

April 8th, 2014 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:02 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Kriese, Duberstein, and Walkington

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Trustees Derenoski, Daley and Barrett

Establishment of quorum

Agenda Approval

Trustee Kriese motioned to approve the agenda as presented; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Kriese, Duberstein, and Walkington

Absent: Trustees Derenoski, Daley and Barrett

Motion carried.

Public Hearing on Proposed Appropriation Ordinance for May 1st, 2014 – April 30th, 2015

There were no public comments for the Public Hearing

Trustee Walkington motioned to close the Public Hearing; seconded by Trustee Kriese. All in favor say aye, motion carried.

There were no public comments for the Regular Board Meeting.

Omnibus Vote Agenda

1. A Motion to Approve the March 25th, 2014 Regular Board Meeting Minutes

2. A Motion to Approve the April 2014 Bills Payable for \$76,641.07

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Kriese, Duberstein and Walkington

Absent: Trustees Derenoski, Daley and Barrett

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that he will be preparing the Village's MS4 report to the IEPA regarding the General Stormwater. This is an IEPA requirement.

The Village is in line for a grant for the Cranberry Lake resurfacing project. There is a general information meeting April 15th which he will attend to get more specifics regarding the grant.

Greg noted that the Misty Hill subdivision resurfacing has held up well and will be the model for how Cranberry Lake subdivision will be handled.

Phase One of the Washington street Project is 22% completed. Washington Street is closed for 3 months to East/West traffic and should reopen by the 4th of July.

Diemer Plumbing will be out for the Lisk Drive Storm Sewer settlement issues. It affects approximately 5 blocks along Lisk Dr. from Buck to Katherine.

Village Attorney

Village Attorney Jim Rock reported that the auditors requested that the Village adopt a credit card security policy which Treasurer Hensley has started drafting. He has reviewed it and will continue to work on the proposed policy which will be brought before the Board when completed.

Public Works Superintendent

Public Works Superintendent Jeff Gately reported that there was an incident at the Cranberry Lake lift station. John Rucker discovered during his daily routine inspection that sewage was being pumped from the main well into the other one; so that was telling us there's a leak. First we thought it was an actual joint, but we did discover there was two holes in the side of the pipe on the east end of where the check valve is. Within two hours they were able to isolate it. Diemer Plumbing came out for an emergency repair of a bad valve. What happened with the design of the valve that they put in there, when the valve gate would open it was hitting the top of the pipe. After all of these years it just finally wore thru and it was shooting sewage on the side of the pipe. The new design that was installed will alleviate that problem because everything will be contained. The issue is that there was not only one check valve but there were two valves next to each other so Jeff had the other one replaced also. Jeff had a photo. Mayor Soto added that the monies were there for the repair. Jeff stated that this should not be a problem again.

Jeff also reported that he is getting Public Works ready for spring. He reminded everyone that April 26th is the Electronics and Textile Recycling at Public Works Building from 9 a.m. to 1 p.m. as well as the Village Wide Clean Up.

Treasurer

Treasurer Kelly Hensley reported that three office computers and one public works computer were upgraded. The computers went from Windows XP to Windows 7.

Kelly noted that the Tax Levy rates and extensions for Tax year 2013 have been received and reviewed. The Village passed a Resolution in December to levy \$525,000; this year the Village will only be allowed to collect approximately \$454,000. It is a shortfall of \$70,000. She spoke with Trustee Daley and they knew this was a possibility. The adjusted figures are in the estimate of revenue and the budget.

April is the last month of the fiscal year. Kelly has asked Jeff to get the last remaining vendor invoices so she can tweak the end of the year figures. She started working on getting things ready for the audit. They will be in house Monday, June 30th.

Kelly also reported that she will be meeting with the First Midwest Bank representative this Thursday and will be reviewing the Village accounts.

Village Clerk

Village Clerk Kathy Metzler stated that she and Roseann have been working on business license renewals. She has been working on a few Freedom of Information requests as well as her everyday work.

Mayor

Mayor Linda Soto reported that a long time resident, George Schlung, who served as a past Trustee and a former Police Commissioner died. His wife also served as Clerk and Police Matron. He lived in one of the homes that was where the Walgreen's strip mall is now located. Mayor Soto attended the service at Shepherd of the Lakes. His daughter had a photo album with older pictures of Hainesville. She will bring them to the Village and the Mayor will save some of them digitally for the Hainesville archive.

The Mayor has attended many meetings regarding road improvements; Route 53, Lake County DOT and tomorrow is the Annual Council of Mayor's meeting.

The Mayor has reached out to the Tall Oak residents that missed the response deadline or that have not set a meeting date. Some homeowners are off the grid so if no contact is made they will be sent a final notice and the Village will proceed regardless.

The Mayor had stated that 63 letters went out regarding holiday decorations. The majority are down but a few will be dealt with shortly. Other items have become more obvious since the weather is breaking. Garbage cans are being stored in front of the garage door and fences are falling in disrepair. A few fences will be given the benefit of the doubt due to changes in the building department but they will need to be rectified. The Mayor asked that if a letter is received to please follow up or an officer will appear with a citation.

Reports of Standing Committees

Finance – Trustee Daley was not in attendance due to the death of a family friend.

Public Works – Trustee Walkington stated that with the weather getting better he is discussing upcoming projects with Public Works. There will be a committee meeting Wednesday evening.

Public Safety – Trustee Kriese reported that on April 2nd he attended the Lake County EMA meeting. The Red Cross asked that if anyone is updating their EOP to make sure they are included as shelters. There was also a demonstration about the Strategic National Sock Hop from the Lake County Health Department. They showed that if medicine is needed due to a health epidemic; they can have medicine to the locations within 48 hours. There are 123 points of distribution in the County mostly polling places.

There is a Public Safety Meeting two weeks from today.

Wetlands and Open Spaces, Great Age – Trustee Duberstein noted that there is the village clean up on April 26th. If anyone is willing to help they are to meet at the corner of Tall Oak and Hainesville Rd. at 9:00 a.m. She suggested wearing old clothes and waterproof shoes. She also is hoping to get National Honor Students to participate but she has not heard back from them. Mayor Soto stated that it is on the website and will be in the newsletter.

Broadcast Media Manager – Trustee Derenoski was not in attendance.

Transportation – Trustee Barrett was not in attendance.

Special Events – Residents Jacki Brunk, Mary Ellicson & Rich Scutellaro Mayor Linda Soto & Village Clerk Kathy Metzler
Mayor Soto stated that there was no update for Special Events.

Business

A Motion to Approve the Estimate of Revenue May 1st, 2014 – April 30th, 2015

Trustee Kriese motioned to Approve the Estimate of Revenue May 1st, 2014 – April 30th, 2015; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Kriese, Duberstein, and Walkington

Absent: Trustees Derenoski, Daley and Barrett

Motion carried.

A Motion to Approve the Appropriation Ordinance May 1st, 2014 – April 30th, 2015

Trustee Walkington motioned to Approve the Appropriation Ordinance May 1st, 2014 – April 30th, 2015; seconded by Trustee Kriese.

Roll Call:

Ayes: Trustees Kriese, Duberstein and Walkington

Absent: Trustees Derenoski, Daley and Barrett

Motion carried.

Ordinance # 14-04-189

A Motion to Approve the Budget May 1st, 2014 – April 30th, 2015

Trustee Walkington motioned to Approve the Budget May 1st, 2014 – April 30th, 2015; seconded by Trustee Kriese.

Roll Call:

Ayes: Trustees Kriese, Duberstein, and Walkington

Absent: Trustees Derenoski, Daley and Barrett

Motion carried.

Trustee Duberstein motioned to adjourn the April 8th, 2014 Regular Board Meeting; seconded by Trustee Walkington.

All in favor say aye, motion carried.

The April 8th, 2014 Regular Board Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk