

June 26th, 2012 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:06 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Kriese, Duberstein, Barrett and Daley

Also present were: Village Clerk Kathy Metzler, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Trustee Walkington, Treasurer Kelly Hensley and EMA Coordinator Mike Benko

Establishment of quorum

The Mayor stated that Trustee Walkington was running late.

Agenda Approval:

The Mayor stated there was a modification to the agenda because the Building Official Russ Kraly needed to leave the meeting early to attend another meeting. He will give his brief report before the guest speaker.

Trustee Duberstein motioned to approve the agenda as amended; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett and Daley

Absent: Trustee Walkington

Motion carried.

Building Official

Building Official Russ Kraly stated that his monthly report reflected that \$2,210 in permit fees. There were 49 inspections and 30 complaints and most of the complaints were resolved. He stated that he went out to Tall Oak Drive because there were a few residents who were violating the conservancy area. Mayor Soto added that in the past she too sent letters to these residents regarding this issue. Next week he will write a letter and attach it to a warning ticket along with the covenants and hang it on their doors.

Trustee Duberstein stated that something should be done so the realtors tell the new owners that the covenants go with the houses; not everyone knows about them. Russ stated that they should be recorded on the Plat and it is on the Title report. Mayor Soto stated that they get a copy at the closing. Trustee Duberstein noted that it seemed most of the violators were original owners.

Russ Kraly left the Council Chambers at 7:10 p.m.

Guest Speaker Brenda Bannor, School Based Health Center Presentation for Round Lake School District.

Mayor Soto introduced Brenda Bannor. A brief power point on a new independent health care facility and services for students at the Round Lake High School was presented.

Trustee Walkington entered the Council Chambers at 7:17 p.m.

Public comments:

There was no public discussion.

Omnibus Vote Agenda

1. A Motion to Approve the May 22nd, 2012 Regular Board Meeting Minutes
2. A Motion to Approve the June 2012 Bills Payable for \$251,286.23
3. A Motion to Approve the Manhard Consulting Route 120 Watermain Engineering Fees for \$6,643.15

Trustee Daley motioned to approve the Omnibus Vote Agenda as presented; seconded by Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington
Motion carried.

Reports and Communications from Mayor and other Officers:

Village Engineer

Village Engineer Greg Gruen reported that the MS4 Permit, an IEPA report for the storm sewers was completed. Also there were five bidders for the Motor Fuel Tax Misty Hill Subdivision Resurfacing project and bids ranged from \$311,000. to \$414,000. The purpose of the project is to pave about 50% of the Misty Hill subdivision. The budget for this project is \$200,000. The bids that were received were to do the entire Misty Hill subdivision so the Village will be able to finish under that \$200,000 budget. Half will be done this year and the other half next year. Greg stated that the Village can maintain the MFT balance and not completely deplete it. On tonight's agenda there is an item to award to Peter Baker and Sons a unit price contract not to exceed \$200,000 which will cover half of the Misty Hill Subdivision resurfacing.

Greg stated another project that just got wrapped up is the Route 120 water main project. The water main is chlorinated, pressure tested and passed. Last week the landscaping items were finished. Greg stated that the Village did not receive their final bill request for that item, therefore, this month there is no payout for this project. Greg added that the Village received reimbursement from the State of \$88,949 for the payment made to Berger.

Greg also reported that the Village got a letter from IDOT agreeing in principle to the LED flashing school signs. They asked for more information which Greg will give them and these should be operational before the start of school.

Greg noted that Rick Leber and Terry Grom need to evaluate the tapes to determine if the sand blasting is needed on the inside of the water tower. The contractor did go out with their remote operated vehicle to videotape the inside of the tank, however; they

have not received the written report yet. Mayor Soto stated she did contact Rick Leber and Terry Grom and they did receive a verbal report stating that the interior of the tower has one big spot. They are deciding what needs to be done about the spot. The Village is waiting for the written report and to see the footage from the video. In Rick's preliminary review of talking to painting contractors he's finding out that they are very busy and the contractors are saying it would be better to put out a request for bid. The Village will look at getting the water tower painted late August or early September.

Trustee Daley asked if the early budgeting figures included anything other than the inspection of the interior. Greg stated that it included some work on the interior which would be the spot, sand blasting and painting. Mayor Soto stated that we did put in a fair amount of money in case that had to be done.

Trustee Derenoski asked if it would be cheaper to lock down the price this year for the repaving and then have them do it in two phases. Greg stated that the bids are only good for 90 days so they cannot be locked in; however, the numbers are favorable.

Trustee Duberstein asked if the Village was to be reimbursed for the work done to remove the gas tanks found at Grower's. Mayor Soto stated that we did not have to pay a lot because the tests came back that there was not much contamination of the soil. Greg stated that the proposal was in the \$10,000 range to have the tank removed. Jeff stated it was about \$8,400.

Greg added that there are some change orders coming from Berger which haven't been tallied yet. They had to re-drill the line and there was a pit in the parking lot that had to be filled. These were not in the original plan. Greg was not sure about the cost of getting reimbursed he would have to defer that to the Mayor and Board, but it did happen on Grower's property. Mayor Soto also stated that they received a letter from the LUST fund but that is a long process. It was forwarded to Mr. DeBruyne because he has to submit it with Greg's assistance. If he did get it the Village would receive the money because the Village fronted the money.

Trustee Walkington asked if the extra is for the tank only and the problems they had down in front of Growers, they aren't going to add something on to something else will they? Greg stated that there was some bad ground but it should be within the \$6,000 allowance on the loan aside from the tank issue. Greg added that the problem of auguring under the road was not included.

Greg Gruen left the council chambers at 7:50 p.m.

Village Attorney

Village Attorney Jim Rock stated he reviewed and revised an intergovernmental agreement with CenCom that includes the addition of services to the Village of Antioch, which is a newly negotiated agreement. That agreement will be brought to the board next month for adoption and approval. He also looked at a model ordinance for Hazard Mitigation which coordinates the Village's efforts with other local and county agencies. That will be looked at by the EMA Committee and will likely be brought to the Board in the next several months.

Public Works Superintendent

Public Works Superintendent Jeff Gately stated that with the dry weather there is one person dedicated to watering the plants including Saturdays and Sundays. The Steiner was traded for the new mower because of reliability issues; there was more down time than up time. Jeff stated that with the new mower he saved about 24 hours of labor because he was able to cut Misty Hill, Cranberry Lake and the Village Hall in one day.

Jeff added that he did minor patching of holes on Lisk Drive and Tall Oak Drive.

There were some minor issues at Well House 3. He removed landscaping and trees to open it up to keep any future mischief from happening.

Jeff stated that in the next few weeks they will be re-painting fire hydrants and start b-box maintenance. They will go to every home to make sure they can get the cap off and then they will be painted with blue paint which will make them easier to find. Some of the b-boxes are higher up and some are down in the ground which they will try to even out.

Jeff also reported that he got the manifest from Minneapolis that the Village of Hainesville collected 16,800 pounds of electronics from the event. The Village is looking into having another one in late October.

EMA Coordinator

EMA Coordinator Mike Benko was not in attendance.

Treasurer

Treasurer Kelly Hensley went home after the Finance Meeting because it is her birthday tomorrow. The Mayor stated she has been working on the Audit.

Village Clerk

Village Clerk Kathy Metzler stated that she distributed an email and memo regarding the Open Meetings Act Training Session. She would like everyone to complete it by July 31st so everyone is compliant. She wanted to clarify that if there are three officials together talking business it is a public meeting and would have to be posted. Kathy distributed an article from Attorney General Lisa Madigan discussing quorums.

Kathy also noted that there is a new green sign outside the village hall to post the meeting notices which has been a real plus. She thanked Jeff and his workers for putting that up.

Trustee Derenoski asked if they have to do both training sessions or just the Open Meetings Act. Kathy stated that it is only the Open Meetings Act. Both Roseann Stark and Kathy have to take the Open Meetings Act and the Freedom of Information Act training session because they are both the designated FOIA Officers.

Kathy also stated that she put out an email to the Clerks group of networking asking if anyone knew of someone trained in Word Press, which is the Village's website. Kathy stated that she and Roseann are the main people who work on the website. There has been some frustrations on trying to post items and get things organized on the website. The Mayor, Roseann and Kathy met with one of the website designer's and she is very

knowledgeable in Word Press. The website will be updated with a new look and put more boxes on the home page so more information can be shown as well as move the Municipal Code up. Mayor Soto stated that Kathy did a good job researching this because this young lady was not only very experienced but good at talking in simple terms and teaching, and also feels she is very reasonably priced. Kathy stated that she did a consult and she spent two hours with us but only charged us for one hour and she is phenomenal. Mayor Soto stated that it will be a big improvement to the website because it has been frustrating for everyone.

Mayor

Mayor Linda Soto stated that she has been on vacation enjoying some family time and recharging her battery and is back reenergized. She thanked the staff and officials for helping in her absence; Senior Trustee Walkington kept everyone in shape while she was gone.

The Mayor stated that the Ribbon cutting at the end of May was well received and an exciting event. There was a follow up thank you in the newsletter acknowledging not only involvement in the bike path extension but those who were on the Committee when Ted was Mayor. She thanked all residents and the previous Board and Mayor for their involvement.

Mayor Soto stated that tomorrow is Kelly's birthday. The audit is being worked on.

Linda also reported that she was appointed to the executive board of the Lake County Municipal League. She will be attending her first meeting tomorrow and will be adopting the budget for the League for the upcoming year. It is a worthwhile cause because more than ever the Villages need to stay in touch with Springfield. She will also attend a meeting on Thursday regarding the Blue Ribbon Route 53 Committee. The Lake County Tollway Board will consider the Illinois Route 53/Route 120 Blue Ribbon Advisory Council's recommendation to move forward with the project; which is on their agenda this Thursday in Downers Grove. The Chairman of Lake County has arranged for a bus to go to Downers Grove for this meeting. There are a variety of Mayors, Officials and heads of departments that will be on this bus, which she will be on. Not only are they sending their letters and their endorsement of the plan, they will be there in person, to make their message clear of let's get on with Route 53 and then our efforts to Route 120.

Reports of Standing Committees

Finance – Trustee Daley reported that the Audit is wrapping up. Almost all information has been given to the Auditors. They are in the process of writing the report and expects to hear back in a couple of weeks.

The Finance Committee has been discussing Capital Outlay Program and Fund to do some long term planning for our larger projects. The Mayor invited Mike Ellis, Grayslake Village Manager to come speak to the Board and Mike Ellis asked for some input first so Trustee Daley met with him on Monday and gave him some background on our budget. Mike and his assistant Derek will look at this and put together some ideas and suggestions. Treasurer Kelly Hensley and Trustee Daley will meet with them pre-presentation and then the Board will receive a full presentation. The goal for us is to set up long term sustainable funding for major projects.

Public Works – Trustee Walkington apologized for being late tonight. Gary was gone for ten days and before he left he talked to Jeff about the problems with the Steiner and the well house. The Fire Department will be doing a survey in October on the hydrants.

Public Safety – Trustee Kriese stated that the Mayor and Committee approved some website modifications. He gave a copy to Kathy to change the website page. The Committee is still working on enhancing the Tall Oak and Big Horn through Lake County DOT. Mayor Soto added that she will talk with Paula Trigg on the bus to Downers Grove.

Trustee Kriese contacted the Grayslake and Round Lake Fire Departments regarding Hainesville Fest and information for the website. They sent Wally emails and they will be meeting this Thursday at the Round Lake Fire station. He also met with the Mayor and the Police Department regarding a few issues and also talked about Hainesville Fest.

Mayor Soto added that she attended a Grayslake Village Board Special Meeting to go into Executive Session. They interviewed the final three candidates for the permanent police chief. She stated the candidates were very strong. Feedback was received from the Board members and herself to Mayor Rhett Taylor. A press release and announcement from Grayslake and Hainesville will be forthcoming very shortly.

Wetlands and Open Spaces – Trustee Duberstein stated that the Garage Sale will be July 28 and 29 from 9:00 to 3:00. There are about 25 families signed up so far. This is down from last year but she hopes to get more people interested. There will be another reminder in the newsletter.

Trustee Duberstein stated that Dave Eubanks is an employee of Native Restoration and has single handedly planted nearly 800 new native plants in all of the entrances, the two new gardens by the Hainesville sign on Route 120 and the one by Oak Grove. There are some on the hills of the Cranberry Lake and Route 134 entrance, on the medians and on the hill at Deer Point and the median. The plants that were put in a year ago are blooming nicely. There was a lot of planting and transplanting in front of the Village. There was a new fountain installed Monday at the Village Hall. The next thing will be the seeding and matting of the area along Route 120 by Deer Point and at Misty Hill east. When there is rain there will be flowers planted in the Misty Hill east pond area. The next Committee meeting is July 12th at 7:00 p.m.

She also thanked Jeff and Ben for watering the plants.

Community Relations – Trustee Derenoski stated the Committee had the last of the monthly meeting; they will now meet weekly on Tuesday evening at 6:00 p.m. and 6:15 before the Board meeting. They have \$9,500 in Hainesville Fest sponsorship. Resident Jackie Brunk, who is a community volunteer, has been pounding the pavement to get more sponsors. Hainesville Fest is Saturday, August 25th.

Mayor Soto stated that Doug Williams is getting together a Youth Build fundraiser run.

Trustee Daley left the Council Chambers at 8:15 p.m.

Business

A Resolution for SWALCO on Plastic Bag Bill

Trustee Barrett motioned to approve A Resolution for SWALCO on Plastic Bag Bill; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, and Walkington

Absent: Trustee Daley

Motion carried.

Resolution #R12-6-65

An Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Village of Hainesville

Trustee Daley returned to the Council Chambers at 8:17 p.m.

Trustee Walkington motioned to approve an Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Village of Hainesville; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Ordinance #12-6-162

Acceptance of Notice of Awarding a Unit Price Contract to Peter Baker & Sons Co. for the Misty Hill Resurfacing Project MFT-2012 for \$200,000

Trustee Daley motioned to approve Acceptance of Notice of Awarding a Unit Price Contract to Peter Baker & Sons Co. for the Misty Hill Resurfacing Project MFT-2012 for \$200,000; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Trustee Duberstein motioned to adjourn the June 26th, 2012 Regular Board Meeting; seconded by Trustee Derenoski.

All in favor say aye, motion carried.

The June 26, 2012 Regular Board Meeting adjourned at 8:16 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk