

September 29, 2015 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 6:33 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Village Attorney Jim Rock, Village Engineer Greg Gruen and Chief Perlini

Not present were: Treasurer Kelly Hensley and Deputy Chief Jeff Myhra

Establishment of quorum

Agenda Approval

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Trustee George Duberstein motioned to go into executive session for the purpose of OMA Section 2 (c) (1), the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; Trustee Derenoski seconded the motion.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

The Regular Board Meeting recessed at 6:35 p.m. to enter into Executive Session.

Trustee Daley motioned to enter back into the Regular Board Meeting at 7:01 p.m.; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the August 25th, 2015 Regular Board Meeting Minutes
2. A Motion to Approve the September 2015 Bills Payable for \$301,130.29

Trustee Derenoski motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Georgeann Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein
Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that the Lake County Stormwater Management Commission is in the process of updating the Watershed Development Ordinance which the Village will be required to adopt once it passes the County Board.

It was also announced that Washington Street will be closed for a few days starting October 1st but signs will be posted with detours.

Village Attorney

Village Attorney Jim Rock reported that he worked on the Business License Fee Ordinance on the Agenda as well as personnel matters. There was also an inquiry into a home business.

Public Works

Public Works Steve Zehner had nothing to report at this time.

Police Chief

Police Chief Perlini reported on road closures. He also noted that the noise heard from residents at about 11:00 p.m. were not gunshots but fireworks from Woodview School in Grayslake. There was no damage.

Trustee George Duberstein added that he found a target tacked to a tree stump in the conservancy. He reminded everyone that there is no firing in the Village which includes firearms and BB guns. He suggested putting something in the newsletter. The Chief also suggested adding that snowmobiles are not allowed either.

Treasurer

Treasurer Kelly Hensley was not in attendance.

Village Clerk

Village Clerk Kathy Metzler reported that she worked with the Mayor and Village Attorney Jim Rock on a home business.

Mayor

Mayor Linda Soto reported that she was appointed to the PACE Board by Aaron Lawlor, Lake County Board Chairman. She attended her first meeting on September 9th and they presented the first draft of the budget for the upcoming year. This Friday she will go to Waukegan and tour the North garage and will meet with the PACE Rep

the following week. The Mayor discussed some transportation needs such as bus service that she would like to see addressed.

The Mayor also discussed the IML Conference. At the Mayor's Round Table there was discussion regarding tweaking the Open Meetings Act. There is a great frustration with the change that states that if the Mayor is in a room with two trustees then that becomes a meeting and must be posted. It is difficult to keep trustees up to speed on a project if the Mayor must talk to one Trustee at a time; that is not transparency. The Mayor advocates a change.

Trustee Georgeann Duberstein stated that it is an honor that the County Board chose Mayor Soto for the PACE Board.

There were no general announcements.

Business

A Motion to Cancel the October 13th, 2015 Regular Board and COTW Meeting

Trustee Georgeann Duberstein motioned to Cancel the October 13th, 2015 Regular Board and COTW Meeting; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

A Motion to Approve an Ordinance Amending Section 5.04.180 of the Village Code and Revising the Business License Fee Schedule

There was a minor language change made at the meeting with the Ordinance.

Trustee Daley motioned to approve an Ordinance Amending Section 5.04.180 of the Village Code and Revising the Business License Fee Schedule with changes; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Ordinance # 15-9-207

A Motion to Accept the Robinson Engineering Proposal for Interim Public Works Manager Dated September 25th, 2015

This proposal was requested by Mayor Soto and the liaison for Finance, Trustee Daley, and is based on the Public Works Superintendent resignation. The Mayor contacted Robinson because they were helping with coverage when the Public Works Superintendent was not available as well as Dave Schultz. Robinson will come up with a proposal or contract where they will continue those services temporarily while they work with us to write an advertisement for a new Public Works Superintendent. The ad will be placed in trade journals. Robinson will assist with finding good candidates as well as help with the interviewing process. Once someone is found, Robinson will be on site for so many hours per week to train. Once the new hire has made it through the probationary period Robinson would wean itself from this role. The Mayor explained the fees.

Trustee Daley clarified how the fees would be paid. It was recommended to refinance the Public Works Building leaving the Village with \$292,000 available in Public Works. That plus the unpaid portion of the Public Works Superintendent salary would be money available to pay for this project.

Steve Zehner of Robinson introduced and gave a brief history of himself.

Trustee Derenoski motioned to approve the Robinson Engineering Proposal for Interim Public Works Manager dated September 25th, 2015; seconded by Trustee Georgeann Duberstein.

The Public Works Manager will not have the authority to spend money without direct approval from the Mayor and/or the Board. Trustee George Duberstein asked about privatization of Public Works. The Mayor stated that there was some discussion about the possibility. It was concluded that for the size of the Village and what is done it would not be affordable. The Mayor likes that the Village has its own Public Works Department. Trustee Daley added that it was discussed with the Village Manager of Grayslake regarding privatization but Grayslake did not have interest. The Mayor added that Grayslake has contracted out a lot of services also.

The Mayor reiterated that in the event of an emergency Robinson as well as Tyler Wagner will be called. The Village's representative is the Mayor according to the Robinson contract.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein
Motion carried.

Review of Executive Session Minutes in accordance with Open Meetings Act Section 2(c) (21)

1. **Probable Litigation**
2. **Personnel**
3. **Acquisition/Sale of Property**

Cake was served in celebration of staff and officials birthdays for the year.

The Regular Board Meeting recessed at 7:39 p.m. to enter into Executive Session.

Trustee George Duberstein motioned to go into executive session for the Review of Executive Session Minutes in accordance with Open Meetings Act Section 2(c) (21); Trustee Daley seconded the motion.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein
Motion carried.

Trustee Daley motioned to enter back into the Regular Board Meeting at 8:02 p.m.; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

To Vote on once out from Executive Session:

A Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings

Trustee Barrett motioned for a Resolution Authorizing the Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings; seconded by Trustee George Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Resolution #R15-9-86

Trustee Daley motioned to adjourn the September 29, 2015 Regular Board Meeting; seconded by Trustee Derenoski.

All in favor say aye, motion carried.

The September 29, 2015 Regular Board Meeting adjourned at 8:03 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk

September 29, 2015 Committee of the Whole Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 8:04 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Also present were: Village Clerk Kathy Metzler, Village Attorney Jim Rock and Chief Perlino

Not present were: Treasurer Kelly Hensley, Village Engineer Greg Gruen and Deputy Chief Myhra

Establishment of quorum

Agenda Approval:

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Hein.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Approval of Omnibus Vote Agenda

Trustee Georgeann Duberstein motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Georgeann Duberstein, Barrett, Hein, Daley and George Duberstein

Motion carried.

Committee of the Whole

Public Works – Trustee George Duberstein recapped the IML sessions he attended. He also had handouts from the seminars. Mayor Soto suggested that in the future the handouts be put in the packets ahead of time so the Board can read it. Trustee George Duberstein will distribute the handouts to the correct liaison and will make himself available if there are questions.

Wetlands, Open Spaces & Woodlands – Trustee Georgeann Duberstein discussed Native Restoration's monthly report. They helped with the tornado recovery at no charge. They did the third stewardship of all sites in the 2015-2016 plan, pond work and the 4th stewardship of the conservation easement. There are baby oaks at the north end of Hainesville Meadow. Dave Coulter and Trustee Georgeann Duberstein are hoping to get members of an ecology class from either CLC or the high schools to help transplant the oaks into the Cranberry Lake woodlands. Clarke and Native Restoration are doing pond work; the Village will look at both companies' work.

Trustee Georgeann Duberstein discussed upcoming Great Age Club activities such as the flu shots at the next Great Age Club Meeting. BEST is having a chili supper on October 19th between 5:00 and 7:30 p.m. She went to Hainesville businesses asking for a basket of goodies or gift certificates to donate to the chili supper. She explained the raffle. The businesses were generous.

Trustee Georgeann Duberstein reported that LCCTSC are interviewing municipalities and townships to get an idea of what issues each have with regards to transportation. They met with her and Mayor Soto. The Village will get a report back when data is analyzed.

Community Relations – Trustee John Derenoski recapped the IML sessions he attended. The IML app is still active and information from the sessions is still available. He attended the Social Media Practices which he found interesting. He explained the session. He also attended the FOIA and OMA session. Some highlights were “Reply to All” should never be used and no texting during meetings.

Trustee Derenoski also stated that the Retail Recruitment Roadmap was in the packet. The company is called Buxton. If the Village emails them, they will send a general analysis of what they do for free. Trustee Barrett stated that he will email the company.

Trustee Derenoski also went to a seminar titled Bits, Bytes and Bucks. It was trying to sell a service but they did have interesting points.

Trustee Derenoski was grateful to go to the conference.

Mayor Soto reminded everyone that if a text is needed during a meeting, she will state “for the record” that she is checking her text to see if it is from a Trustee running late. Trustee Derenoski added that a Board member should leave the Chambers when checking texts if they are expecting an important one, but don’t make a habit of it.

Finance & Human Resources – Trustee Gerry Daley reported that an audit date is still trying to be set. They have had difficulty communicating with the company. The audit needs to be completed by the end of October so an extension will need to be filed.

Trustee Daley received a letter from Sam Yingling regarding the MFT funds. Legislation Mr. Yingling proposed did not go through.

Trustee Daley updated the Board that Gallagher and Company, who was to review the Village’s insurance, has not done so yet but he hopes to get a quote soon.

Economic Development – Trustee Kevin Barrett reported that the Business Forum was moved from a Saturday to the middle of the week. It is now set for Wednesday evening, October 21st. The invitation went out on Monday.

Public Safety – Trustee Dena Hein thanked the Trustees for the IML packets. Village Clerk Kathy Metzler spoke with Fire Chief Ziegler who stated that he would be in touch

with Trustee Hein regarding the safety and evacuation plan. She will follow up with him if she does not hear from him.

She is busy with Halloween planning. A coloring contest, parade, ghost BINGO will take place before Trick or Treating which is from 3:30 to 7:00. A bonfire and ghost storyteller will be after Trick or Treating. The bonfire will be at Union Square Park. Mayor Soto stated that Jeff Nehila, Grayslake Park District, will get approval from his Board. She did not anticipate a problem. The Mayor added that the storyteller Trustee Hein found is a former District 116 teacher or principal. The Police Chief noted that the department will be using marked and unmarked cars on Halloween.

Administration – Mayor Soto reported that she also picked up material at the IML conference. She will go through the paperwork to look into workshops and drills. The August 2nd tornado was a wakeup call. She would like to do a drill with only the staff on a work day and then the Board level as well.

Trustee George Duberstein stated that the date for the Civil War Event has not been set yet. He is expecting more details in October.

There were no public comments.

Trustee Georgeann Duberstein motioned to adjourn the September 29, 2015 Committee of the Whole; seconded by Trustee George Duberstein.
All in favor say aye, motion carried.

The September 29, 2015 Committee of the Whole Meeting adjourned at 8:44 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk

