

## March 8<sup>th</sup>, 2011 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:01 p.m.

Mayor Linda Soto led the pledge of allegiance to the flag.

Mayor Soto asked for a moment of silence for the passing of Edythe Powell, longtime Hainesville resident and former Village Official. Her son was present in the audience.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Building Official Russ Kraly, Public Works Superintendent Jeff Gately, EMA Coordinator Mike Benko, Village Engineer Greg Gruen and Village Attorney Jim Rock

### Establishment of quorum

#### Agenda Approval

Trustee Daley motioned to approve the agenda as presented; seconded by Trustee Barrett.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

#### Public comments:

**Timothy Powell, 231 E. Belvidere Rd., Hainesville, IL 60030** - Mr. Powell announced the passing of his mother, Edythe Ede Loftus Powell. His family has been in Hainesville for 110 years. He talked about her life. Her passing was unexpected but a blessing since she had suffered a stroke.

Mayor Soto expressed deep sympathy from the Village. The Mayor had the obituary available for anyone who wanted to view it. She stated that Edythe was a lady ahead of her time.

Trustee Duberstein added that as an election judge it was a joy to see Edythe Powell when she voted; she was always positive and pleasant.

**Ted Mueller, 318 Katherine Dr., Hainesville, IL 60030** – stated that he knew Edythe also. Both him and Mayor Soto served on the Board with Edythe Powell and she was a great loss to the community. She was an excellent public servant and he admired her.

**David Criz, 567 Triumph Ct., Hainesville, IL 60073** – One of the western neighbors on the lake put pallets on the lake to make a fishing pier. Jeff did talk with the resident and the resident stated he would remove them; however, Mr. Criz noticed that they are still there and some are frozen into the ice.

Public Works Superintendent, Jeff Gately, stated if they are frozen in the ice they cannot be taken out.

Mayor Soto stated that it is duly noted and the Village has his address and phone number so he can be contacted. The Mayor asked Jeff Gately to make a note and follow up on this issue.

### **Omnibus Vote Agenda**

1. A Motion to Approve the February 22<sup>nd</sup>, 2011 Regular Board Meeting Minutes
2. A Motion to Approve the February 2011 Financials
3. A Motion to Approve the March 2011 Bills Payable for \$246,084.91

Trustee Duberstein motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Walkington.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried.

### **Reports and Communications from Mayor and other Officers:**

#### **Mayors Report**

Mayor Linda Soto reported that on Saturday, February 26<sup>th</sup> she was at a Community Forum Workshop at the Round Lake Beach Civic Center. It was the end of a year long study on the Round Lake Area Immigration. The Director of Mano a Mano held the study. It was an impressive presentation. Mayor Soto discussed the study. The increase in the Hispanic population from 2000 to 2010 is about a 258% increase. There was a round table discussion to come up with ideas, changes and solutions in accommodating these families. Mayor Soto has a copy of the data and will forward it to the Trustees.

Mayor Soto also asked that everyone mark their calendar for the upcoming election. Three Trustee seats are up for election with 4 candidates running. On March 22, 2011 there will be a Candidate's Forum. There are also people up for school boards, park district boards and library boards. These people make decisions that effect everyday life.

#### **Clerks Report**

Village Clerk Kathy Metzler stated that the Candidate's Forum is all set. The candidates will receive letters with the rules for the Forum. This will need to be signed and return to Kathy. She also stated that she is working on Business License renewal.

Mayor Soto stated that she and Kathy will be contacting the Census Bureau regarding the discrepancy in the numbers and will challenge the count. Kathy Metzler stated that the paperwork cannot be started until June 1, 2011 and the last day to turn it in is June of 2013. Mayor Soto stated that there has been no answer as to the cost involved. The Village could also explore a Special Census which the Mayor hopes to avoid. Kathy noted that the Special Census cost \$50,000 when it was done a few years back. Mayor Soto stated that it paid for itself in a few months.

### **Treasurer Report**

Treasurer Kelly Hensley stated that the financials are up to date and she is ahead of schedule with the budget. She is preparing for other work with the audit. She also stated that she and Roseann are learning everything about utility billing.

### **EMA Coordinator**

EMA Coordinator Mike Benko offered his condolences to the Powell family. He had submitted the budget to the Mayor and it is under review. EMA will soon be moving into the garage area. There are discussions to do a table top exercise soon.

Trustee Tiffany asked if the Village was involved in the statewide tornado exercise. Mike stated that the Village was not involved because we test the sirens every month. The exercise was done at the county level. Trustee Barrett added that anyone who had a StarCom radio had the ability to check in to do a directed net.

### **Building Official**

Building Official Russ Kraly stated that he handed out his monthly report. Russo Equipment will be doing a final inspection on March 18<sup>th</sup>. Mayor Soto added that Russo is open for business but they will have a grand opening on March 17<sup>th</sup>. On March 26<sup>th</sup> they will have a Used Equipment Sale.

Mayor Soto asked Russ if he could deliver the business license applications and do inspections. Russ stated that he would have to see.

### **Public Works Superintendent**

Public Works Superintendent Jeff Gately stated that the Village is aware about the fire hydrants that are down. One kit came in last week but still waiting for three more. With the blizzard everything is on national back order. As soon as they come in, they will be repaired. The Fire Department is also aware of the fire hydrants that are down.

Jeff also noted that he is 90% complete with the drenching of the front pond. Since the pipe was lowered there is about a foot of silt that has accumulated. The silt has to be out in order to get the proper water level. Jeff explained the dredging.

## **Attorney**

Attorney Jim Rock prepared a temporary construction easement that will be used to authorize the Village to perform work on three residential properties adjacent to a Village retention basin. The work will correct some storm water drainage and erosion and restore the proper elevations.

Attorney Rock also worked with the Finance Committee in revising the Village's investment policy and collateralization agreement for funds on deposit in financial institutions. Jim will be drafting an ordinance that will update and revise the investment policy and the security agreement.

Jim Rock also stated that there is a new hunting and firearms ordinance on the agenda which will bring the Village up to date.

## **Village Engineer**

Village Engineer Greg Gruen reported that the Village will be going out to bid on the restoration project for the Lisk Drive Homeowners. This should be voted on at the April meeting. He also stated that the field work has been completed for the pavement evaluation and maintenance study. This will be reviewed with the Public Works Committee.

Greg Gruen noted that they were able to secure the IEPA permit for the Pine View Apartment water main extension. He will meet with the Public Works Committee to decide whether to go out to bid as a stand alone project or roll it into an IEPA Loan Program. The IEPA contacted Greg regarding the State Revolving Fund Loan Program which is a low interest loan program. Greg explained this program further. The IEPA is reviewing our project plan which was submitted two years ago. The work would be for the Pine View Water main extension, Route 120 Water Main Extension and the North Street Water Main Extension. The total cost of the projects is \$394,000 at 2% over 20 years which is a \$24,000 a year payment. The IEPA is looking over the Village's application. These loans are offered in September or October but the Village is not obligated to take them.

## **Reports of Standing Committees:**

**Finance** – Trustee Daley thanked Attorney Jim Rock who has been a great addition to us for his willingness and time he has spent with us. He is very valuable with his advice and his timeliness to the Finance Committee.

Trustee Daley stated that a balanced budget has been presented to the Finance Committee tonight. It will be presented to the Board the first meeting in April. Then we will have the Public Hearing and approval of the budget at the second meeting in April. The budget will then be approved prior to the fiscal year. Trustee Daley thanked the committee.

Mayor Soto thanked everyone for their work on the budget also.

**Public Works** – Trustee Walkington stated that Public Works will have a Committee meeting Wednesday night. They are working on a timetable for street repair.

**Public Safety** – Trustee Barrett stated that with the spring weather he would like to discuss with Mike Benko to do a severe weather educational program, either to be published or as a handout. He also stated that with the warm weather kids are out playing so residents need to pay attention more. He stated that this might be something to bring up to the Police Department.

Mayor Soto noted that this weekend the clocks need to be turned forward.

**Wetlands and Open Spaces** – Trustee Duberstein reported that the Committee went over the budget. They will hire a knowledgeable person to help with the weeding of the entrance at Route 134. It is a big undertaking because of the vacant lots blowing seeds into the garden. This person will be working each week to keep the weeds under control. Trustee Duberstein also stated that there was concern regarding the encroaching on the woodlands by residents along Cranberry Lake path. They will be discussing ways to remedy the situation.

The next meeting will be the first Thursday in May.

Mayor Soto added that there was a question from the January minutes regarding the dead trees near the bike path by Washington. Mayor Soto stated that is Lake County DOT property. Trustee Duberstein asked what could be done because the trees are breaking the fences along the resident's property. Mayor Soto is pursuing a cooperative effort with Lake County DOT, Hainesville volunteers and Highland Lake Homeowner's Association. The wetland area is a filter for Highland Lake. Trustee Duberstein stated that Dave Coulter was not sure if volunteers could handle what Larry Leafblad wants to do.

Mayor Soto also stated that the Village did remove some trees by the backyard fences. Jeff Gately noted this was done last year however; some were too large to remove. Mayor Soto stated that when the weather gets nicer they will walk it and see what can be handled by the Village and what should be done by the County.

**Community Relations** – Trustee Derenoski reported that the first movie was shown to limited success. Three people showed up for the movie "E.T." They will be showing the next movie, "The Great Race", on Sunday. The movie "Up" will be shown on April 10<sup>th</sup>. It is free for residents and popcorn will be served. The movie starts at 2:00 p.m. and children need to be accompanied by an adult.

## **Business**

### **Security Agreement (Collateralized Public Funds)**

Village Attorney, Jim Rock, explained the Security Agreement. After meeting with the Finance Committee they will be drafting an ordinance for the April Board meeting that will be a combination of the revised investment policy and the security agreement.

### **An Ordinance Repealing Section 9.20.010 and 9.20.040 of the Village Code and Establishing Regulations for the Discharge of Firearms and Hunting**

Mayor Soto explained the Ordinance. This code has not been updated for many years. It does not take into account the transformation from Hainesville being a rural farm community to a suburban-type environment. The Village has received many questions regarding hunting. Village Attorney Jim Rock stated that there is not a current version of the ordinance available tonight to the Trustees due to some minor revisions based on talks with the Northbrook Sports Club today. There was a need to clarify that the Club can continue to do the activities they do and allow the discharge of firearms for sporting purposes. Jim Rock recommended that the Board adopt the ordinance subject to final attorney review. Two sentences were changed. The ordinance before the Board states that if the club wanted to allow hunting they would need to get a special permit from the Village Board.

Trustee Walkington noted that the ordinance states "single owner" however what if the owner is a group. Jim Rock stated that is still considered a single owner.

Village Clerk Kathy Metzler stated that she will email the ordinance to the Trustees after the meeting.

Trustee Daley motioned to approve the Ordinance Repealing Section 9.20.010 and 9.20.040 of the Village Code and Establishing Regulations for the Discharge of Firearms and Hunting; seconded by Trustee Walkington.

#### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Ordinance #11-3-144

Trustee Daley motioned to approve the Ordinance Repealing Section 9.20.010 and 9.20.040 of the Village Code and Establishing Regulations for the Discharge of Firearms and Hunting subject to final attorney review; seconded by Trustee Walkington.

**All in favor say aye, motion carried.**

Trustee Derenoski motioned to go into executive session for the purpose of reviewing Executive Session minutes; seconded by Trustee Daley.

#### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried

The Regular Board Meeting recessed at 7:43 p.m. to enter into Executive Session for the purpose of reviewing Executive Session minutes.

Trustee Walkington motioned to enter back into the Regular Board Meeting at 7:58 p.m.; seconded by Trustee Daley.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried

**Matters from Executive Session to be Voted on:**

Trustee Daley motioned to accept the memo dated February 18, 2011 regarding the acceptance, release and non-release of Executive Session Minutes; seconded by Trustee Derenoski.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried

Trustee Daley motioned to adjourn the March 8, 2011 Regular Board Meeting; seconded by Trustee Walkington.  
All in favor say aye, motion carried.

**The March 8, 2011 Regular Board Meeting adjourned at 7:59 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk