

## **April 12<sup>th</sup>, 2011 Regular Board Meeting Minutes**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:06 p.m.

Mayor Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Building Official Russ Kraly, EMA Coordinator Mike Benko, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Trustee Jim Tiffany and Public Works Superintendent Jeff Gately

Mayor Soto stated that Trustee Tiffany is at Prairie View School watching his son perform but will be joining the meeting later.

### **Agenda Approval:**

Trustee Daley asked for the removal of J1, An Ordinance Repealing Chapter 3.12 of the Village Code and Establishing the Village of Hainesville Investment Policy because some items need to be corrected.

Trustee Daley motioned to approve the agenda as amended; seconded by Trustee Walkington.

### **Roll Call:**

**Ayes:** Trustees Derenoski, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Tiffany

Motion carried.

### **Public comments:**

**Ted Mueller, 318 Katherine Drive, Hainesville, IL 60030** – he went to the website to print out the agenda and it printed out five sheets where in the past it has only printed out one sheet. Mayor Soto will look into this matter.

### **Omnibus Vote Agenda**

1. A Motion to Approve the March 8<sup>th</sup>, 2011 Regular Board Meeting Minutes
2. A Motion to Approve the March 31<sup>st</sup>, 2011 Bid Opening Meeting Minutes for Proposed Improvements for Lots 58-60 Deer Point Trails
3. A Motion to Ratify the March 2011 Bills Payable for \$41,090.16
4. A Motion to Approve the March 2011 Financials
5. A Motion to Approve the April 2011 Bills Payable for \$84,767.65

Trustee Derenoski motioned to Approve the Omnibus Vote Agenda as presented; seconded by Trustee Daley.

**Roll Call:**

**Ayes:** Trustees Derenoski, Duberstein, Barrett, Daley and Walkington

**Absent:** Trustee Tiffany

Motion carried.

**Reports and Communications from Mayor and other Officers:**

**Mayor**

Mayor Linda Soto updated the Board regarding the Russo Power Equipment grand opening which was held on March 17<sup>th</sup>. It was a great success; there was a lot of traffic which was assisted by the police and food was served to the public all day. On March 26<sup>th</sup> Russo held their annual used equipment sale. The Mayor was pleased that they moved this sale to the Hainesville location. She received a thank you from Russo as did the Grayslake Police Department.

On March 23<sup>rd</sup> Mayor Kathleen Leitmann of Tower Lakes and Terry Grom of Manhard came to tour the Village Hall. Tower Lakes is looking at building a new Village Hall and Terry suggested she come and look at our building. Both Villages are a lot alike.

On March 23<sup>rd</sup> the staff had a meeting along with Russ Kraly and Eric Christiansen, the Village's electrical inspector. Some procedural changes were made regarding Occupancy Permits due to many short sales taking place.

The Mayor stated that she along with Village Clerk, Kathy Metzler and Trustee Duberstein attended the Lake County Women's Coalition Annual Breakfast. It was a very nice event.

Mayor Soto stated that business license renewals are coming due. She personally delivered each business license renewal application and met with the owners. She asked all the owners the same three questions; how they are doing with the economy the way it is; how do they feel they are being serviced by the Grayslake Police Department and what help are they looking for from the Village? She stated that she took away a lot of information. Some businesses are actually doing better with the economy, such as Firestone and Hair Snips. The vast majorities were happy with the Grayslake Police Department and/or had no comment because they had no interaction or noticed a difference. There also were some concerns which she is compiling in an Excel report to give to the Trustees and that will be available as a public record. . The Mayor stated that the Village will be helping the businesses by having them put a blurb or coupon in the May or June newsletter at no charge and asking residents to keep our businesses going in our town.

**Clerk**

Village Clerk Kathy Metzler reported that Election Day was April 5<sup>th</sup>. We had 389 people come into the Village Hall to vote. The unofficial results were as follows: Walter Kriese had 199 votes; Kevin Barrett had 176 votes, Gary Walkington had 149 votes and Timothy Powell had 83 votes. Swearing in will take place May 10<sup>th</sup> at 7:00 p.m.

Kathy also stated that the Business License and Liquor License renewal process is going on. We have received three quarters of them back so we are in good shape.

Kathy Metzler also reported that there have been problems with the minutes on the website. As of last week all the minutes on the website that were posted incorrectly have been reposted and fixed. There are a few committee meeting minutes for 2010 that still need to be posted which will be done shortly. There are a few other minor changes which will be completed by the end of April.

**Treasurer**

Treasurer Kelly Hensley reported that the audit has been tentatively set for August 1<sup>st</sup> however they may come out in June to get started. She also received notice that the tax bills should be mailed out shortly. The Village received its tax extension and the Village is close to what was in the resolution that the Board passed. She will return the tax extension by April 15<sup>th</sup>.

**EMA Coordinator**

EMA Coordinator Mike Benko reported that the Village missed a good weather event over the weekend. The Village was ready and able with personnel and equipment. He also pointed out that April is Earthquake Preparedness in Illinois. The shake out drill will begin at 10:15 a.m. on April 28<sup>th</sup>. If you are interested in getting involved, you can do it as an individual or a family by going to [shakeout.org](http://shakeout.org). Mike explained the Shake Out Drill. Mike stated that this is not anything that needs to be done as a Village.

Mike also reiterated that residents should prepare a Bug Out Bag and at least start to stockpile water supply for themselves; one gallon per person per day.

**Building Official**

Building Official Russ Kraly stated he distributed his report. A new business will be moving into town. It is a nail salon at the old Core Cleaners and should be in in about 6 to 8 weeks.

**Public Works Superintendent**

The Mayor explained that Public Works Superintendent Jeff Gately is also at Prairie View because his son has a solo in the performance.

Trustee Walkington reported that weather permitting Jeff will be working on the parkways, easements, mailboxes and grass. He will also be working on getting the fire hydrants repaired, cleaning the storm water sewer and removing the silt fencing.

Trustee Walkington also reported that street cleaning will take place the last week in April.

### **Village Attorney**

Attorney Jim Rock reported that they developed the proposed ordinances on the agenda. He also met with the Mayor and representatives of Cencom to talk about call routing for 911 calls; nothing has been concluded.

He also stated that he met with the Mobil gas station owner regarding his liquor license. Mayor Soto stated that the owner did receive his liquor license from the Village and faxed over a copy of the state license to the Village Clerk so Mobil will be selling liquor shortly.

Attorney Rock stated that he worked to prepare a notice to purchasers of buildings in the Village on short sales along with Russ Kraly and the notice is ready to be used.

Attorney Rock stated that he submitted an application for Property Tax Exemption for the Boysen Well property.

Trustee Jim Tiffany entered the Council Chambers at 7:29 p.m.

### **Village Engineer**

Village Engineer Greg Gruen reported that the bids have come back for the Lisk Drive restoration work. The low bidder was Clean Cut Tree Service at \$40,426.04.

Engineer Gruen also reported that he met with the owner of Pine View apartments regarding the Water Main Extension. He is on a deadline from the IEPA to get the apartments hooked up to Village water. The plans have been sent to Diemer Plumbing and Elmwood Sewer and Water who are contractors familiar with the Village. The proposals are expected to come in between \$35,000 to \$40,000 which is above the \$20,000 threshold for public bidding. Greg spoke with the Mayor and it is appropriate to waive the bidding process because it is a health safety issue. The Mayor added that the Village is getting proposals and will be looking at various contractors; however, there is no formal bid process.

Regarding the IEPA Loan Program Greg stated that the State will be offering the Village a loan to complete the Route 120 water main loop and the North Street water main project. The total of the loans are about \$354,000 and the loan payment on that loan at 2% over 20 years will be about \$21,000 per year.

Engineer Gruen is working on public hearing notices with Village Clerk Kathy Metzler and working with the Public Works Committee to have a hearing on the project. The IEPA has approved the loan pending the hearings.

Greg presented a power point presentation on the Pavement Evaluation Study. Discussion followed regarding the Motor Tax Fuel and the cost.

## **Reports of Standing Committees**

**Finance** – Trustee Daley stated that the Village has been approached by a company that wants to renegotiate the Boysen Well cell tower lease. He spoke with Attorney Adam Simon of Ancel, Glink who suggested that the Village ignore their first letter because they wanted to cut their increase and monthly fee for the cell tower. The contract runs until July 31<sup>st</sup>, 2011 so the Village will wait for a while and then follow up.

Trustee Daley reported that Trustee Duberstein has agreed to do research on co-ops looking to sell gas and electricity at a lower rate.

**Public Works** – Trustee Walkington stated that his report was covered by Public Works Jeff Gately and Engineer Gruens reports.

**Public Safety** – Trustee Barrett stated that there is an article in the newsletter regarding severe weather. He also reminded everyone to call JULIE before any digging takes place.

**Wetlands and Open Spaces** – Trustee Duberstein reported that Dave Olson will be doing clean up around the Village Hall and the silt fencing will come down around the entrances. She also stated that the amount budgeted for landscaping of the Village Hall and entrances is less than 1% of the total budget. If maintenance of the pond and open spaces is included, it is less than 2% of the budget. This makes the Village look good for potential developers and keep property values up.

**Community Relations** – Trustee Derenoski added that beautification is a process and volunteers keep the costs down. He also reported that the movie “UP” shown on April 10<sup>th</sup> brought in new families. On May 22 the movie “Despicable Me” will be shown. The movies will always be on the 4<sup>th</sup> Sunday of the month. He is looking for movie suggestions for June.

## **Business**

### **An Ordinance Repealing Chapter 3.12 of the Village Code and Establishing the Village of Hainesville Investment Policy**

This item was removed from the agenda.

### **An Ordinance Extending the Moratorium on the Acceptance and Processing of Applications and Issuance of Permits for Wind Energy Conversion Facilities and Wind Energy Turbines**

The Mayor stated that this is the final time to extend the moratorium. Building Official Russ Kraly has been updating the Mayor because he is on the Lake County Task Force on this issue. The county ordinance is completed and is being shared with municipalities. The Village will go through the ordinance and decide what is applicable for our village. The Mayor stated Russ will guide the Village through this process. This is the final six month extension. Russ stated he will have booklets for everyone by month end as well as Gurnee’s because they have already gone through it.

Trustee Barrett motioned to approve the Ordinance Extending the Moratorium on the Acceptance and Processing of Applications and Issuance of Permits for Wind Energy Conversion Facilities and Wind Energy Turbines; seconded by Trustee Walkington.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

Ordinance # 11-4-145

### **2011-2012 Estimate of Revenue - DRAFT**

Trustee Daley explained that this draft is being presented to the Board and public and will be on the website in a few days. There will be changes due to the information discussed tonight regarding the IEPA loan which will be increased by \$350,000. Trustee Daley pointed out in this report that we will receive in property taxes approximately \$112,500 which is 4.4% of our total revenue which isn't all that much. No one likes to pay property taxes however; we have lowered our tax rate for this year but it still a very small part of our overall budget.

### **2011 – 2012 Appropriation Ordinance - DRAFT**

Trustee Daley explained the Appropriation Ordinance and that the Village is \$82,000 in the black. This will be altered because of the IEPA loan. We will increase the appropriation in the Public Works area by 5%. Appropriation means that is the legal limit of what we can spend it doesn't mean what we will spend. This will be on the website also.

Discussion took place regarding the Appropriation Ordinance and the MFT.

It was the Mayor's recommendation that she meet with Kelly and Jeff and phone conference Greg Gruen if necessary regarding the MFT. On April 26<sup>th</sup> there will be a public hearing and then the adoption of this budget.

The Mayor also stated that this is the first time in 14 years that the budget will be adopted and in place before the new fiscal year. In the past it has been approved in June.

### **2011 – 2012 Budget – DRAFT**

No discussion took place regarding the budget. All was covered under the Appropriation Ordinance.

### **Awarding of the Bid for the Lots 58-60 Deer Point Trails to Clean Cut Tree Service for \$40,426.04**

Mayor Soto explained that the bid was awarded to Clean Cut Tree Service for \$40,426.04. Village Engineer Greg Gruen stated that this completes the work that Lisk Drive homeowners were in need of to reclaim their yard that was lost to erosion because of the high water level in the pond. There were twelve plan holders and three submitted bids. Greg explained that he conducted a phone interview and checked references for Clean Cut Tree Service.

Discussion took place regarding this issue. Trustee Barrett was concerned that this would set a precedent. The Mayor stated that Village Attorney Jim Rock was involved in this and while there are some properties in the Village with improper water drainage; this is not a drainage issue, it is unique. The Mayor doesn't know of it existing any where else, therefore there is no precedent being set. These homeowners have lost half of their backyards. Greg further stated that normally all the detention ponds are outside of private ownership. They are contained in outlots. This was a subdivision approved with the 1992 Storm Water Ordinance. It was later required that retention ponds and wetlands be contained 100% in outlots.

Trustee Daley stated that this is an aggravation because the Village is fixing this instead of having it done right the first time. Mayor Soto stated that the older parts of the Village are having problems because there was no full time engineer representing this Village.

Trustee Derenoski motioned to award the bid for the Lots 58-60 Deer Point Trails to Clean Cut Tree Service for \$40,426.04; seconded by Trustee Walkington.

**Roll Call:**

**Ayes:** Trustees Derenoski, Duberstein, Barrett, Daley and Walkington

**Abstain:** Trustee Tiffany

Motion carried.

Mayor Soto reminded everyone that at the April 26<sup>th</sup> Board Meeting there will be the Public Hearing for the Appropriation and Budget. The Board will be voting and taking action that night. Mark you Calendars that on May 10<sup>th</sup> the swearing in of the new Trustees will take place.

Trustee Derenoski motioned to adjourn the April 12<sup>th</sup>, 2011 Regular Board Meeting; seconded by Trustee Walkington.  
All in favor say aye, motion carried.

**The April 12, 2011 Regular Board Meeting adjourned at 8:14 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk