

## September 14<sup>th</sup>, 2010 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:18 p.m.

Mayor Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Trustee Barrett

### **Establishment of quorum**

Mayor Soto stated that Trustee Barrett is traveling with his employer and therefore is absent.

### **Agenda Approval:**

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Walkington.

### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

**Absent:** Trustee Barrett

Motion carried.

### **Public comments:**

**Ted Mueller, 318 E. Katherine Dr., Hainesville, IL 60030** – He questioned the wisdom of approval of employee wage increases at this stage of the economy. He stated that many villages are laying off and cutting salaries. There are many people who would love to have the jobs here in the village. He suggested that the Trustees look closely at this subject. Mayor Soto stated that she agrees with what is going on with the economy and that the Board has been sensitive on this issue with the businesses in town, residents and employees. Mayor Soto stated that last year the employees only received a 1 1/2% increase. She also stated that historically the past administration has given increases between 3% and 7% and that during the last six years there were no reviews or goals done for the employees. She also stated that the Board would be remiss for not at least looking into this and that there will not likely be any significant increases. Employee reviews and goals need to be done but the absence of these for so long has made it a bigger undertaking. Mayor Soto noted that there are many good people working at the Village and there are some concerns regarding the fairness of the pay scales. Mayor Soto also pointed out that

the Village has cut back hours open to the public in an effort to reduce overtime. The Village is closed on Wednesday and beginning in October, for at least the winter, the Hall will be open only one Saturday a month.

### **Omnibus Vote Agenda**

1. A Motion to Approve the August 10<sup>th</sup>, 2010 Regular Board Meeting Minutes
2. A Motion to Approve the August 12<sup>th</sup>, 2010 Bid Opening Meeting Minutes for 2010 Road Maintenance Project
3. A Motion to Approve the August 24<sup>th</sup>, 2010 Regular Board Meeting Minutes
4. A Motion to Ratify the August 2010 Bills Payable for \$54,368.94
5. A Motion to Approve the September 2010 Bills Payable for \$105,035.40

Trustee Derenoski motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Walkington.

### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

**Absent:** Trustee Barrett

Motion carried.

### **Reports and Communications from Mayor and other Officers:**

#### **Mayor**

Mayor Linda Soto reported that on August 24 at the Committee of the Whole meeting the Board toured the Glenview Dispatch Center. She thanked the Board and Staff for changing their schedules to attend.

On August 28<sup>th</sup> Hainesville Fest took place which was a big hit. There was record attendance. Mayor Soto thanked Trustee Tiffany and Trustee Derenoski for their hard work on the Fest. Many residents appreciated the \$5 wrist bands. Additional thank you notes will be going out this week to all the sponsors.

On August 31<sup>st</sup> the Mayor had the first review meeting with the Grayslake Police Chief and the Administration. The Village is off to a good start with the Police Department. Mayor Soto will be meeting with them monthly for the next five months and then perhaps a quarterly meeting.

Mayor Soto also updated everyone on the Hines Lumber property. The Bank may have a buyer. Russo Power Equipment would like to buy it as is with some minor modifications. The company is hopeful they can do \$5 million in sales a year. They did approach the Mayor asking about a tax rebate. She stated that the Board would entertain that if they were willing to pursue certain improvements such as the municipal road extension or the road through to the school. They are not ready to do that now but maybe with a phase 2. They will not be using the entire property. The Village has encouraged them to develop a portion as a fast food restaurant or restaurant of some sort.

Mayor Soto also reported that she received feedback from 2 Trustees, the clerk and treasurer regarding the IML conference. The general consensus was that it wasn't worth the expense at this time. She also expressed disappointment in the continued tardiness of the finalized program and will be writing a letter to IML to let them know that.

Mayor Soto also welcomed Mike Benko and his wife.

### **Clerk**

Village Clerk Kathy Metzler reported that the courtesy election packets can be picked up during office hours and the circulation date is September 21<sup>st</sup>. Also new this year is a DVD and candidate resource night on Thursday, October 7<sup>th</sup> at the Lake County DOT building in Libertyville.

### **Treasurer**

Treasurer Kelly Hensley stated that the auditors were in last week and she is still communicating with them regarding some open items. Mayor Soto thanked everyone and to Roseann for assisting Kelly with pulling files and putting things back.

### **Building Official**

Building Official Russ Kraly stated you have my report.

### **Public Works Superintendent**

Public Works Superintendent Jeff Gately stated that he received the tractor and it has been put to good use. He also reported that the sinkholes should be filled soon. He attended the Emergency Management Conference in Springfield last week. Jeff was recertified for Red Cross First Aid, CPR and AED and spent a day in a federal grant writing course. There are a lot of procedures that the Village has to do in order to apply for these grants. Now that the audit is done we will start filtering that to Kelly so we can get on the list. Jeff stated that there is a lot of money available and the Village should be able to get some.

### **Village Attorney**

Attorney Jim Rock stated that in addition to the sign ordinance he prepared he is also reviewing the franchise agreement with Comcast. He also is in contact with the owners of the Walgreen's property regarding the bike path. Mayor Soto stated that for the record that she put in a call to Walgreen's attorneys and Tommy Wells, the landlord and his attorney Bill Coglein. She feels this has gone on long enough. Mayor Soto stated that if they cannot give the Village an answer especially with all the concessions that have been made then the Village will instruction Lake County DOT to move forward, go out to bid and build the bike path to the Walgreen's property and end it there.

Mayor Soto added that she will put out a press release regarding this issue if this is the route the Village takes. When Walgreen's wants to build the bike path they will have to pay for it. The deadline is the end of the week.

### **Village Engineer**

Village Engineer Greg Gruen reported that Elmwood Sewer & Water has mobilized on the Route 120 Storm Sewer Project. This project will relieve the drainage issues at the front Deer Point pond. They will start tomorrow and it should take 2 days to cross Route 120. The permit only allows for lane closures between the hours of 9 a.m. and 3 p.m. It will take another 3 days to continue the sewer and complete the project with the landscaping being restored the following week. The project should take 2 weeks.

Greg Gruen also reported that there were two bids for the crack filling project. The low bidder was for \$22,910 by Behm Pavement Maintenance and the other bid that was received was for \$25,740. \$50,000 was appropriated at the previous Board Meeting which is coming out of Motor Fuel Tax Money not out of the Village general fund.

Greg Gruen stated that Al Maiden will make a presentation concerning the comprehensive plan. Greg also gave Trustee Derenoski a map showing all the available commercial property for the website.

Trustee Tiffany asked if the police department has been notified regarding the Route 120 work. Greg Gruen stated that he did not notify them but will call them. Mayor Soto stated that the school bus company should also be notified.

### **Reports of Standing Committees**

**Finance** – Trustee Daley stated that the Committee met this evening. Trustee Derenoski and Kelly Hensley will work on getting a good deal on cell phones.

The Committee also discussed the budget issue. It was decided to continue with the appropriation method for another year. They will start the budget process in December. The goal is to have it done by the end of April.

**Public Works** – Trustee Walkington reported that improvements were made into the Firestone retail outlet. It has been asphalted from Route 120 and around the back of the building. There is a new parking lot in back and they might be putting up a sign indicating that there is a back entrance also. Mayor Soto stated that it is a temporary access to allow for safety until the actual municipal road improvement can be done.

**Public Safety** – Trustee Barrett was absent.

**Wetlands and Open Spaces** – Trustee Duberstein stated that the next Committee meeting is the first Thursday in October.

Trustee Duberstein reported that the Great Age Club is doing a cereal drive in connection with Panera. This entails bringing in a 12 oz. box of unexpired cereal to the Village Hall between now and Saturday morning. There are currently 38 boxes. If the Club receives 50 boxes, Panera will cater breakfast for the seniors. Trustee Duberstein asked for cereal donations. The cereal is donated to a local food pantry.

Trustee Duberstein, who is an election judge, reported that residents now have the ability to have a permanent mailing ballot which can be used for many years. This would stay in effect until a resident decides not to take part. Trustee Daley asked what would happen when the voter dies. Trustee Duberstein didn't know but she will be putting out various websites that perhaps will answer that question. Village Clerk Metzler stated she announced this last year and that posters with cards were available in the lobby during the last election.

**Community Events** – Trustee Tiffany reported that Hainesville Fest which took place August 28 was a big hit. Trustee Tiffany received a lot of compliments from residents who thought the price was reasonable. He thanked everyone who helped and participated especially all the sponsors.

**Community Relations** – Trustee Derenoski reported that the website is up. He discussed the analytic data of the website. Trustee Derenoski stated that he is pleased with the new website.

## **Business**

### **Approval of an Ordinance Amending the Sign Regulations of the Hainesville Municipal Code**

Trustee Daley motioned to approve the Ordinance Amending the Sign Regulations of the Hainesville Municipal Code; seconded by Trustee Walkington.

#### **Roll Call:**

**Ayes:** Trustees Tiffany, Duberstein, Daley and Walkington

**Nays:** Trustee Derenoski

**Absent:** Trustee Barrett

Motion carried

Ordinance #10-9-136

### **Appointment and Official Oath of EMA Coordinator Mike Benko**

The Mayor stated that recently she questioned whether it made sense for the Village to keep an EMA agency. She was going to recommend disbanding it. She received a very articulate letter from Mike Benko asking for a meeting to discuss EMA and his past experiences with EMA. Based on their meeting and his past experience serving as the EMA coordinator for 5 years the Mayor decided to appoint Mike Benko as EMA Coordinator and maintain the agency for a 6 month probationary period. She

also stated that the primary task for Mike Benko will be to update the Emergency Operations Plan for the Village from 1999.

The Village Clerk swore in Mike Benko as the Village of Hainesville's EMA Coordinator.

**EMA Presentation**

Mike Benko thanked Mayor Soto for her confidence and support. He discussed the role of EMA and his plans for the position. Letter attached to minutes.

**Approval of a Proclamation to Say YES! To Youth Success**

Mayor Soto reported that this was sent by the Lake County Afterschool Coalition. The purpose is to unite youth, families, agencies and community groups, businesses, schools, faith based organizations and any other activity concerned with the success of young people.

Trustee Derenoski motioned to approve the Proclamation to Say YES! To Youth Success; seconded by Trustee Tiffany.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

**Absent:** Trustee Barrett

Motion carried

**Top-Tec Heating & Cooling Duct Cleaning, Equipment Maintenance Work and Preventative Maintenance Agreement**

Trustee Daley explained the Top-Tec Maintenance Agreement. The heat and air conditioning in the office is not balanced in the building. Top-Tec did an airflow test and found a number of problems. They came back with a proposal. The original was for approximately \$12,000. Trustee Daley stated he felt it was too much so they bargained and told the company they wanted an annual maintenance plan. The total is now \$9,983 including a one year maintenance plan of \$1,565. This would balance the air flow, do the maintenance on the machine and do some repairs. It will take them 2 to 3 days worth of work plus they will come four times a year to do the maintenance work.

Trustee Derenoski motioned to approve the Top-Tec Heating & Cooling Duct Cleaning, Equipment Maintenance Work and Preventative Maintenance Agreement in the amount of \$9,983; seconded by Trustee Daley.

Discussion followed regarding the repair work. Trustee Daley stated that the start date should be within the next week or two.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

**Absent:** Trustee Barrett

Motion carried

**Awarding of the 2010 Road Maintenance Project Bid to Behm Pavement for \$22,910.00**

Trustee Daley motioned to approve the awarding of the 2010 Road Maintenance Project Bid to Behm Pavement for \$22,910; seconded by Trustee Walkington.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

**Absent:** Trustee Barrett

Motion carried

The Regular Board Meeting recessed at 8:07 p.m. to enter into Executive Session.

Trustee Duberstein motioned to go into executive session to discuss acquisition of property and personnel issues; Trustee Derenoski seconded the motion.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Daley and Walkington

**Absent:** Trustee Barrett

Motion carried

Trustee Derenoski motioned to enter back into the Regular Board Meeting at 9:10 p.m.; seconded by Trustee Duberstein.

All in favor say aye, motion carried.

**To Vote on once out from Executive Session:**

Mayor Soto stated that the Board would not be taking any further action.

Trustee Derenoski motioned to adjourn the September 14<sup>th</sup>, 2010 Regular Board Meeting; seconded by Trustee Walkington.

All in favor say aye, motion carried.

**The September 14<sup>th</sup>, 2010 Regular Board Meeting adjourned at 9:11 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk