

August 27th, 2013 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:06 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Deputy Clerk Roseann Stark took roll call. The following Officials were present: Mayor Linda Soto, Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Also present were: Deputy Clerk Roseann Stark, Public Works Superintendent Jeff Gately, Building Official Aki Mishima, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Trustee Derenoski, Village Clerk Kathy Metzler, Treasurer Kelly Hensley and EMA Coordinator Mike Benko

Establishment of quorum

The Mayor noted that Village Clerk Kathy Metzler was on a well deserved vacation.

Agenda Approval:

Trustee Kriese motioned to approve the Agenda as presented; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Public comments:

There was no public comment.

Omnibus Vote Agenda

1. A Motion to Approve the July 23rd, 2013 Regular Board Meeting Minutes
2. A Motion to Approve the August 2013 Bills Payable for \$305,237.86
3. A Motion to Approve the May 2013 Financial Statements
4. A Motion to Approve the June 2013 Financial Statements
5. A Motion to Approve the July 2013 Financial Statements
6. JETCO, Ltd. Pay Request No. 1 for \$134,950.50

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Kriese.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Trustee Daley informed the Board that there is a change order on the Jetco bill for T-Mobile Antenna Protection for \$4,350. He was told by Engineer Greg Gruen that amount will be reimbursed by T-Mobile to the Village.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that the water tower has been filtered, chlorinated and back on line. There will be another pay request next month from Jetco. The approved request was not for the full amount but for their initial work on the tower.

Greg stated that the Northwest Lake County Wholesale Sewer Project, which was reported about a year ago, is getting closer to being put into effect. There will be a \$1.50 surcharge on sewer bills for residents West of Hainesville Road, Union Square and Walgreens. The surcharge is to pay for regional improvements that are specific to the area and it will free up sewer capacity. A short PowerPoint presentation is being put together that will be available next month. He will go over it in detail at that time. Trustee Duberstein asked if there is a term for the additional fee. Mayor Soto stated that this was discussed at the last Board meeting and the PowerPoint presentation will be offered at an upcoming board meeting and made available on the village web site for any interested residents.

Trustee Daley noted that at the last meeting he questioned Manhard's management of the water system during the water tower repair. There was a follow up meeting which he was not a part of but he received a report from the Mayor and Trustee Kriese. They said it was a productive meeting. Manhard pinpointed some problems and came up with solutions. They are also looking at developing a long term plan for maintenance work on our water system which was asked for by Trustee Daley. He thanked Manhard for their positive response and to the Mayor and Board members who participated in the meeting. Greg Gruen stated that he and Terry Grom enjoy working for the Village and would like to continue the good relationship.

Village Attorney

Village Attorney Jim Rock stated that he prepared the Comcast Franchise Agreement. He also consulted with Mayor Soto and Village Clerk Kathy Metzler on possible businesses coming to the Village.

Public Works Superintendent

Public Works Superintendent Jeff Gately stated that the tower is done and looks fantastic. Trustee Kriese asked if the white section of the tower will be painted. Jeff stated that it was painted last week.

Jeff also reported that he is working on projects he had hoped to get done this summer. He received the handicap mats for the corner sidewalks of Misty Hill and hopes to get them installed next week. Other sidewalks in the Village have also been repaired and a few more will be getting poured as well as others that need to be taken out and redone. Sidewalks should be done by next week.

Well 1 is on line and running and they are waiting to get the two booster pumps redone. The parts were ordered and should be here in 4 to 6 weeks. Everything is functioning.

Jeff attended the Manhard meeting. Some procedure changes will be taking place shortly. Terry supplied Jeff with a weekly, monthly and yearly checklist. Jeff will put a binder with the checklist in the well house. This way the Village knows what Manhard is doing and there will be a better tracking system.

Jeff also stated that new mulch has been put around Cranberry Lake. They have used the mulch from the ash trees that were cut down and ground as well as 10 dump truck loads of donated mulch from Grayslake. Next week he will get another 10 loads from Grayslake.

Trustee Daley asked if there is a schedule for stump removal. Jeff stated that they were planning on starting the removal this week, however, Dave Schultz's wife underwent surgery so he would not be available. Mayor Soto stated that she would not want them to go out in the heat. Jeff was hoping the removal would start next week. The stumps will be grinded and the grounds left in the hole so there is no hole. When the new tree is put in, the grindings will be taken out.

Trustee Kriese asked if Chris Electric will be working on the interlocks or safeties that were going to be put on the well system. Jeff noted that Chris Electric will be in the Village doing some work on the street lights, fountains and the generator. Eric will do some pre-planning and see the most cost effective way to get this done.

Building Official

Building Official Aki Mishima detailed his report. It is getting busier and he hopes it picks up even more. There are two permits that are pending. The Mayor added that a lot of the Occupancy Permits are due to houses selling.

EMA Coordinator

EMA Coordinator Mike Benko was not in attendance due to illness. Mayor Soto stated that Mike would be submitting articles for the next newsletter. September is National Emergency Preparedness Month. The Mayor is hoping to have a To Go Bag on display at an upcoming Board Meeting.

Treasurer

Treasurer Kelly Hensley was not in attendance because she was at a Back to School night for her son.

Village Clerk

Village Clerk Kathy Metzler is on vacation.

Mayor

Mayor Linda Soto noted that the \$1.50 sewer fee is affecting residents who live in the Northwest Fox Lake Sanitary Sewer District. The Mayor's Report in

last month's minutes contained discussion regarding this issue. The Mayor has been attending the District meetings and Greg Gruen has been attending the Technical Advisory meetings. This will be on the resident's bill as a special assessment for updating the sewer system and redoing the Round Lake Beach lagoons. This will take effect January 1st 2014. At the last District meeting they were asked to critique the PowerPoint presentation and advise changes. The presentation was fine tuned and the technical advisory committee gave approval. Greg Gruen added that it went from 25 slides to 18 slides. As the Mayor stated at the last meeting the Village will have the PowerPoint presentation and it will be displayed at a Board meeting and on the website. The Mayor stated that the plan is to show the presentation at the next meeting or the following meeting. There will be notice given to residents to understand what this is about and what it is for. Trustee Duberstein asked if there will be an opportunity to ask questions. Greg stated that he will be available for questions. He explained that the system is overloaded at the interceptor sewer. During high rainfall the older sewers leak and that results in surcharging at the Fox Lake plant and robs the whole system of any reserve capacity. The Mayor added that during heavy rainfall there are areas that have lumpy water coming out into the street. This will be seen in the power point. She also stated this has gone round and round for several years and it has to be fixed. Our infrastructure is new so the Village knows what it is putting into their system. When the houses were built it was negotiated and a fee was paid to go into that sanitary sewer district. The property owners within that sewer district are owners of that system and have an obligation to pay for fixing it. This is not up for debate. Trustee Daley asked if it would make sense to connect the west side of the Village to the east. The Mayor stated that it cannot be done.

The Mayor reported that the water tower was given a great paint job and the contractor feels it should be good for 20 years. She has gotten positive comments from residents. The Mayor thanked the residents for their patience. The regular watering ordinance is in effect; odd addresses can water on odd days and even addresses on even days. Trustee Duberstein added that a resident living by the water tower felt the contractors were very thoughtful. The residents were told to cover their cars when they were painting and sandblasting.

The Mayor reported that Saturday, September 7th is Concert in the Park. The rain date is September 8th.

Village Engineer Greg Gruen left the Council Chambers at 7:30 p.m.

The Mayor stated that there was an article in the Daily Herald leading residents to believe that the Village has surplus funds. The Mayor wrote a Letter to the Editor, which she will post in the next newsletter, stating that many small towns do not have a separate fund for capital improvements. Many municipalities that do have these funds were not mentioned in the article. The Village is in the process of setting up a capital improvement fund so that funds are formally earmarked for specific projects. This means that we do not have a lot of surplus cash but do have reserves in savings. The article

stated that two months of cash in reserve is adequate. The Mayor stated that is not the case. The Village should keep 6 months to a year in reserve and in the current economic climate in the State of Illinois; Hainesville will lean towards a year. The Village does have money in the bank and also pays its bills on time.

The Mayor noted that sturdier Back to School signs have been ordered. Jeff will pick them up and distribute them. She also stated that there have been some bus stop issues. Because of the upcoming construction on Washington there were some issues on the west side of town; the bus routes had to be changed. Chief Perlini sent officers to observe and met with the Director of Transportation.

Reports of Standing Committees

Finance – Trustee Daley reported that Treasurer Kelly Hensley has received a draft of the audit, reviewed it and mailed it back to Wolf and Company. The Village is waiting for them to complete the management discussion portion, which will have recommendations and final comments.

Trustee Daley reminded Village employees and Trustees that the Village is upgrading the computer server so unneeded emails in inbox, sent and trash need to be deleted.

Mayor Soto added that there will be a Pet Vaccination and Micro Chip Clinic at the Village Hall on September 7th from 9:00 a.m. to 12:00 p.m. This is on the website. Weather permitting it will take place outside the foyer. They will offer rabies vaccination, Lake County tags, distemper and micro chipping. The fees are less if the pet is spayed and neutered. It is cash only.

Public Works – Trustee Walkington reported that a good job was done on the water tower.

Public Safety – Trustee Daley stated that the Committee met and the permit for the Tall Oak crosswalk is in and the sign has been ordered. It will go up soon.

Hornets have been building nests in the traffic signs by school bus stops. Trustee Daley sprayed four on his and Trustee Kriese's property and asking others to do the same or contact the Village. Mayor Soto stated that the Village had a professional take out a nest on Deer Crossing.

Trustee Daley also stated that Lyme Disease and West Nile Virus is in Lake County. The Mayor stated that there is a link on the Village's website. She encouraged residents to sign up for the Announcement emails. Kathy will be doing an article in the newsletter regarding signing up for emails.

Wetlands and Open Spaces – Trustee Duberstein thanked Jeff and his crew for the Cranberry Lake path work.

The next committee meeting is on September 5th at 7:00 p.m.

The Great Age Club took a tour of the Long Grove Confectionery Company.

Trustee Duberstein added that BEST sponsored the first Back to School day at the Round Lake School District 116. Community leaders welcomed the students back. The kids were surprised and pleased that they were encouraged to have a great year. The Mayor added that Hainesville's representation was Trustee Duberstein, George Duberstein, resident Barb Jersey, Jeff Gately, Police Chief Perlini and the Mayor. They were at the high school. Everyone was very pleasant and respectful.

Trustee Duberstein thanked everyone who volunteered to help with the tutoring program.

Business

Approval of Comcast Cable Television Franchise Agreement

Trustee Duberstein motioned to approve the Comcast Cable Television Franchise Agreement; seconded by Trustee Kriese.

Trustee Barrett asked if there is a discount for the Village and Public Works. Trustee Daley stated that the bill was for two months. The Mayor noted that there is no discount but the Village received a construction allowance. Trustee Daley noted that the boring for \$3,500 was free. Trustee Barrett mentioned that the cable company hangs cable across his fence. The Mayor suggested he talk to Building Office Aki because it needs to be addressed.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Concert in the Park – Saturday, September 7th 6-9 p.m. (rain date 9/8)

Union Square Park

Mayor Soto asked residents if any students are interested in getting community service hours, the Village is looking for students to make popcorn at Concert in the Park. They would not have to stay the whole night. If any students are interested they are to call the Village Hall and speak to the Mayor, Village Clerk Kathy Metzler or Deputy Clerk Roseann Stark.

Trustee Walkington motioned to adjourn the August 27th, 2013 Regular Board Meeting; seconded by Trustee Daley.

All in favor say aye, motion carried.

The August 27, 2013 Regular Board Meeting adjourned at 7:49 p.m.

Respectfully submitted,

Roseann Stark
Deputy Clerk