

May 10th, 2011 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:05 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: EMA Coordinator Mike Benko

Establishment of quorum

Agenda Approval

Trustee Daley motioned to approve the agenda as presented; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

There were no public comments.

Omnibus Vote Agenda

1. A Motion to Approve the April 26th, 2011 Regular Board Meeting Minutes
2. A Motion to Approve the May 4th, 2011 Public Hearing Meeting Minutes for IEPA Loan #L173442 – Watermain Improvements
3. A Motion to Approve the May 4th, 2011 Public Hearing Meeting Minutes for IEPA Loan #L173411 – Sanitary Improvements
4. A Motion to Approve the May 2011 Bills Payable for \$101,222.05

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Derenoski.

Roll Call:

Ayes: Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

Reports and Communications from Mayor and other Officers:

Mayor

Mayor Linda Soto reported that on April 13th she participated in Career Day at Grayslake Central High School. She taught two 40 minute classes on public administration and pursuing work in government. There was a good turnout. Mayor Soto read a thank you note from the school.

On April 29th Mayor Soto attended the Mayor's Caucus tribute to Mayor Daley at Navy Pier. Mayor Daley started the Mayor's Caucus to unite the collar counties.

On May 2nd Mayor Soto met with Diane Emerson of ComEd to review their annual report. ComEd provides Lake County with excellent service.

On May 3rd Mayor Soto and Trustee Barrett met with Grayslake Police Department and Grayslake Village Managers. They covered residential patrol and procedures for when garage doors are left open. They also discussed upcoming Village events.

Mayor Soto stated that the last ten days she has spent considerable time communicating with Senator Suzi Schmidt and various Mayors and members of the Lake County Municipal League on the possible reduction of the distribution of revenues from the State of Illinois to municipalities. We have a Resolution opposing the proposed reduction of distribution revenues on the agenda tonight. Senator Suzi Schmidt feels this won't pass at this time, however, be on guard they still probably will cut and take money from other in other areas.

Mayor Soto added that this evening the newly elected officials would be sworn in; two returning incumbents and one new Trustee and the Board will be saying good bye to Trustee Tiffany. Judge Ortiz will perform the swearing in ceremony.

Clerk

Village Clerk Kathy Metzler stated that all the Business Licenses are complete and were delivered by Deputy Clerk Roseann Stark. Thank you Roseann.

Treasurer

Treasurer Kelly Hensley reported that at the last meeting the Appropriation Ordinance was passed and Estimate of Revenue. She filed it with the Lake County Clerk's Office and the stamped file is here.

Kelly is working on the April adjustments for the audit and that is why April financials are not on the agenda. April Financials will not be passed until at least June because of the year end.

Treasurer Hensley also reported that she is in the process of working on the JULIE locates. Currently Jeff receives the notice from JULIE of a locate in Hainesville. He is seeing if there is a need to do the street light locate and if a building permit is necessary he is checking with Roseann Stark to make sure a permit has been applied for. This will go on for about two more weeks to see what this is costing the Village. Part of the locate money we use should be covered by the franchise fees that we get quarterly from Comcast and she will be reviewing that agreement.

EMA Coordinator

EMA Coordinator Mike Benko was not able to attend the meeting due to a work conflict. Mayor Soto stated that he is working on dates for an EMA member meeting and Attorney Jim Rock and the Mayor will be present for the beginning of that meeting.

Building Official

Building Official Russ Kraly stated that his monthly report was distributed. There is a new nail salon opening in the Village next to Firestone in mid to end of July. Russo Equipment will be getting a sign permit soon.

Village Clerk Kathy Metzler left the Council Chambers at 7:15 p.m. and returned at 7:16 p.m.

Public Works Superintendent

Public Works Superintendent Jeff Gately reported that 95% of the plowing damage has been completed. All the fire hydrants are back in place. Any lawn that needs to be reseeded will be done later this week. He also commented that last fall we had an application done and now the parkways look very nice; there are not as many dandelions. Jeff has mowed up and down Hainesville Road once. The dirt mound along the Deer Point Pond will be leveled out later this week.

Trustee Tiffany asked about Washington Street. Mayor Soto asked Jeff to stay in contact with Kevin Kerrigan regarding the mowing. Jeff stated that he is working with Kevin on the trees coming out of the fences.

Trustee Barrett asked if any parkway trees that are dead are under warranty. Jeff stated that there is a 2 year warranty on trees planted a year ago.

Trustee Duberstein asked the progress of the bike path. Mayor Soto stated they have pursuing all the utilities movements and that Lake County has it out to bid which is on the Bid Tools website.

Trustee Tiffany stated that resident Rob Anderberg brought up the emerald ash bore. Mayor Soto stated that the Village is aware of this problem and has done treatment for it as well as monitoring it with Lake County. Trustee

Tiffany stated that Rob Anderberg will drop off information at the Village Hall. Trustee Duberstein stated that Dave Coulter will be doing a quote.

Trustee Barrett asked about the mosquito sprays. Mayor Soto sent an email to Clarke Mosquito to schedule a major treatment around Memorial Day.

Village Attorney

Attorney Jim Rock has prepared temporary construction easement documents with Cranberry Lake North Condo Association for a project. It should be brought to the Board within a month. He is also working on personnel matters with Mayor Soto. Jim Rock will present to the Board for adoption at the next meeting an Identity Protection Act Policy. There is a new statute requiring every Illinois Public Body to have the policy in place. It is to protect employees and other's social security numbers from being discovered.

Village Engineer

Village Engineer Greg Gruen reported that he met with Lake County Stormwater Management Commission regarding the Lisk Drive project. The Contractor posted the performance bond and certificate of insurance. Work is expected to start tomorrow.

Greg reported that two proposals were solicited for the Pineview Apartment Watermain Extension. Diemer Plumbing's proposal was for \$47,741 and Elmwood Enterprise was \$32,360. More will be discussed during the business section tonight.

The IEPA loan is moving forward. The public hearing was held on May 4th concerning the Sewer and Water projects. There was no public comment at that time. The loan application will move forward.

Reports of Standing Committees

Finance – Trustee Daley stated that Treasurer Kelly covered a lot in her report. He did state that the tax bills went out and he reminded everyone that the Village lowered its tax rate. Trustee Daley will research whether the quadrennial reassessment is due this year and will do a presentation as to what that means to the village as far as income.

Public Works – Trustee Walkington stated that his report was covered by Jeff Gately and Greg Gruen.

Public Safety – Trustee Barrett reported that with the warmer weather residents need to slow down for children playing and also watch for school buses. He also reported that he met with the Mayor, Grayslake Police Department and Grayslake Village staff regarding upcoming events.

Trustee Daley stated that the bike officers were out and that on Thursday of last week between 7:00 a.m. and 4:00 p.m. he saw three separate squad cars patrolling.

Wetlands and Open Spaces – Trustee Duberstein reported that with the better weather a lot is happening. There were 62 oak trees planted, algaecide will be put in the ponds, flowers have been planted and mowing is taking place. The Committee is working on improving the Village's image along Route 120 with plantings. Trustee Duberstein took a short walk around the path and noticed that yard waste was being dumped. She will write something for the newsletter regarding the dumping.

Trustee Duberstein also stated that on June 4 there will be a Village wide clean up which is being chaired by Mike Peterson. There will be various locations for residents to meet and help with the clean up. Later that afternoon there will be an Open House for the Public Works building with a cook out. She contacted the honor society for both High Schools regarding possible service hours.

Community Relations – Trustee Derenoski reported that the committee had decided on the movies for the upcoming months. They will be showed on the fourth Sunday of each month. In June the movie will be Night at the Museum 2; July will be Pirates of the Caribbean and August the Princess Bride. The Committee will look at attendance to see if this event should continue.

Mayor Soto stated that at the next Committee of the Whole meeting the Board will discuss summer events and decide if Hainesville Fest should remain the same or perhaps a Concert in the Park or a Village picnic. John Derenoski is researching this. A tentative date of August 27, 2011 has been talked about.

Presentation of Service Award to outgoing Trustee Jim Tiffany by Mayor Linda Soto

Mayor Soto presented Trustee Tiffany with a Service Award in recognition of his 4 years of service. Trustee Tiffany took over as the coordinator of Hainesville Fest. Mayor Soto also presented the Trustees and staff with Spirit Wear to wear for different events.

Trustee Tiffany stated that it has been an honor for him to serve on the Hainesville Board and although he may not always have seen eye to eye with both the Mayors he worked with, things did work out. He always had the best interest of the Village and really enjoyed being on the Board.

Swearing in by the Honorable Judge Jorge L. Ortiz As Trustees: Kevin Barrett, Walter Kriese and Gary Walkington

Mayor Soto welcomed Judge Jorge L. Ortiz.

Judge Ortiz performed the swearing-in individually of the newly elected Trustees; Kevin Barrett, Walter Kriese and Gary Walkington.

Jim Tiffany stepped down and the sworn in Trustees took their seats.

Roll Call:

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Mayor Soto reviewed the Standing Committees to accommodate new Trustees. The Mayor and the Clerk met with Trustee Kriese to discuss his interests and expertise and he will be joining the Public Works and Public Safety Committee. The Mayor distributed her new Standing Committee List. She also changed the Community Relations Committee to include the Clerk and herself because of the website issues. These issues impact the Clerk as well as the Mayor's efforts.

The Mayor announced that Debbie Zwicker, who was the Utility Clerk for 10 years, has had some chronic health issues and was on the Family Medical Leave Act and now has been released from the Village. Karyn Noble has now replaced Debbie as the Utility Clerk. Residents have asked about Debbie and she is doing okay but has a chronic condition not allowing her to work. The family is struggling with financial hardships. Debbie has a special needs child with autism. Mayor Soto asked that if anyone would like to make a donation or buy a food or grocery card she will be taking up a collection for Debbie. The Mayor is doing this on her own, beyond the auspice of village government. She would like to collect donations over the next few weeks.

Trustee Duberstein asked if the people who were on Community Relations Committee are no longer on that Committee. The Mayor stated that is correct because it has been reorganized.

Business

A Resolution Opposing the Proposed Reduction of Distributive Revenues by the State of Illinois

Every municipality in Lake County is passing this resolution and will be forwarding it to Springfield. This is organized by the Christine Gentes, Director of the Lake County Municipal League and the President Mayor Knigge.

Trustee Barrett motioned to approve a Resolution Opposing the Proposed Reduction of Distributive Revenues by the State of Illinois; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Resolution # R11-5-56

Legislation Changes to Open Meetings Act Re: Adoption of Procedures for Public Comment in Accordance with New Open Meetings Act Requirements.

Mayor Soto stated that this was discussed at the last meeting.

Trustee Daley motioned to approve Legislation Changes to Open Meetings Act Re: Adoption of Procedures for Public Comment in Accordance with New Open Meetings Act Requirements; seconded by Trustee Barrett.

Village Clerk Kathy Metzler distributed a form used by the City of Peoria regarding public comment during a meeting. She suggested making a card on card stock in the same format. A resident who would like to speak at a meeting would fill out the form available in the back and turn it in at the beginning of the meeting. During Public Comment they would be called up to speak. The card has a place for the resident's name, address, telephone number and what topic they will be speaking on. The resident would still have to identify themselves for public record. The card then becomes part of the public record along with the minutes. If a resident wants to speak on a subject brought up, they can fill the card out at that time. Attorney Jim Rock stated that the idea of this is not to prevent public comment but to encourage it.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Motion carried.

Approval for Pineview Apartments Watermain Extension Proposal for \$32,360.00

Village Engineer Greg Gruen explained that Pineview Apartments is currently not in compliance with the IEPA. They are scheduled to hook up to the Village's water system. The low proposal was from Elmwood Enterprises for \$32,360. However, looking through the proposal there were two exceptions that needed to be clarified which resulted in additional charges. They excluded the Performance Bond which is \$500 and there was a note that the owner will provide IEPA certification and lab testing and if required all spoils would go to a clean regulated landfill. This is on an easement on the Cranberry Lake Homeowner's property so the Village cannot provide the

letter required. The entire contract will be for \$34,010. The other proposal was for \$47,741. There is a one year warranty on the bond so Elmwood has to establish the grass on the property.

Trustee Barrett motioned to Approve the price of \$34,010 for Elmwood Enterprises to perform said work supervised by Manhard for the Pineview Apartments Watermain Extension; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Derenoski, Kriese, Duberstein, Barrett, Daley and Walkington

Storage of Garbage Cans, Recycling Cans and Yard Waste Containers

Mayor Soto stated that there have been concerns and complaints from residents and officials regarding the storage of garbage cans. There were warning tags issued to violators. One resident was very irate. The highest numbers of violators are in the Settlement area because the lots are split and their side yards are smaller and make the storage of garbage cans difficult. The Mayor illustrated where residents are putting their garbage cans. She is interested in feedback from the Trustees. Trustee Daley stated that he does not see a need to change the ordinance. The Mayor stated that as long as everyone understands that some residents may store them in their side yard facing a street that they will not be ticketed.

Trustee Derenoski motioned to adjourn the May 10th, 2011 Regular Board Meeting; seconded by Trustee Duberstein.
All in favor say aye, motion carried.

The May 10, 2011 Regular Board Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk