

**Community Relations Committee Meeting**  
**August 25<sup>th</sup>, 2011**

Meeting called to order at the Village of Hainesville at 10:08 a.m.

In attendance were Mayor Linda Soto, Trustee John Derenoski, Public Works Jeff Gately and Clerk Kathy Metzler.

Establishment of quorum.

This meeting is a recap of what is happening on Saturday.

We will be using the roaster pans from Linda, Kevin, Roseann and Kathy. The Crown Restrooms will be delivered on Friday. Clarke is spraying for mosquitoes Friday night. SWALCO will have a tent and we will have two to three honor students to help out at the tent. Russ and Connie Kraly will help out Saturday morning. We talked about selling the leftover food to the American Legion Hall. Brandy Derenoski will help out at the ticket table. We will need three tables, one for the police, SWALCO and Doug Williams. Discussed was the set up for the food tables, tablecloths etc. We will make Handicap signs, Event Staff Parking Only signs, No Alcohol Beyond This Point and menu's. We will have 15 bags of ice, Jewel donated some and then we have a gift card to purchase more if needed. Linda will call Bob with the Daily Herald regarding the press release and the sponsorships. We talked about what areas will be roped off.

The meeting ended at 11:50 a.m.

Respectfully,

Kathy Metzler