

December 11th, 2012 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:04 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Building Official Russ Kraly and EMA Coordinator Mike Benko

Establishment of quorum

Agenda Approval

Trustee Walkington motioned to approve the agenda as presented; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

There was no public comment.

Omnibus Vote Agenda

1. A Motion to Approve the November 13th, 2012 Regular Board Meeting Minutes
2. A Motion to Approve the November 2012 Financials
3. A Motion to Approve the November 2012 Bills Payable Ratify for \$45,569.14
4. A Motion to Approve the December 2012 Bills Payable for \$159,460.92
5. A Motion to Approve the December 6th 2012 Bid Opening for the Generator Project Meeting Minutes

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that he and the Mayor attended a meeting with IDOT and LCDOT. The Route 120 resurfacing is in IDOT's 5-year plan and would expect the latter half of 2016.

A right-turn lane is planned for in front of Walgreens for westbound Route 120 traffic heading north on Hainesville Road. This is in the preliminary design phase which is requiring a right-of-way, doing cost estimates and securing a grant to get the work done. They are planning on getting the final design in the summer of 2013 with a 2014 construction date.

LCDOT reported that Cedar Lake to Hainesville Road on Washington will be widened to a 5 lane section and is going out to bid spring of 2013 with a late summer early fall construction schedule.

Hainesville Road to Haryan Way will be bid in the spring and construction starting late summer or early fall. Haryan Way to Lake Street with the bypass has been delayed until 2014 or later. Greg stated that they will be meeting on Thursday with LCDOT to get firm dates and get costs. Our force main is in the way of the Hainesville Road to Haryan Way project. The Village would be obligated to pay for moving the force main and this will be discussed on Thursday. Mayor Soto called and spoke with LCDOT and expressed concern that the timeline has been moved up because they have moved back the Haryan Way to Lake Street project. She also expressed her concerns to LCDOT that we are currently working on the budget and that this could have a negative impact on the Village to have to deal with that cost sooner than expected. LCDOT seems to be willing to help the Village in some way but she is not sure how. Trustee Daley asked if the Village can move it now. Greg stated that there are two options. One is to pay Lake County to move it which would be part of a larger bid and would be a line item that the Village is responsible for or another option is to pay Manhard Consulting to engineer and redesign it, permit it, manage it and move it ahead of time. By letting Lake County do it the Village avoids the soft cost so it is best to incorporate it into the larger bid.

Village Engineer Greg Gruen also reported that the back up generator project went out to bid to be installed at the Village Hall and an alternate price to put in an additional generator at the Public Works facility. Chris Electric was the low bidder and was present if there were any questions. Greg recommended awarding the contract to Chris Electric.

Village Attorney

Village Attorney Jim Rock stated that he prepared the license for storage space to Schultz Snow Plowin which is on the agenda for tonight. Attorney Rock prepared a draft of a whistle blower protection policy which was recommended by the auditors. Jim also worked on the Residential Hauling proposal which is on the agenda for tonight.

Public Works Superintendent

Public Works Superintendent Jeff Gately stated that he has been busy with the 5-year garbage contract. They also worked on holiday decorations. Jeff stated that 500 gallons of beet juice has been delivered today. Dave Schultz, our snowplower, has all his trucks equipped with tanks now so they will be pre-treating the salt as it is spraying on to the street so the salt works better.

Jeff has also been working on his budget.

Jeff reported that there has been an issue with Well house 1. The chlorine float switch has been getting stuck in the on position. The problem is that the screen on the actual well is deteriorating and is getting sucked into the system. The switch will be moved in the next week so the debris will hit the screen and stop knocking the paddle off. This is a temporary fix. A permanent fix will be added into the budget for next year. Trustee Daley asked if there is protection from over chlorinating the water. Jeff said we would smell the chlorine. Mayor Soto stated that Jeff lives in Hainesville so he would know if something was going wrong. The first time this happened a resident called and said it smelled like a swimming pool, that would be like 12 parts per million. Typically the system has anywhere between 1 to 3 in the tower for the sanitation purposes. In order for it to be unhealthy you are looking at 112 to 200, which would be significant. We are waiting to borrow specialty tools within the next week. We can drill in and tap the new one in. The Chlorine is in the cylinders and the cylinder would run out which would not put enough into the system to be fatal.

Mayor Soto asked how many times the Village has done hydrant flushing this year. She had a message from a resident regarding the flushing and the resident stated that the flushing was done in March, July and now and it is putting too much rusty water in their water heater. Greg stated that it is usually done in the spring and fall, twice a year. Jeff stated that this is late but it was done now because of the chlorine switch and the new water main extension. He will check with Terry Grom to see if a flushing was done in the fall. Jeff stated that in July he had the Public Works crew doing fire hydrant maintenance for the ISO testing. Some hydrants may have been opened but not flushed.

Village Engineer Greg Gruen left the Council Chambers at 7:14 p.m.

Building Official

Building Official Russ Kraly's son had a minor accident today and they are at the emergency room so Russ was not in attendance.

EMA Coordinator

EMA Coordinator Mike Benko was not present. Mayor Soto stated that he forwarded the information to be put on the website. It will be put on in the near future.

Treasurer

Treasurer Kelly Hensley reported that the utility audit was completed. The report will be available in mid January.

Kelly reminded everyone that the budget forms are due to her on January 9th.

Village Clerk

Village Clerk Kathy Metzler reported that on December 2nd a bill was signed extending the last filing date to December 26th. The Village will be open to 3:00 p.m. to 5:00 p.m. Objections can be filed until January 10th, 2013.

Kathy stated that the Holiday Mixer was successful. Avon Township received the proceeds from the Village's drawing which was \$122. Winners were Dawn Kolman, for the 26th

Nutcracker Figurine, Anne Richmond won the Video Sound Rocker and Paula Urban won the Dollhouse.

Kathy reported that everyone is compliant with the Open Meetings Act training and thanked everyone.

Mayor

Mayor Linda Soto stated that there has been a lot of publicity regarding Groot Industries and the garbage transfer station. They have been in business in Round Lake Park since last spring. There was an IEPA informational hearing regarding a construction recycling facility. At the meeting it was reported that Groot Industries was also going to file an application with the IEPA for a garbage transfer station on November 30th. Village Officials and SWALCO director, Walter Willis were not aware of this application. When Groot went into Round Lake Park there were several items discussed and negotiated such as the construction material recycling facility. SWALCO was aware of the facility and they will have a portion of the building to use. They could not come to any agreement with the garbage transfer station so they thought it was a dropped topic and Groot had decided not to do it or maybe at a later date. At the SWALCO meeting this was a topic of discussion and there was a large public turnout. SWALCO took a firm stand that Groot had purposely avoided the negotiating table and ignored the Lake County plan regarding the garbage transfer station. SWALCO took a vote to approach Groot and get them to come to the table and assure that they will abide by the Lake County plan. Mayor Soto stated that for the record, Groot has chosen not to file for the application and will go back with SWALCO and Lake County and work things out. The Mayor noted that the land fills are filling and garbage transfer stations will be needed in Lake County and the plan does allow for them but there are standards that need to be followed.

Public Works Superintendent Jeff Gately left the Council Chambers at 7:28 p.m. and returned at 7:30 p.m.

The Mayor added that the Holiday Mixer was held and she thanked everyone for their hard work and outstanding job. The staff went above and beyond this year. We had some great kids from the community working for us. We had entertainment from Grayslake North High School, and the Jazz Trio from Central High School. Allison Gately and Megan Jakubowski also performed for us. They did a great job.

The Village also had Shop with a Cop with 40 kids. Trustees Barrett and Kriese and Jeff Gately worked with the Police Department and it went very well.

Mayor Soto received a letter today from the Avon Township Supervisor Sam Yingling thanking the Village for their drawing donation. The \$122 allows them to buy 976 pounds of food. A cash donation of \$1.00 can buy 8 pounds of food through the food programs that the food pantries have access to. In these hard times on a monthly basis we are feeding 2,773 people in this township. Thank you for everyone who participated in the drawing.

Reports of Standing Committees

Finance – Trustee Daley stated that the Committee met with Greg Gruen of Manhard to review the presentation of their bill. The Village would like a more detailed bill which Manhard will break down. This way we will know who is working what project, how much hours and what their rates are. In their last bill there was an error; an amount billed per a person, and Greg will review the past 12 months of bills and compare to the current contract to make sure it is accurate.

Trustee Daley noted that the Whistle Blower ordinance is under review. Developing this ordinance was a recommendation of our annual audit. Their recommendation is based more upon having a whistle blowing policy in place for the audit, and Trustee Daley is looking at it as a more broad sense for a procedure for the entire Village. There is no set deadline to establish the ordinance.

Public Works – Trustee Walkington stated that there is a proposal and awarding of a bid to take care of the roof on the Public Works building. Weather permitting it will be done by the spring time.

Public Safety – Trustee Kriese thanked the Mayor and Trustee Barrett on Shop with a Cop. He enjoyed all the participation from the Police and Trustee Barrett donating their time.

He also attended the SWALCO meeting and appreciated the residents' input.

Trustee Kriese and the Mayor met with Chief Perlini. The Chief suggested to let the residents know that any incident of theft should be reported whether anything is taken or not, call and make a report, so the police can establish a pattern and catch the people in the act.

Trustee Kriese is working on his budget and getting quotes on the pedestrian crossing for Tall Oak. The next Public Safety meeting is January 22nd, 2013.

Village Engineer Greg Gruen returned to the Council Chambers at 7:38 p.m.

Wetlands and Open Spaces – Trustee Duberstein explained that the controlled burns are necessary to clear out the weeds and stimulates growth of native species. This winter there will be native flower seeds and annual seeds sown in various areas around the Village. The native flowers were not cut back in the entrances by leaving them we are hoping the seeds will drop and reseed themselves.

Anyone with suggestions can contact Trustee Duberstein. The next meeting is January 3rd, 2013.

Community Relations – Trustee Derenoski thanked the Mayor and staff for their work on the Holiday Mixer. He also thanked resident Jackie Brunk who is a valuable resource. The Brunk family put together all the goodie bags for the kids.

Trustee Derenoski is also working on the budget and next year's Hainesville Fest.

Business

A Motion to Award the Bid to Chris Electric Corp. for the Village Hall Generator Project for \$27,993.20 and Public Works Generator Project for \$28,638.80

The Mayor stated that the Village did appropriate for both generators so legally both can be purchased. The intent was to get a grant which is no longer available. The Mayor asked if both should be purchased now or one now and the other later. Trustee Barrett discussed why the Public Works building should have the generator first. Village Engineer Greg Gruen explained how the generator bid was done. Discussion took place.

Trustee Daley asked the Board their thoughts as to which building should get the generator first. Mayor Soto felt the staff should be polled as well. Jeff stated that Public Works should get the generator because there are more possibilities for the residents at that building then at the Village Hall. Treasurer Kelly Hensley agreed that residents and sheltering them should come first so Public Works Building should get the generator. Then we have to get a small generator at the Village Hall so we can operate. To move an office over to the Public Works Building we would have to set up for networking. The phone system is in the Village Hall. Village Clerk Kathy Metzler stated that we were talking about this yesterday and she concurs with Kelly but it would be difficult to come back forth between the two buildings. Our command area would be at the Village Hall and the phone system. Mayor Soto stated that the Clerk will be executing emergency papers, Kelly will be executing emergency expenditures and all regular business will not be taking place. Trustee Derenoski stated that would be if everyone can get to the Village Hall. Kelly stated that both her and Kathy have the capabilities to remote into our computer system from home.

Trustee Daley motioned to approve the Award the Bid to Chris Electric Corp. as presented for both the main and alternative bid, do them both now; seconded by Trustee Kriese.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

A Motion to Accept the Advanced Disposal (Veolia) Residential Hauling Proposal for a 5-Year Contract

Trustee Barrett motioned to approve the Advanced Disposal (Veolia) Residential Hauling Proposal for a 5-Year Contract; seconded by Trustee Walkington.

Trustee Duberstein asked how this proposal compares to what the Village is paying now. Jeff stated that it is much cheaper. Treasurer Hensley stated that they are doing unlimited service for \$16.98 and they reduced yard waste stickers to \$2.25 and the senior discount still applies.

Trustee Barrett asked if a larger recycling bin can be issued to residents. Mayor Soto stated that the bins can be increased to 95 gallons if the resident chooses. The cost stays the same. Trustee Barrett asked if the fuel costs will remain the same. Bob Pfister of Advanced Services stated that in the contract we have an escalator which is no less than 2 no greater than 4. The fuel prices have been factored into the escalators.

There will also be a leaf vacuuming option in the package. Mr. Pfister explained that yard waste season is from April 1st to November 30th every year. The leaf vacuum program is a 6 week program beginning October 1st through the second week of November and they will make one pass once a week for the 6 weeks.

Mayor Soto clarified that when the wording for the Franchise Agreement is received the Board will approve the wording. Mr. Pfister stated that he forwarded the language to Jeff and to Walter Wills this afternoon.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

Mr. Pfister thanked the Mayor and Board and look forward to servicing us for another five years.

Approval of 6 (six) Cobra Head LED Fixtures purchase and installation up to \$3,500

Mayor Soto stated we are asking for a cap, not to exceed \$3,500 for 6 (six) fixtures to be purchased and installed. We have information on two different fixtures. The electric quote is from Eric from Chris Electric. We also have a guest Jim Zimmerman who has been working with Trustee Duberstein exploring LED lighting options. You have handouts with pricing from Jim Zimmerman, and the difference is one is with DCEO and one is without. Mr. Zimmerman explained his handouts. Eric from Chris Electric presented information on another type of fixtures. Discussion took place regarding both LED fixtures and which one would work best for the Village.

Trustee Daley motioned to approve the purchase and installation of 6 (six) Cobra Heads at cost up to \$3,500 and authorize the Mayor to make the decision between the two vendors; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

A Tax Levy Ordinance for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013

Trustee Daley motioned to approve a Tax Levy Ordinance for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.
Ordinance # 12-12-167

Special Service Area Tax levy \$0.00 Approval for the 2012 Tax Bill

Trustee Daley stated that we do this every year to keep the SSA available so it doesn't disappear.

Trustee Derenoski motioned to approve the Special Service Area Tax Levy \$0.00 Approval for the 2012 Tax Bill; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

Approval of a License of Storage Space to Schultz Snow Plowin'

Trustee Derenoski motioned to approve a License of Storage Space to Schultz Snow Plowin'; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

An Ordinance Establishing Regular Meeting Dates and Standing Committee Meeting Dates for 2013

Trustee Daley motioned to approve an Ordinance Establishing Regular Meeting Dates and Standing Committee Meeting Dates for 2013; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

Ordinance #12-12-168

Trustee Derenoski motioned to adjourn the December 11th, 2012 Regular Board Meeting; seconded by Trustee Kriese.

All in favor say aye, motion carried.

The December 11, 2012 Regular Board Meeting adjourned at 9:10 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk