

Community Relations Committee Meeting
August 18th, 2011

Meeting called to order at the Village of Hainesville at 10:16 a.m.

In attendance were Mayor Linda Soto, Trustee John Derenoski, Public Works Jeff Gately and Clerk Kathy Metzler.

Establishment of quorum.

Linda spoke to Jeff Barry about the Grayslake Honor Students being able to help out at the fest. Doug Williams with Youth Build American would like to have a table at the fest which is nonprofit so there will not be a fee.

Received John Derenoski's Health Department copies and also Handmade Specialties. It was discussed that we will need three buckets for plain water, soap and bleach water. We still need a copy of Tres Flores and the American Legion Halls Health Department certificates which John and Jeff will handle.

Linda talked with Phil from Wine Knows and he is doing his monthly newsletter to his customers about his beer and wine selection and he will add a blurb about Hainesville Fest. We talked about the website and having the sponsors logos on the left hand side. It was also mentioned that Michael Carbone wants a table and will be in to pay his fee.

Minutes were approved for August 4th, 2011.

It was discussed that we want to rent a true shade for over the stage and over the food area; the tent area is 20 x 20. Discussion took place regarding the PA system.

We will need two roaster pans for the hamburgers and hot dogs. One chafing dish for the buns and we will get the propane tanks filled up at Ram Rental.

We need to know what color wrist bands the American Legion Hall will be using. We will use blue wrist bands for the kids attractions and white wrist bands for Wine Knows. Orange tickets for the free hot dog meal, white tickets for the kids \$2.00 meals and yellow tickets for the adult \$3.00 meals. We will inventory the numbers on the tickets so we will know how many of what was sold. The American Legion Hall will sell burgers, brats and hot dogs after we are finished selling our meals.

The following are volunteer schedules; Gerry Daley 2 hours, Wally Kriese will be getting the ice and Georgeann Duberstein will get the lotto tickets for the Bingo Tent. Wally Kriese, John Derenoski, Jeff Gately and Bill Metzler will be cooking the hot dogs and hamburgers. Linda Soto and Kathy Metzler will go where needed, Roseanne Stark and Karyn Noble will work the ticket booth. John Derenoski will call the amusement company and order another tent which Jeff and John will set up at 8:00 a.m.

Two signs will be made; one for the ticket sales and one thanking the sponsors. We will do streamers and balloons for the gazebo which is the ticket booth.

The meeting ended at 11:43 a.m.

Respectfully,

Kathy Metzler