

July 24th, 2012 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Village Clerk Kathy Metzler at 7:00 p.m.

Village Clerk Kathy Metzler led everyone in the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Mayor Linda Soto and EMA Coordinator Mike Benko

Clerk Metzler stated that Mayor Linda Soto is in Chicago tonight on personal business and is asking for a motion to appoint Trustee Gary Walkington as Chairperson.

Trustee Derenoski motioned to Appoint Trustee Gary Walkington as Chairperson of the July 24th, 2012 Board Meeting; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

Establishment of quorum

Agenda Approval:

Trustee Barrett motioned to approve the agenda as presented; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Walkington, Barrett, and Daley
Motion carried.

Public comments:

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the June 26th, 2012 Regular Board Meeting Minutes
2. A Motion to Approve the April 2012 Financials
3. A Motion to Approve the May 2012 Financials
4. A Motion to Approve the July 2012 Bills Payable for \$144,198.27
5. A Motion to Approve the Manhard Consulting Route 120 Watermain Engineering Fees for \$6,356.94
6. A Motion to Approve Change Order #1 (unforeseen site conditions) to Berger Excavating Contractors, Inc. for \$6,444.18
7. A Motion to Approve Change Order #2 (underground storage tank issues) to Berger Excavating Contractors, Inc. for \$11,916.90
8. A Motion to Approve Pay Request #2 to Berger Excavating Contractors, Inc. for 102,791.47
9. A Motion to Approve Pay Request #3 to Berger Excavating Contractors, Inc. for \$60,125.95 (includes change orders)

Trustee Derenoski motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Kriese.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Walkington, Barrett and Daley
Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that the Lake County Board recently passed 94 amendments to the Lake County Stormwater Management ordinance. Local municipalities have 90 days to adopt the amendments. Lake County SMT will be hosting some seminars which he will attend to clarify what the ordinances are and he will report back next month.

All the bonds and contracts are in place from Peter Baker. Heritage Trail and everything South including Brittany Lane, Misty Hill Lane, Littleton Court and Stillwater Court will be paved. It is about 55% of the streets in Misty Hill. Based on Trustee Derenoski's comments at the last meeting Greg approached Peter Baker regarding honoring his contract for next year. They were agreeable to that as long as approval is obtained from IDOT. The bid prices can be held and then pave again next spring. Greg stated he has nothing from Peter Baker in writing but they have agreed in principle at the pre-construction meeting.

Greg also reported that the Route 120 Watermain program is done. The final payment to Berger Excavating was approved on the Omnibus Agenda. These included the change orders of \$6,444 which was unforeseen site conditions, such as bad soil or services which the Village had no way of locating. These fit into the contingency which were allowed in the IEPA loan so therefore they are covered by the loan. The second change order was just under \$12,000 which was for the underground storage tank that was hit on the DeBruyne property. This amount will be requested from the IEPA that it gets included but there are no guarantees regarding the change order.

The school signs for Route 120 have been ordered. The cost is about \$5,000; \$2,500 for the post, LED Blinkers, Solar Panel and software. These were ordered and should be received in 10 days. Trustee Kriese asked if the signs are programmable for certain times and days. Greg Gruen stated that they are and he will receive a school schedule. Trustee Barrett asked if the signs will be in before the start of school and Greg stated that they will be up before school starts.

Village Attorney

Village Attorney Jim Rock reviewed the Intergovernmental Agreement with CenCom which is under Business on the Agenda. He also prepared the Resolution for the All Natural Hazards Mitigation Plan on the Agenda. Jim also stated that he responded to an inquiry from a business interested in coming to the Village but would require a Special Use Permit. It was a collateral recovery company but he has not heard back from them. He stated that if they come back he will make sure that the Board is aware of the process.

Village Engineer Greg Gruen left the Council Chambers at 7:08 p.m.

Public Works Superintendent

Public Works Superintendent Jeff Gately stated that he was out for two weeks vacation at the beginning of June. His workers started the B Box Operational Program. They located the boxes and tried to open them. They also painted the hydrants for the ISO evaluation coming in October. The workers have finished the Deer Point and Misty Hill Subdivisions. About 50% of the B Boxes are non-operational at the moment. Once the list is compiled he will go out and see if they can be fixed. He will come up with a case by case plan to see what it will entail getting them fixed. To replace them is about \$2,000 each which will not be done at this time.

Jeff also reported that because of the heat a lot of water has been used. The report from Manhard stated that the average for May was 225,000 gallons a day in June it was up to 294,000. The aquifers and well levels are fine but there is no need to go through 8,837,000 gallons in a month just to keep grass green. The Village needs to make sure that the watering ordinance is followed.

Trustee Duberstein asked for a clarification of a B-Box. Jeff stated that it is a Buffalo Box. It is the main shut off that comes from the Village watermain to the house and is used to turn water service off. His thought was to go and look at all of them and compile a list to see what is good or not good.

Trustee Duberstein asked if a house is in foreclosure and the water must be turned off and the B-Box doesn't work is there another way to shut water off. Jeff stated that there is not but fortunately a contractor can be called in to turn the water off. The problem now is that with the dry weather some water services are starting to break because it's dry in the ground and pipes are shifting. Two B-Boxes have come apart and had to be replaced for \$2,000 each. It is a maintenance item that Jeff is trying to keep on top of.

Trustee Walkington added that a new sign was added to the Public Works Building. Jeff stated that he put the sign up in the afternoon.

Building Official

Building Official Russ Kraly stated that he distributed his monthly report. Most of the residents tagged have complied. The chunks of concrete on North St. were removed and re-graded and is working on getting the house cleaned up. Russ sent a letter to the residents that back up to the conservancy on Tall Oak Drive that have encroached on the conservancy area. They have until August 1st and he will go back to see who has and hasn't done it. Trustee Daley asked if Russ has received any phone calls from them which he has and only one person gave him a hard time. Most were because the resident was cutting the grass past their property lines. However, one resident has planted and also put in furniture in that area.

Russ reported that Mayor Soto announced to him that the Professional Building on Route 120 and Deer Point was repossessed. He thinks the tenants will be staying.

Russ left the Council Chambers at 7:18 p.m.

EMA Coordinator

EMA Coordinator Mike Benko was not present. Trustee Barrett stated that residents should watch their water usage.

Treasurer

Treasurer Kelly Hensley was excused from attending the meeting.

Village Clerk

Village Clerk Kathy Metzler reported that there are still officials that need to complete the Open Meetings Act Training Session by July 31st. It takes about one and half hours.

Also, there are Standing Committee Chairpersons that owe Kathy minutes. If you don't have them in by the end of this week, she will send you an email with the dates that are missing. She would appreciate if a signed copy be put in her mailbox or email them to her.

Kathy has also been working on Hainesville Fest items.

Kathy added that a few people inquired about different types of businesses, a few have been special uses and a few inquiries are allowed businesses, but nothing in stone yet.

Mayor

Trustee Walkington stated Mayor Linda Soto's report is in the packet.

Reports of Standing Committees

Finance – Trustee Daley received one of two parts of the audit. It is not the part that indicates what has to be done differently. He hopes to have it by the August meeting.

Trustee Walkington asked if there is another way to approve or go through the monthly financials; the packet is large. Trustee Duberstein stated that it should be printed on both sides. Trustee Daley stated it could be emailed as well as the packet. Village Clerk Kathy Metzler stated that when Ted was mayor she went to Round Lake Beach to see how they did their electronic packets. The Village has to have it together, it is alot. Village Attorney Jim Rock added that there are public bodies that do everything electronically. The Finance Committee could decide how much detail needs to be provided. The statement can be double sided or the Committee can review whether the level of detail is more than the Board is looking for. Jim also stated that the Financials can be posted so that it is available on a website with a login. Then a summary can be provided in the Board packet.

Trustee Daley asked Clerk Metzler to you tell Treasurer Hensley tomorrow all future reports, if possible and feasible are double sided. Then Trustee Daley and Treasurer Hensley will talk regarding this issue.

Public Works – Trustee Walkington had nothing further to report.

Public Safety – Trustee Kriese stated they had a committee meeting tonight. There was a safety tip was in the newsletter this month. They will try to put a safety tip each month in the newsletter. At the earlier Committee meeting the topics were picked. The web page is under construction. He also stated that they are looking into other things for the Tall Oak crosswalk.

He also stated that he met with Grayslake and Round Lake Fire District regarding Hainesville Fest but also received a notice that there is a no burning ban. Some residents have not paid attention to it so we will have to reinforce this to them.

The next Public Safety Meeting is the fourth Tuesday in August.

Wetlands and Open Spaces – Trustee Duberstein reported that the garage sale is coming up this weekend. She thanked Jeff for putting out the signs and Roseann for putting the ads in the paper. Over 70 families are scheduled to participate.

She also stated that the Great Age Club will have someone at the August 7th meeting from the Forest Preserve District to speak about World War II and the WACS because they were stationed at Fort Sheridan. In October they will take a tour of Fort Sheridan.

Trustee Duberstein stated that the Committee has not had much to do because it has not been wet out.

Community Relations – Trustee Derenoski reported that they had a Hainesville Fest meeting this week. There is \$9,750 in sponsorship dollars; in good shape dollar wise. He thanked Kathy, Linda, Jeff and Jackie for doing the follow up work for the fest. The next meeting is next Tuesday at 6:15 p.m.

Business

Intergovernmental Agreement Revising & Establishing the CenCom E9-1-1 Public Safety Communications Center & Operations Board of Directors & Operating Procedures for the Enhanced 9-1-1 Emergency Telephone System

Trustee Daley motioned to approve the Intergovernmental Agreement Revising & Establishing the CenCom E9-1-1 Public Safety Communications Center & Operations Board of Directors & Operating Procedures for the Enhanced 9-1-1 Emergency Telephone System; seconded by Trustee Derenoski.

Trustee Daley asked Village Attorney for a brief understanding of any important changes. Jim Rock stated that one change is that the Village of Antioch is one of the members. The other change is that in the previous agreement it included the Village of Hainesville as a detention entity. This meant that the Village had liability for anything that occurred in the detention center. The Village is no longer using the detention center so it does not need to pay for it or be liable.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Walkington, Barrett and Daley
Motion carried.

A Resolution Adopting the 2012 Lake County All Natural Hazards Mitigation Plan (ANHMP)

Trustee Daley motioned to approve a Resolution Adopting the 2012 Lake County All Natural Hazards Mitigation Plan (ANHMP); seconded by Trustee Barrett.

Village Attorney Jim Rock stated that this is not a required resolution but it is something that has been discussed with Mike Benko and decided that it would be advantageous for the Village to participate in this process. It gives the Village of Hainesville a seat at the table with the rest of members of the County and also provides some opportunities for grant funds that may not be available for non-members. However there is no guarantee that the Village will get the funds.

Jim explained that if there is a disaster or natural hazard this coordinates all the efforts of all the agencies that are members to respond to it as well as the clean up and follow up. Trustee Walkington asked if someone has to be nominated to sit on this committee. Jim stated affirmed that someone has to be nominated and the way the Resolution is written it is the Mayor or his/her designee such as Mike Benko. There is no charge to be a part of this. A similar resolution was passed in 2006 and this is an update.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Walkington, Barrett and Daley

Motion carried.

Resolution #R12-7-66

Trustee Daley motioned to adjourn the July 26th, 2012 Regular Board Meeting; seconded by Trustee Derenoski.

All in favor say aye, motion carried.

The July 26, 2012 Regular Board Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk