

## January 11<sup>th</sup>, 2011 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:03 p.m.

Mayor Soto led the pledge of allegiance to the flag. A moment of silence followed to honor the victims of the Arizona shooting.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Building Official Russ Kraly, Public Works Superintendent Jeff Gately, EMA Coordinator Mike Benko, Village Engineer Greg Gruen and Village Attorney Jim Rock

### **Establishment of quorum**

#### **Agenda Approval**

Mayor Soto amended agenda item K1 under Business; it should read "Pavement Study" not "Crack Sealing" and the dollar amount is correct.

Trustee Derenoski motioned to approve the agenda as amended; seconded by Trustee Duberstein.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

#### **Public comments:**

Mayor Soto welcomed resident and Round Lake School Board Member, Douglas Raul Williams, as well as Mike Eckhardt, Tammi Hanna and Lori Berdenis also members of the school board.

The Round Lake School Board Members updated everyone on the School District regarding their Vision, Mission and Goals and also shared their Core Values and Beliefs. Mr. Williams invited everyone to attend the strategic planning meeting on February 9<sup>th</sup> from 6:00 p.m. to 8:00 p.m. at the Round Lake Cultural Center.

Mayor Soto announced that the Village is now taping the meetings so please speak into their microphones so it will be picked up on the camera. The Mayor thanked Trustee Derenoski for posting the meetings on YouTube. Trustee Derenoski stated that the YouTube site is Hainesvilleil and when you subscribe you will receive an email when a new video is posted. This is also linked to the Village's Facebook page.

The Mayor stated that the Village is looking into syncing the microphones directly into the camera so the meeting sound quality is improved on YouTube.

## **Omnibus Vote Agenda**

1. A Motion to Approve the December 14<sup>th</sup>, 2010 Regular Board Meeting Minutes
2. A Motion to Approve the December 23<sup>rd</sup>, 2010 Simultaneous Filers Meeting Minutes
3. A Motion to Ratify the December Bills Payable for \$31,974.08
4. A Motion to Approve the January 2011 Bills Payable for \$101,778.96

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Daley.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

## **Reports and Communications from Mayor and other Officers:**

### **Mayors Report**

Mayor Linda Soto looks forward to 2011. We will have some challenges with the economy but we are in a good situation and everyone has been creative in their efforts to continue to provide services and other amenities and keep costs down. Also she looks forward to working towards our goals, which we don't have long term goals down on paper. We would also like to have workshops where the public can attend and make comments and get their input as well.

Mayor Soto thanked the staff, officials and Grayslake Police Department and residents who participated in both the Holiday Mixer and our Shop with a Cop and look forward to those events again next year.

### **Clerks Report**

Village Clerk Kathy Metzler reported that the Census state counts were released but the local level counts it will not be released until February or March.

### **Treasurer Report**

Treasurer Kelly Hensley reported that the W-2's have been processed. The 1099's will be done in the next few weeks and she will then work on the Financials. She also reminded the Board that the budget requests are due tomorrow.

### **EMA Coordinator**

EMA Coordinator Mike Benko reported that the EOP was submitted and accepted. He also asked that if a resident lives near a fire hydrant that they shovel the snow around the hydrant. Mike added that he would like to make sure everyone makes up a Go-To Bag in the event of an emergency. More information will follow regarding the bag.

Mayor Soto asked Mike about his first date for his EMA meeting, which he will get back to her.

### **Building Official**

Building Official Russ Kraly stated that he distributed his monthly and yearly reports. The Village made more money this year than last because of the commercial construction projects. He also reported that Russo Power Equipment is moving along and hopes to open in March. Mayor Soto added that the reindeer in the foyer was a gift from Russo.

### **Public Works Superintendent**

Public Works Superintendent Jeff Gately reported besides being busy with the snow removal; they have been busy doing rehab work in the Village Hall. They have been painting the old squad room for the mail sorter and other items. The conference room has also been repainted. He has been working on the budget and will have it completed tomorrow. At the committee level they are putting together projects and goals for the next five years which Village Engineer Greg Gruen will elaborate on.

### **Attorney**

Attorney Jim Rock reported that he has been preparing for the January 18<sup>th</sup> Boysen Well property closing as well as the ordinance which is on the agenda.

### **Village Engineer**

Village Engineer Greg Gruen met with the Lake County Stormwater Management Commission regarding the Lisk Drive homeowner's property. The Village will need a permit. This is a shoreline stabilization project. The Village should be starting this in the spring. He also reported that he will be doing a pavement evaluation for the Village as stated in K1 under Business.

Greg also reported on the Pineview Apartment Watermain Extension. It is estimated to cost about \$40,000 to extend water to the Pineview Apartments. The plans have been prepared and they are at the IEPA and is expecting a permit within 45 days.

Greg contacted the IEPA concerning the loan program for some watermain projects. These are holdovers from the stimulus projects from 2007. It is a 2.5% loan program.

Greg Gruen also stated that he has done a Phase 1 environmental assessment and an asbestos survey on the Boysen Well property. Both reports indicated that the site is clean and a copy of the report was distributed before the meeting.

Greg stated that there is a charge from LCSM for the permit and thought it would cost about \$2,500.

### **Reports of Standing Committees:**

**Finance** – Trustee Daley stated that the budget figures need to be in by tomorrow. He also has been working on the purchase of the Boysen Well building.

**Public Works** – Trustee Walkington stated that has had more meetings lately with Greg Gruen and Jeff Gately regarding projects and loan applications.

**Public Safety** – Trustee Barrett stated that the Go Bag should consist of basic supplies for a 72 hour period. He will forward a list of items to go into the bag to John or the Mayor to be put on Facebook and or the website.

**Wetlands and Open Spaces** – Trustee Duberstein thanked Jeff and his crew for putting up the silt fencing around all the entrances. This will help the flowers which are not salt resistant. She also reported that she met with Jeff and Dave Coultier, with Native Restoration, regarding the options for fixing the erosion problem on the north side of Cranberry Lake. Trustee Duberstein and Dave will meet with Cranberry Lake North Board to talk about some issues that impact them. The Committee had their meeting and the budget was approved and sent to Jeff Gately.

**Community Relations** – Trustee Derenoski reiterated that the Village is now on You Tube (Hainesvilleil) and Facebook. He appreciates comments and suggestions. Trustee Derenoski also stated that he is working on finishing his budget and will have it to Kelly tomorrow.

#### **Business**

##### **Approval of a Resolution for MFT Funds for Payment Study for \$14,530.00**

Trustee Barrett motioned to approve the resolution for MFT Funds for the Payment Study for \$14,530.00; seconded by Trustee Walkington.

Discussion took place regarding the MFT Account. Village Engineer Greg Gruen explained the pavement study. Trustee Daley asked that all projects that we hope to do, not only for MFT but also for Public Works be laid out in priority order just so we know what we are aiming for.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried.

Resolution #R-11-1-55

##### **An Ordinance Authorizing the Borrowing of Funds for the Purchase of Certain Real Property within the Village of Hainesville - \$600,000**

Mayor Soto stated that the Village will be purchasing the Boysen Well Property adjacent to the Village Hall. This item has been on the agenda for a few meetings. Residents and businesses have asked the Mayor about this purchase. The Mayor stated that this is a good long term purchase. Residents are asking for a good quality of life and additional services. If this can be met in a reasonable, affordable way, the Village would like to meet those needs.

This property is adjacent to the village hall so we have protective domain. It is not a viable commercial property which will be in demand before other properties within the Village limits. There is a small office area but the vast majority of the property is a garage/warehouse structure which is heated. It will be very adequate for Public Works. At this time the building will be used to store our Public Works equipment instead of paying \$900 a month. We also need a records room for our older records which are currently being stored in our garage; this will be a locked and temperature controlled records room. The Mayor added that the Village will look into leasing part of the building space in order to get additional income. There are a few people interested in leasing. The Mayor stated should we ever want to build a community center in eight to ten years, and/or have our own police department again, there are a lot of opportunities here. The Village is in a good enough financial position to look at long term planning with property prices being what they are.

The Mayor also stated that there is a cell tower which generates about \$1,500 in income a month. Another plus of the property is that there are two wells on the property. One is small but the other well is significant, which could be turned into a municipal well in the future.

Trustee Daley motioned to approve an ordinance authorizing the borrowing of funds for the purchase of certain real property within the Village of Hainesville for \$600,000; seconded by Trustee Barrett.

Roll Call:

**Ayes:** Trustees Derenoski, Duberstein, Barrett, Daley and Walkington

**Nays:** Trustee Tiffany

Motion carried.

Ordinance #11-01-141

Mayor Soto added that the closing date is January 18, 2011.

### **Sidewalk Snow Removal**

Mayor Soto stated this was discussed at the last board meeting and Attorney Rock had presented to the board the snow and ice removal act. This topic has come to a head really just over a couple bus stops that at corners that are not shoveled by the property owners. Mayor Soto did discuss this issue with the residents involved. One resident was relieved to know that they couldn't be sued and said they will start shoveling their sidewalk. This also had to be addressed due to a few bus stops where the bus does not stop at the sidewalk. The Mayor called the bus company to let them know that one of their bus drivers does not stop at the sidewalk. The supervisor will go and take a look at the situation.

Mayor Soto stated that she feels we do not need an ordinance at this time. The village would have to shovel the common areas and enforcement issues would have to be addressed if we passed an ordinance.

Trustee Duberstein motioned to go into executive session to discuss personnel issues; seconded by Trustee Barrett.

Roll Call:

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Motion carried

The Regular Board Meeting recessed 8:04 p.m. to enter into Executive Session.

Trustee Duberstein motioned to enter back into the Regular Board Meeting at 8:24 p.m.; seconded by Trustee Walkington.

**There were no matters from Executive Session to be voted on.**

Trustee Daley motioned to adjourn the January 11, 2011 Regular Board Meeting; seconded by Trustee Duberstein.

All in favor say aye, motion carried.

**The January 11<sup>th</sup>, 2011 Regular Board Meeting adjourned at 8:24 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk