

April 10th, 2013 Public Hearing Meeting Minutes

Public Hearing called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:04 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, EMA Coordinator Mike Benko and Village Attorney Jim Rock

Absent: Trustee Derenoski and Village Engineer Greg Gruen

Establishment of quorum:

Trustee Derenoski was called into work.

Agenda Approval:

Trustee Kriese motioned to approve the agenda as presented; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Public Hearing on Proposed Appropriation Ordinance for May 1st, 2013 – April 30th, 2014

There was no discussion.

Trustee Duberstein motioned to adjourn the Public Hearing on Proposed Appropriation Ordinance for May 1st, 2013 – April 30th, 2014; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

The Public Hearing adjourned at 7:06 p.m.

April 10th, 2013 Regular Board Meeting Minutes

The Regular Board Meeting was called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:06 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, EMA Coordinator Mike Benko and Village Attorney Jim Rock

Absent: Trustee Derenoski and Village Engineer Greg Gruen

Establishment of quorum:

Trustee Derenoski was not in attendance because he was called into work.

Public comments:

Jim DeNomie – 120 Tall Oak Dr., Hainesville, IL 60073 – He congratulated everyone who ran in the election. He ran for Highway Commissioner and did not win but appreciated the support from the people in Hainesville. Mayor Soto stated that everyone applauds Jim's efforts.

Gerry Daley – 366 E. Big Horn Dr., Hainesville, IL 60030 – Thanked the Board and Village employees for their care, concerns, cards and donations during the passing of his father-in-law.

Mayor Soto stated that there was quarterly birthday cake. She wished Kathy Metzler, Jeff Gately, Trustees Kriese, Derenoski, Barrett and Walkington a Happy Birthday

Omnibus Vote Agenda

1. A Motion to Approve the March 26th, 2013 Public Hearing Amending the Sign Regulations of the Hainesville Municipal Code Ordinance
2. A Motion to Approve the March 26th, 2013 Regular Board meeting Minutes
3. A Motion to Approve the April 2013 Bills Payable for \$39,262.35
4. A Motion to Approve the March 2013 Financial Statements

Trustee Duberstein asked that Item 3, the April 2013 Bills Payable, be removed from the Omnibus Vote Agenda

Trustee Walkington motioned to approve the Omnibus Vote Agenda with Item 3 removed; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Items removed from the Omnibus Agenda if any:

Trustee Duberstein asked that Item 3 be removed from the Omnibus Agenda. She would like the Native Restoration bill in the amount of \$5,500 be taken off the Bills Payable because she was not sure how many plants were going to be needed in the various areas due to the amount of water.

Trustee Daley motioned to approve the Bills Payable with the Native Restoration bill for \$5,500 removed; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen was not in attendance due to a conflict with the meeting date change.

Public Works Superintendent Jeff Gately reported that work is still being done on the MS4 for the Stormwater IEPA permit. They will do some Stormwater sampling and documentation.

There are no major improvements planned for the Motor Fuel Tax. There might be some curb, patching and sidewalk repair that needs to be done but nothing like last year's work. The Village is a year ahead in the five-year plan.

Regarding the Water Tower, Jeff spoke with Rick Leber and they are hoping to start at the end of the month or early May depending on the weather. It is the first job Jetco is doing this year. Jeff stated that Terry Grom got the samples back from the Public Works well and they came back with excellent water quality even better than Well 3. Terry will drop off the results at the Public Works meeting.

Jeff reported that due to some right of way issues there is a revised schedule of improvements for the Washington Street work. Phase One, Cedar Lake Road to Hainesville Road, bids are due April, 2013. Phase Two, Hainesville Road to Haryan Way effects the Village of Hainesville in that the Village has to relocate the force main, bids are due November, 2013. Phase Three, the underpass work, bids are due in September, 2014.

Trustee Daley asked if this would alter the Village's payment schedule. Jeff stated it would. Mayor Soto added that she spoke with LCDOT and the Village will pay as soon as the bid is awarded. It is typically 95% upfront but the Village negotiated to pay 55%. The Mayor stated that it will be awarded before the end of the fiscal year. Jeff added that the construction is anticipated to start 2 to 3 months after the date is due. They will start working in the winter.

Trustee Daley also asked if since the Village is in year 3 of the road improvement plan would it be a good idea to look beyond. Jeff stated that it would.

Village Attorney

Village Attorney Jim Rock worked with the Village Staff and Jeff Gately to develop an RFP for landscaping services for several areas around the Village. He is also working with the attorney and surveyor for the Firestone subdivision. **The Village approved the Plat of Subdivision last month but they have been trying to refine and add legal descriptions that include leaps and bounds for the amended plat for the Stormwater detention basin.** Also the signature plat needs to be corrected.

Jim also reported that there has been some communication with Cranberry Lake North homeowners association to clarify the process for application for hardship rentals. The process established with their attorney had been followed. However they have sent requests that they did not approve first. This was clarified and they need to approve them before presented to the Village board.

Public Works Superintendent

Public Works Superintendent Jeff Gately reported that generators were installed last Friday. If power goes out, there is a 10 second delay and then the generator will start; 10 seconds after that it transfers over and the building is back up to full power. The Village will be able to house heating and cooling shelter at the Village Hall and the Public Works Building. They will self test every Wednesday at 2:00 p.m. Every six months Jeff can do a manual test. The oil is changed once a year for maintenance.

Jeff stated that with regard to the RFP, there were four landscape contractors that met for the pre-mandatory walk through. He showed them the entrances and told them the ideas the Village wanted to do. Proposals are due April 18th.

Jeff has been working on the Emerald Ash Bore plan since receiving the grant. He did a draft letter to the homeowners involved which the Mayor is reviewing.

Trustee Barrett asked if there were any problems with the LED cobra lights. Jeff stated that there have been no problem and they are much brighter.

Trustee Kriese asked if Jeff has looked at the conditions of the roads with regard to pot holes. Jeff will take care of this once the weather is warmer; 90% can be done in-house.

Building Official

Building Official Russ Kraly stated his report was distributed. The holiday decorations have been cleaned up with only 2 people who have not paid fines yet. He has also been working with the old ABC Automation building. There is a new business that wants to go in. The building needs to be cleaned. This summer he will be working on cleaning up the mess by Fine Line. Not sure whose mess it is but Russ believes it is Fine Line or Lake County Automotive.

EMA Coordinator

EMA Coordinator Mike Benko congratulated the Mayor and Trustees on re-election. He stated that April is Preparedness for people with access and functional needs in the event of a disaster. He has a list of people in Hainesville that would require special needs.

Next meeting for EMA is Monday at 7:00 p.m.

Treasurer

Treasurer Kelly Hensley reported that the Estimate of Revenue, Appropriation Ordinance and Budget will be approved this evening. He thanked Trustee Daley for his work with these items.

The audit is scheduled for the week of June 10th. It is the same company but a different group.

Village Clerk

Village Clerk Kathy Metzler reported that she is working on the Business License renewals. Mayor Soto, Jeff Gately and herself delivered some.

Mayor

Mayor Linda Soto applauded all the candidates that ran a professional and ethical campaign such as Jim DeNomie. There was a lot of mudslinging in certain areas.

The Mayor delivered Business License renewals. She checked in with business owners she normally did not visit. Kathy delivered the liquor licenses and Jeff also delivered some license renewals. The Mayor got no negative feedback from the business owners. Ingrid's Secret Garden is renewing their business license and will be here for another year and if things don't pick up she may not stay open. The Mayor encouraged residents to stop in.

Wednesday March 13th the Mayor and Trustee Duberstein attended a long-term planning session at the Grayslake Area Park District.

The Mayor thanked Trustee Walkington for overseeing the ribbon-cutting ceremony at ArtRageous. They are offering more services.

The Mayor participated in Career Day at Grayslake Central High School. She taught two classes on local government and being a Mayor. The Mayor and Village Clerk Kathy Metzler held a mock board meeting.

The Mayor also attended the Lake County Municipal League Board of Directors meeting. The new budget was approved and she was named a candidate for Vice President of the Board of Directors. She will be traveling to Springfield to present legislative concerns and meet with Representatives.

The Mayor stated that SWALCO will meet Thursday night at the Hainesville Village Hall. There will be an update on GROOT.

Reports of Standing Committees

Finance – Trustee Daley reported that Finance met and they discussed employee raises. No decisions were made but hope to have a recommendation to the Board at the first May meeting.

Public Works – Trustee Walkington asked if they have finished capping well #2. Jeff stated that the only portion left is something to do with the encasement. Jeff added that since they are installing the new well and capping the second there was a standard quote price to do both but they were working on separate projects at the same time and that is why bill is confusing.

Trustee Walkington stated that the next Public Works meeting is on Wednesday April 17th at 6:30 p.m. They will discuss what is needed in the next 5 years. Jeff has started this and Kelly will review some papers also. Mayor Soto suggested meeting in a conference room to get it done.

Public Safety – Trustee Kriese stated that there was no Committee meeting due to no quorum. The Village will be hosting a presentation from the Grayslake Police Department on Identity Theft on April 16th. Mayor Soto will do a CTY call on Sunday night.

Wetlands and Open Spaces – Trustee Duberstein stated that she is waiting for the weather to clear so a soil test can be done at Deerpoint along 120 to make sure trees can be planted. The Village applied for a grant from Com Ed as a green region and the Village has been designated as a Tree City.

Trustee Duberstein is also waiting for permits from Stormwater Management to put in a drain pipe in Hainesville Meadow.

The Great Age Club is looking for members 62 and over. They meet the first Tuesday of the month at 2:00 p.m. There are interesting programs. On May 3rd the group will visit CLC's culinary school for lunch and then going to a Native American Museum in Evanston. The speaker on May 7th is on Lake County transportation and suggestions for independent living in your home.

On Saturday April 20th the Village is hosting the Citizenship workshop. Volunteers are needed to help fill out paperwork.

As part of being Tree City the Village will have to do something for Arbor Day. The results of the soil testing will determine what kind of things will be planned to do that day.

Community Relations – Mayor Soto stated that the Committee has not met.

Business

Resolution to Join Lake County Coordinated Transportation Services Committee

Trustee Duberstein volunteered to attend these meetings and seeing what value it brings. Mayor Soto will be the backup.

Trustee Duberstein motioned to approve the Resolution to Join Lake County Coordinated Transportation Services Committee; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Resolution # R13-4-69

Approval of the Estimate of Revenue for May 1st, 2013 – April 30th, 2014

Trustee Daley motioned to approve the Estimate of Revenue for May 1st, 2013-April 30th, 2014; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Approval of the Appropriation Ordinance for May 1st, 2013 – April 30th, 2014

Trustee Daley motioned to approve the Appropriation Ordinance for May 1st, 2013 – April 30th, 2014; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent:

Motion carried.

Ordinance # 13-4-172

Approval of the Budget for May 1st, 2013 – April 30th, 2014

Trustee Barrett motioned to approve the Budget for May 1st, 2013 – April 30th, 2014; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Trustee Daley thanked everyone for their work with the Budget.

Approval of Utility bill rate changes for Garbage and Water Services effective May 2013

Trustee Daley stated that there was a correction. The letter M was used to signify thousands but it should be a K. Mayor Soto stated that the water rate is for 1000 gallons. The water rate has not been changed since the creation of the water system. Hainesville has one of the lowest water bills in the area. The average usage is between 7000 and 8000 so the rate will stay \$26.60 but it will be for 8000 gallons rather than 10,000. If usage is over 8000 gallons a month it will be an extra \$3.50 rather than \$3.10, per 1000 gallons over the 8000. Summer month's water usage is typically higher but the Village does offer summer sewer credits. She also hopes this encourages residents to conserve water.

The Mayor stated that the Village went out to bid on garbage service. The garbage rate is staying the same but with additional services. There will be leaf vacuum service in the Fall and residents can upgrade to a larger 95 gallon recycle unit. The yard waste stickers went from \$2.50 to \$2.25 and can be purchased at the Hainesville Walgreen, 7-11 and the Round Lake and Grayslake Ace Hardware as well as Village Hall. The Mayor also presented a mock water bill for a household with 2 adults and 4 children under the old rate and new rate. The sewer rate will also need to be changed. It is now \$0.30 per 1000 gallons. The Mayor discussed with Kelly Hensley going to \$0.50 per 1000 gallons. This can be approved this evening. Discussion took place regarding the sewer rate being increased in order to pay for future repairs and replacements. Rates for different villages were presented.

Trustee Walkington motioned to approve the Utility rate recommendations on the sheet as proposed plus \$0.50 addition to the sewer rate; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Kriese, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Mayor Soto stated that the utility rate changes will be discussed in the Newsletter and a focus at the Town Hall Meeting. There will also be a CTY call for the Town Hall Meeting. The Town Hall Meeting will include discussion on the utility bill, changes in service, presentation on the transportation and construction projects in Central Lake County, Emerald Ash Bore project, and Village projects that will take place now that the budget was approved. The Mayor stated that if anyone has any other ideas to be presented to let her know as soon as possible. The Town Hall Meeting will be Tuesday, April 23rd at 7:00 p.m.

Trustee Walkington motioned to adjourn the April 10th, 2013 Regular Board Meeting; seconded by Trustee Duberstein.

All in favor say aye, motion carried.

The April 10, 2013 Regular Board Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk