

## **August 26<sup>th</sup>, 2014 Regular Board Meeting Minutes**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:05 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Kriese, Duberstein, Barrett, Daley, and Walkington

Also present were: Village Clerk Kathy Metzler, Public Works Superintendent Jeff Gately, Village Attorney Jim Rock, Village Engineer Greg Gruen, Chief Perlini and Deputy Chief Jeff Myra

Absent: Trustee Derenoski and Treasurer Kelly Hensley

### **Establishment of quorum**

#### **Agenda Approval**

Trustee Walkington motioned to approve the agenda as presented; seconded by Trustee Barrett.

#### **Roll Call:**

**Ayes:** Trustees Kriese, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Derenoski

Motion carried.

#### **Presentation on Box Top Foods Express by Cindy Pagano and Judy Armstrong**

Cindy Pagano and Judy Armstrong explained that this non-profit organization program was founded in 2012 by Chris and Sheila Kennedy, Chris is the son of Senator Robert F. Kennedy. Top Box Foods mission is to improve local communities through increased access to affordable healthy fruits, vegetables and foods. This program has been running in the Chicago area but they want to expand it. This is a test pilot program is in Lake County. You can purchase Produce box for \$10, Meat only box for \$11, Combo box with meat and produce \$20 and Mega Meat priced according to the value. The fruit and vegetables will be at the beginning of their life instead of them being old and at the end of their freshness days. This is open to all residents in Lake County. There are three delivery locations and they accept cash, credit, debit and SNAP/LINK cards. Visit [www.topboxfoods.com](http://www.topboxfoods.com) or call 312-527-7890.

**There were no public comments.**

#### **Omnibus Vote Agenda**

1. A Motion to Approve the July 22<sup>nd</sup>, 2014 Regular Board Meeting Minutes
2. A Motion to Approve the August 8<sup>th</sup>, 2014 2015 Resurfacing Program Cranberry Lake Bid Opening Meeting Minutes
3. A Motion to Approve the April, May and June 2014 Financials
4. A Motion to Approve the August 2014 Bills Payable for \$215,990.23

Trustee Daley motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Walkington.

**Roll Call:**

**Ayes:** Trustees Kriese, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Derenoski

Motion carried.

**Reports and Communications from Mayor and other Officers:**

**Village Engineer**

Village Engineer Greg Gruen reported that the Cranberry Lake Resurfacing Bid were opened with 3 bidders. The high bidder was \$497,000 and the lowest bid was from Peter Baker & Sons at \$432,007. They did the Misty Hill project and are familiar with Hainesville. This project will not be awarded tonight; it is tied with a grant from the Lake County Community Block Grant. They have been promising the paperwork for over 3 months but the Village has not received it yet. They have not finalized the grant paperwork on their end. The bids are held for 45 days so the Board can award this project to Peter Baker at the September Board meeting. The grant is for \$85,000. It was explained to the Mayor at a meeting that they would not have the paperwork earlier than the end of July or August but she is concerned. Greg stated that the Mayor should call them tomorrow. The asphalt plants usually shut down around Thanksgiving but if the Village awards this at the next Board meeting he is confident that it can get done this construction season; October 1 would be an absolute drop dead date assuming good weather.

Trustee Duberstein asked why the Village has to pay for moving the lift station that belongs to Lake County. Greg stated that the Village is not paying for the moving of the lift station but for moving of a force main that is ours that is along Washington.

Greg also stated that the Business section tonight includes an ordinance appointing Mayor Linda Soto to the Northwest Sewer Advisory Committee and himself to the Technical Advisory Committee for the west side of town.

**Village Attorney**

Village Attorney Jim Rock reported that he and Mayor Soto met with a landowner in the Village who is interested in developing a business in the Village.

Jim Rock also met with Linda Soto and Village Planner Al Maiden regarding an amendment to the zoning ordinance concerning cannabis dispensary facilities. He anticipates having a conversation with the Board in September about this potential ordinance.

Jim also worked with Jeff Gately on the street light and snow plowing bids.

**Public Works Superintendent**

Public Works Superintendent Jeff Gately reported that the snow plowing bid packets are due this Thursday at 4:30 with the bid opening Friday morning at 10:00 a.m.

The street light bid is done. Jeff has been working with Mike Stanch of the 360 Energy Group, who was hired by the Metropolitan Mayor's Caucus to help Village's get funding from the DCCA Grants. They have to change some items on the bid document in order to qualify. The fixture that was chosen is not eligible to qualify for the grant funding so they are looking at similar styles. Mike will help Jeff locate a few similar styles and Jeff will forward those to

everyone. The lights have to be part of a Design Light Consortium and be registered with the Consortium in order to get any type of DCCA funding. They are looking to get a reimbursement of \$15,000 to \$20,000. Mayor Soto added that it is not funding the entire project. The savings is \$1.38 per watt reduction per fixture. Fixture prices have come down so Jeff hopes that this project will come down more than originally calculated plus the money from the DCCA Grant. This project has a deadline so the Village will need to pick a fixture and then can go with the project this year then the funding will come available. Once the project is done the ComEd rate will drop as well.

Greg Gruen left the Council Chambers at 7:28 p.m.

### **Police Chief**

Police Chief Perlini reported that back to school went well. The DUI road side project that took place on July 3<sup>rd</sup> at Prairieview School yielded 12 arrests and 5 were DUI violations.

Chief stated that accidents have been down. The department has been vigilant about cut through traffic.

Chief noted that Jeff Myra is second in command at the Police Department. If the Chief is not available Jeff can be contacted.

The Chief reported that they have one safety check a year which is funded from a grant with the State of Illinois for about \$36,000. It is based on our enforcement.

The Chief added that they are redesigning their patch to more permanently include Hainesville in our patch. They are looking at a few designs and he will run it by the board when they are received.

Mayor Soto complimented Officer Heglund who assisted the Mayor at her home with a solicitor. A young lady was soliciting magazines subscriptions and told the Mayor she was from Birmingham Alabama. The girl was dropped off and her boss then left. She also told the Mayor that she goes from state to state. Mayor Soto wanted the residents and the department to know that the Officer did a great job.

### **Treasurer**

Treasurer Kelly Hensley was not in attendance.

### **Village Clerk**

Village Clerk Kathy Metzler reported she was busy with a public hearing for the September 9<sup>th</sup> Board Meeting. She is also working with a business owner for 172 Fairlawn. The ad was placed for the snowplowing bid notice and bids are due on this Thursday by 4:30 p.m. and the bid opening will be on Friday morning at 10:00 a.m. She has worked on a few FOIA's and then Kelly had to compile two FOIA's that pertained to her items. Deputy Clerk Roseann Stark and I will be attending our Clerks Meeting on Wednesday, September 10<sup>th</sup> to pick up our election packets for the board candidates. We will have three trustee spots open; Trustees Walkington, Barrett and Kriese for the spring election.

## **Mayor**

Mayor Linda Soto reported that signs for Back to School were put up in the Village.

Mayor Soto met with the new president and Cranberry Lake North Association Board on August 7<sup>th</sup>. A topic discussed was the recent DUI accident that occurred off of Hainesville Road. It took out the Hainesville sign, a few trees and an air conditioner. No major damage was done to the building, however, if it had hit a little further over it would have hit the gas meters. The Mayor will send correspondence to LCDOT to appeal for assistance with guard rails. She encouraged the Board to invest in Ballard's.

The Mayor and Jeff Gately met with reps from the Lake and McHenry Fire Departments Specialized Response Team. They are interested in leasing a bay in the Public Works Building for their equipment and an office area for their coordinator. This is not first response equipment; it is equipment shared with Departments and Counties because it is needed infrequently but is necessary. Their Board is meeting tomorrow night and the Mayor hopes they vote to enter into legal negotiations to come up with an intergovernmental agreement.

The Mayor reported that the property behind 7-11 was purchased recently by a fast food investor and developer. They met with the Mayor, Village Attorney, Village Planner and Village Engineer and Clerk Metzler has put together the Development Package. They will be coming back to the Village. They are looking into putting in a Dunkin Donuts and another fast food entity. There will be a Public Hearing in the future because a drive-thru is a Special Use.

## **Reports of Standing Committees**

**Finance** – Trustee Daley reported that from Treasurer Kelly Hensley the Illinois General Assembly has passed a transportation related capital bill program for 2014 – Illinois Jobs Now. It started in 2010 and the Village received \$14,956 for 5 consecutive years which went to the MFT fund. Kelly speculates to receive a little more but there are no figures at this point.

While Kelly was on vacation she received a draft copy of the audit. It is on her desk for review and has to complete the management and discussion letter and send it back. The Village will then receive a printed copy.

Trustee Daley stated that the Finance Committee accepted the salary study done for the Village by GovHR. One goal was to develop salary ranges for employees and job descriptions. Next month he will present more on the salary study and proposed raises for the staff.

**Public Works** – Trustee Walkington reported that he meets with the Mayor and Jeff on Monday mornings regarding some projects.

**Public Safety** – Trustee Kriese reported that at their meeting they discussed the safety issues on Hainesville Road. They will look into Ballard's and the speed on the road along with legal ramifications. He hopes to have a report next month.

**Wetlands and Open Spaces, Great Age** – Trustee Duberstein reported that the herbicide has stayed on the ground too long at the Deer Point entrance so the trees and shrubs that were to go in have not been planted. One of the shrubs that was put in died but they are not sure if it was a bad shrub or the herbicide. They put in another two trees and they are looking

good. If they continue to be okay they will be putting in some shrubs and trees to fill in that area where the phragmites were removed.

The Great Age Club will meet the day after Labor Day. There will be a documentary about a woman born in 1911 and was a journalist involved in the liberation of the holocaust camps.

**Broadcast Media Manager** – Trustee Derenoski was not in attendance.

**Transportation** – Trustee Barrett reported that Route 120 is open at the railroad crossing and they are almost done at Route 137.

Concrete support structures are being installed on Rollins Road for the second bridge.

**Special Events** – Residents Jacki Brunk, Mary Ellicson & Rich Scutellaro Mayor Linda Soto & Village Clerk Kathy Metzler

The Mayor reported that Halloween Trick or Treating will be on Sunday, October 26<sup>th</sup> from 3:30 p.m. to 7:00 p.m. There will also be hayrides.

### **Business**

**A Resolution Appointing Mayor Linda Soto as Representative for the Northwest Lake County Wholesale Sewer Policy Advisory committee and Appointing Engineer Greg Gruen as Representative for the Northwest Lake County Wholesale Sewer Technical Advisory Committee**

The Mayor stated that Jeff Gately is the alternate for both positions.

Trustee Kriese motioned to approve a Resolution Appointing Mayor Linda Soto as Representative for the Northwest Lake County Wholesale Sewer Policy Advisory committee and Appointing Engineer Greg Gruen as Representative for the Northwest Lake County Wholesale Sewer Technical Advisory Committee; seconded by Trustee Duberstein.

#### **Roll Call:**

**Ayes:** Trustees Kriese, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Derenoski

Motion carried.

Resolution #R14-8-80

**1864 Civil War Encampment & Small Skirmish September 6<sup>th</sup> 10 a.m. – 9 p.m. & September 7<sup>th</sup> 10 a.m. – 5 p.m. at Union Square. Vintage 1800's Baseball Game September 7<sup>th</sup> 2:00 p.m. at Avon Ball Field.**

The Mayor reported the 1864 Civil War Encampment is taking place September 6<sup>th</sup> and 7<sup>th</sup>. The troops will be coming in on Friday afternoon to set up camp. The Mayor passed out the final schedule and the website will be updated in the next few days. The food menu was also added. The American Legion beer tent and Wine Knows will be at the event. The food vendor will offer pulled pork and pulled chicken BBQ sandwiches and other food, drinks and sweets. President and Mrs. Lincoln will also be there along with our village founder, Elijah Haines. Sunday at 2:00 p.m. there will be a vintage baseball game between the Hainesville Harvestmen and the Grayslake Athletics. Overflow parking is available at the Village Hall and Public Works; there will be a shuttle bus available.

The Regular Board Meeting recessed at 7:53 p.m. to enter into Executive Session to discuss setting price for the sale or lease of real property under exception 2C6.

Trustee Duberstein motioned to go into executive session Trustee Walkington seconded the motion.

**Roll Call:**

**Ayes:** Trustees Kriese, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Derenoski

Motion carried.

Trustee Walkington motioned to enter back into the Regular Board Meeting at 8:22 p.m.; seconded by Trustee Daley.

**Roll Call:**

**Ayes:** Trustees Kriese, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Derenoski

Motion carried.

Trustee Daley motioned to adjourn the August 26<sup>th</sup>, 2014 Regular Board Meeting; seconded by Trustee Walkington.

All in favor say aye, motion carried.

**The August 26<sup>th</sup>, 2014 Regular Board Meeting adjourned at 8:23 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk