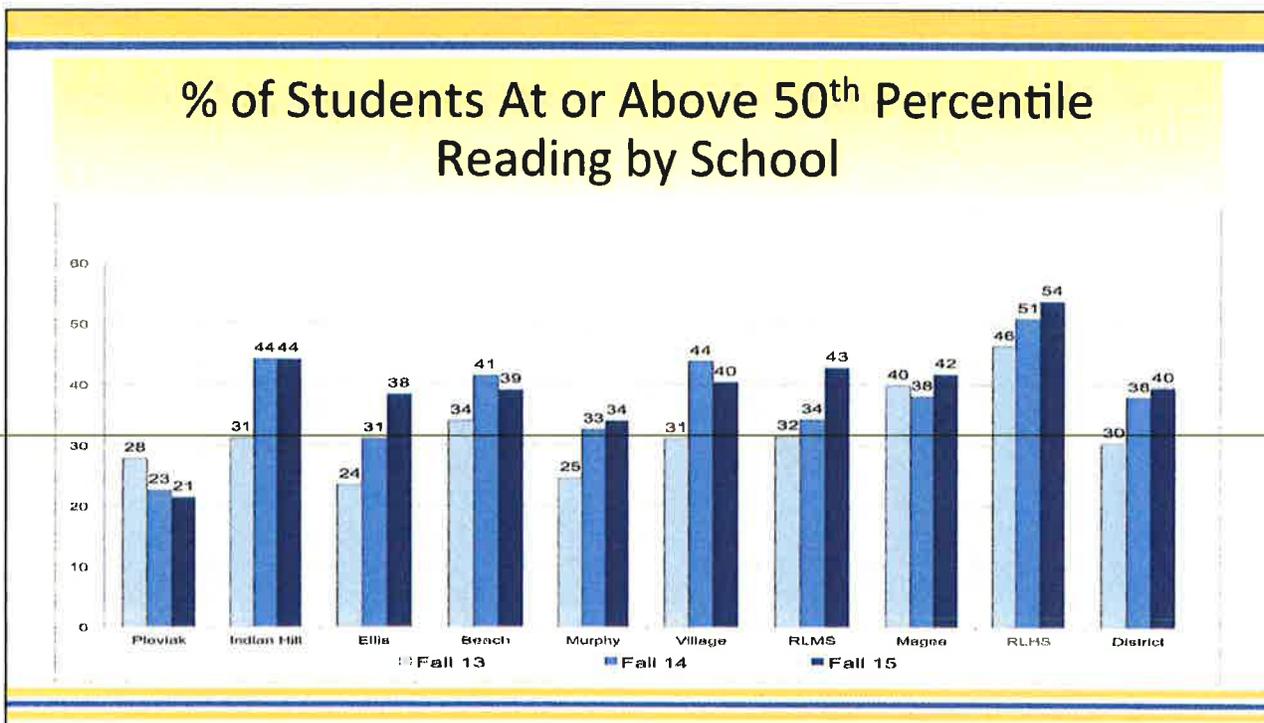


% of Students Meeting or Exceeding Typical Growth Reading by School

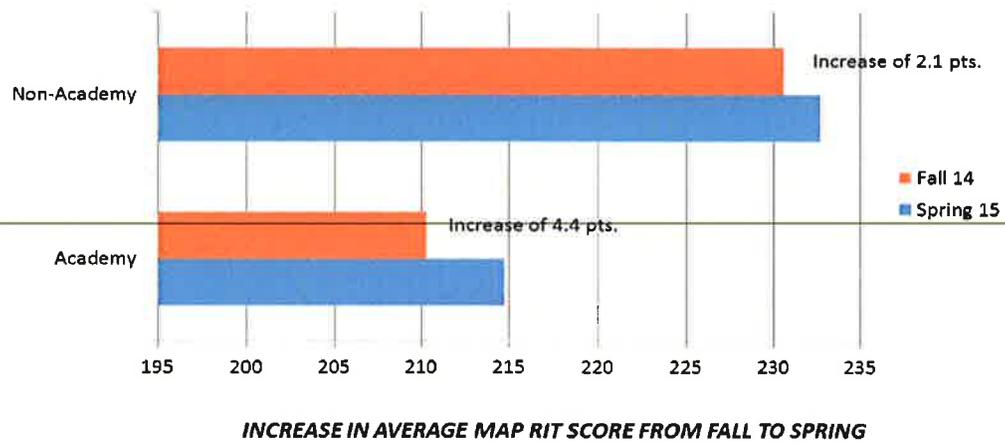


% of Students At or Above 50th Percentile Math by School

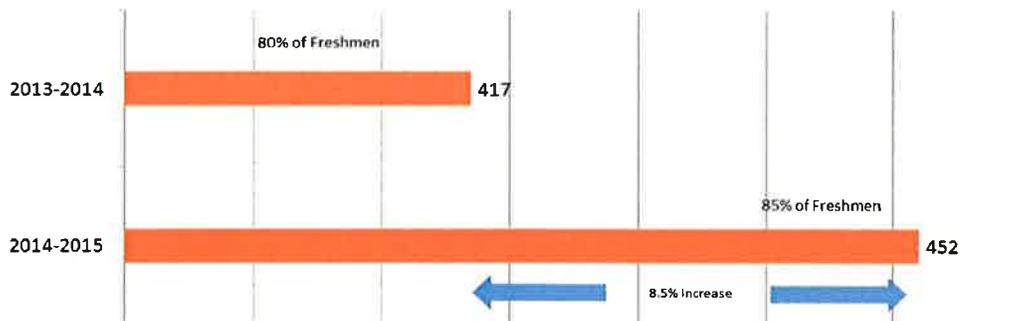




Freshmen Academy Performance- Math

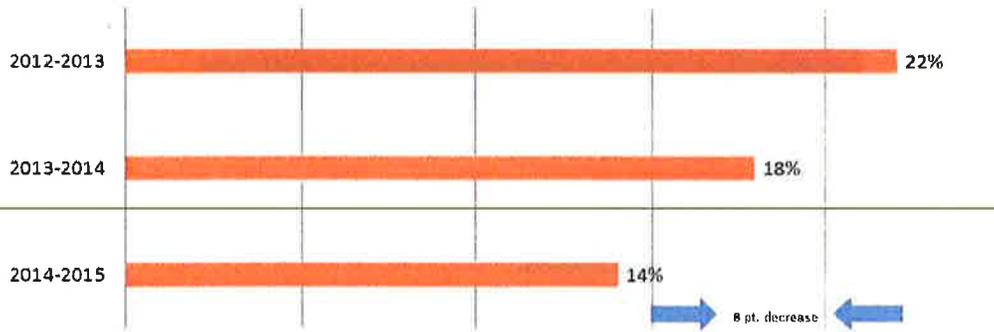


Number of Freshman Students on Track- RLHS



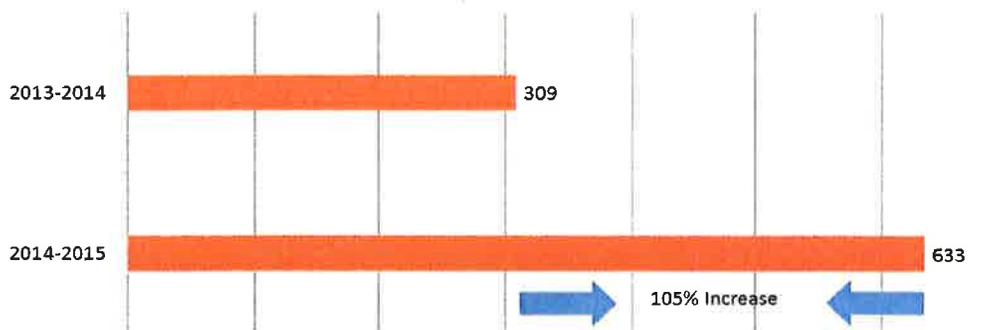
Freshmen on Track is one of the single most important predictors of high school graduation

Chronic Truancy- Round Lake High School

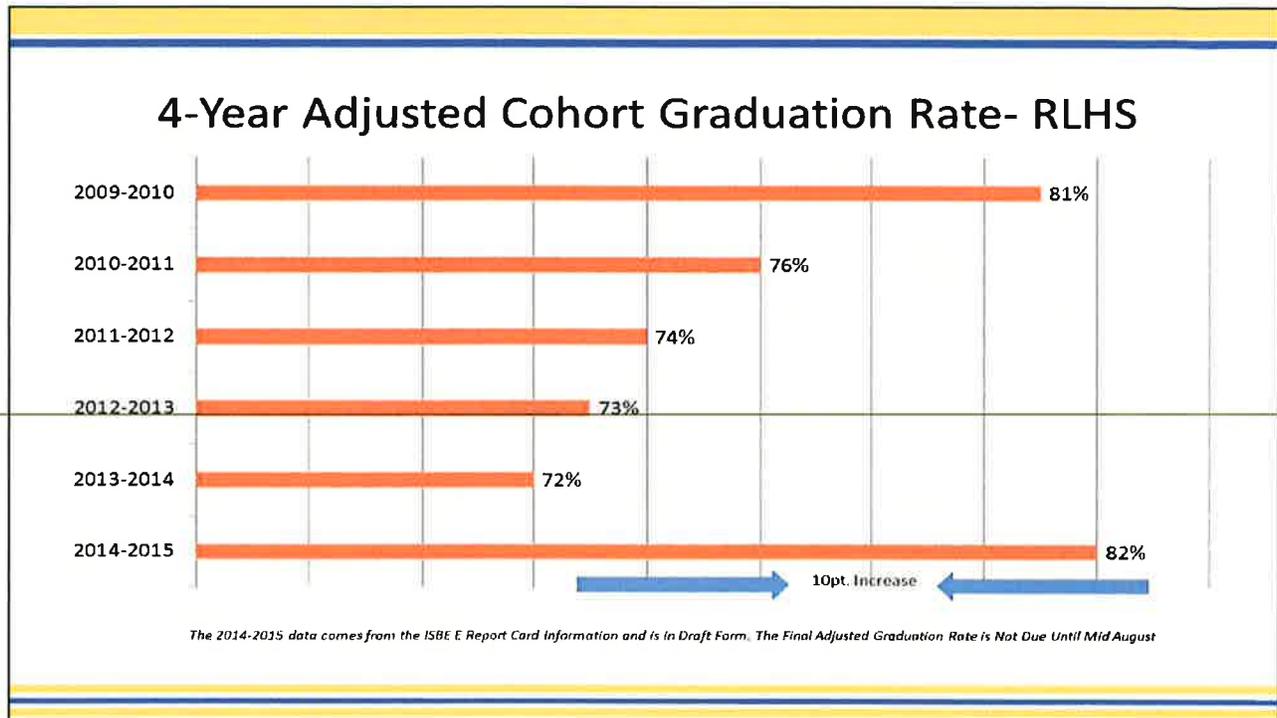


Chronic Truancy is Defined as Having Missed 5% or More Days of School for Unexcused Reasons (9 days or more)

Credit Recovery/Courses Completed- RLHS



Allowing students to recover credits during the year increases our ability to keep students on track toward graduation



Successful Outcomes

- Recipient of ASBO Certificate of Excellence in Financial Reporting (last 2 years)
- Administration/Union Collaboration
 - Improved labor/management relations
 - Successful negotiation of 3-year collective bargaining agreement (2014-2017)
- 5-Year Strategic Plan (2016-2020)
- Capacity & Programs
 - Successful passage of \$29 million building bond referendum
 - Business Incubator Program & Project Lead the Way

Successful Outcomes

- Round Lake High School Annex
 - Student testing, staff professional development, community use
- Education Foundation 2014
 - Teacher mini-grants
 - Funding of Black Box Theater Program at RLHS
- Improved Communications
 - Community Engagement Committee
 - Web, social media, Let's Talk!
- Scholarships
 - \$3,519,852!!!

Questions?

December 8th, 2015 Committee of the Whole Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 8:06 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Village Attorney Jim Rock, Village Engineer Greg Gruen, Steve Zehner and Terry Grom of Robinson Engineer and Treasurer Kelly Hensley

Establishment of quorum

Agenda Approval:

Trustee George Duberstein motioned to approve the agenda as presented; seconded by Trustee Georgeann Duberstein.

All in favor say aye.

Motion carried.

Approval of Omnibus Vote Agenda

1. A Motion to Approve the November 10th, 2015 Committee of the Whole Meeting Minutes

Trustee Derenoski motioned to approve Omnibus Vote Agenda as presented; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Committee of the Whole

Public Works – Trustee George Duberstein

Water and Wastewater Systems Replacement Costs Presentation

Mayor Soto commended Trustee George Duberstein for his hard work. Trustee George Duberstein acknowledged that Wally Kriese, former Trustee, laid the ground work for this project. He also thanked Terry, Steve, Trustee Daley, the office staff and Mayor Soto. Trustee George Duberstein presented a power point presentation on water and wastewater systems replacement costs. The Mayor reminded the Board that this is for discussion purposes but action will need to be taken at some time. Much of the infrastructure is starting to age. The Mayor and Trustee George Duberstein discussed having an increase to start the beginning of the fiscal year, May of 2016.

Trustee Derenoski asked if using water less would extend the life of the equipment. Steve Zehner stated that it would prolong the life cycle but there will still be some wear on parts. The Village has an excellent maintenance program. Discussion took place regarding Trustee Derenoski suggestion of charging per 1,000 gallons therefore encouraging less water use as well as aquifers.

Trustee Daley added that if the cost was left at \$26.60 and reduced to 6,000 gallons there would be more income but the questions is does it need to be done now. A median was trying to be achieved.

Trustee Georgeann Duberstein suggested instead of increasing a .50 increase on sewer rate make it a \$1.00 because then it would come closer to the \$80,000 that is recommended. This would not cause increases every year.

Trustee Daley stated that the information provided will be discussed by them and then they can make a recommendation. Mayor Soto suggested that Trustee George Duberstein work on the three alternatives and if any Board member has additional thoughts they can be emailed to Trustee George Duberstein. He can then cut it down to a few possibilities for the Committee of the Whole to discuss.

Treasurer Kelly Hensley noted that the reserve fund is not at zero. Over the last two years we have put money into the water and sewer reserve. At the end of November the balance was \$138,000. Working on the budgeting for this fiscal year another \$150,000 was budgeted to come out of the revenue from the water to get moved into that account bringing the amount to \$280,000 as a base for water and sewer. She suggested Trustee George Duberstein think about that when composing the figures.

Mayor Soto added that the Village is not done putting infrastructure in the Village. It hasn't been thought about the last couple of years due to the economy. The economy is coming back and the Village is pursuing development so the water and sewer system will need to be expanded to other parts of the community. It can't be counted on to be paid for by someone coming in if the Village wants to be competitive. It is not for replacement purposes only. The well on the Boysen property is perfect to be converted to a municipal well and if the Village gets the development that is hoped, that well will need to be built. The well house cost is about \$500,000.

Steve Zehner added that the Village has plastic pipes and no one knows how long they will last so the Village has to have a reserve to be able to deal with any issues that may come up.

Mayor Soto suggested that the Trustees email Trustee George Duberstein with any additional thoughts and ideas. He can then meet with Trustee Daley, Terry Grom and Steve Zehner and come up with other options on the rates for the January Committee of the Whole Meeting

Wetlands, Open Spaces & Woodlands – Trustee Georgeann Duberstein stated that she received a progress report from Native Restoration and everything that they scheduled to do up to this point as far as the stewardship has been completed through December. Mayor Soto commented that some of the wetlands where the inlets had high vegetation have been pushed down because of the rush of water and melting snow. This caused problems and that is why the vegetation needed to be controlled.

Community Relations – Trustee John Derenoski thanked Mayor Soto, Village Clerk Kathy Metzler and Judy Tappendorf for their help on the Social Media Policy. He has also worked on the proposal for the 3 tablets for the new year; one for new Public Works Supervisor and 2 others for Trustee or staff. Long term plan is to acquire more tablets each year so every Trustee has a tablet rather than getting a paper packet.

Mayor Soto added that it was brought up in last year's budget but it was delayed. The Village wants to take small steps but this is the way technology is going. Public Works would get one to help with GPS, utility maps etc. She would like Trustee Derenoski to have one for the social media tasks. Board Packets will be explored eventually.

Finance & Human Resources – Trustee Gerry Daley had nothing further to add.

Economic Development – Trustee Kevin Barrett will be meeting with Al Maiden for a training session. He stated that Village Clerk Kathy Metzler will do the outline for the next business forum. He also followed up with the two questionable properties. One did attempt to clean up their property but the other has more junk. He will discuss it with the Mayor.

Public Safety – Trustee Dena Hein reported that Shop with a Cop is on Saturday. She has started to have a Public Safety meeting with the Mayor, Village Clerk Kathy Metzler, Police Chief and the Deputy Chief once a month. Trustee Hein also stated that the evacuation plan is ready to be hung up and she will meet with the Mayor.

Administration – Mayor Soto had no further announcements.

Public Comment

No public comment.

Trustee George Duberstein motioned to adjourn the December 8th, 2015 Committee of the Whole; seconded by Trustee Georgeann Duberstein.
All in favor say aye, motion carried.

The December 8th, 2015 Committee of the Whole Meeting adjourned at 9:00 p.m.

Respectfully submitted,



Kathy Metzler, RMC, CMC
Village Clerk