

## **August 24<sup>th</sup>, 2010 Regular Board Meeting Minutes**

Arrived at the Village of Glenview Dispatch Division at 7:00 p.m. Director Brent Reynolds had us gather in their meeting room. Director Reynolds gave us a brief overview before we opened our meeting. They have 12 full-time Telecommunicators, 4 shift supervisors, 1 director, and 12 part-time Telecommunicators. They all are fully trained whether they are full-time or part-time. They work 12 hour shifts and every shift has a supervisor. Since the 21<sup>st</sup> of July when they started to dispatch for Hainesville there has not been a major influx of activity. On September 29<sup>th</sup>, 2010 it was Glenview's one year anniversary servicing Grayslake.

Meeting called to order at the Village of Glenview Dispatch Division, 2500 E. Lake Avenue, Glenview, Illinois 60026 by Mayor Linda Soto at 7:13 p.m.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Walkington, Derenoski, Daley, Barrett, Duberstein and Tiffany

Also present were: Village Clerk Kathy Metzler and Public Works Superintendent Jeff Gately

### **Establishment of quorum**

Mayor Soto asked if anyone had any comments or concerns. Trustee Daley stated that he didn't have any complaints on response time and has heard compliments that residents are happy with the service.

Trustee Barrett asked what would be the standard procedure for a back up patrol car. Director Reynolds stated that CenCom would dispatch the closest officer from a surrounding town. Mayor Soto stated that if there is a question about this next time let her know.

When the alarm system at the Village Hall is tripped it goes to CenCom and they dispatch an officer and call the appropriate Village Official. There was a mix-up on whom to call, which is now straightened out.

Director Reynolds stated that when the transition took place, it was non eventful, which was great. They were actually waiting for the first call.

Discussion took place regarding how residents and trustees determine whether to call 911 or the non-emergency number. This will be in the next newsletter.

It was discussed that the 847-270-9111 is the old non-emergency number and that the new number that Grayslake responds to is 847-223-2341. Mayor Soto will talk with AT & T to get that better directed. However, Trustee Derenoski suggested making up a magnet that will be mailed with the waterbills with the police contact information.

Director Reynolds stated that he does meet one to two times a month with Commander Matt McCutcheon.

Mayor Soto stated she wanted to discuss Hainesville Fest since this is the last meeting before the Fest. She asked Trustee Tiffany what he needs help with and who to assign jobs to. Trustee Barrett is working on the providing the generators, Jeff Gately is working on the electrical, Trustee Walkington is providing corn, and Trustee Duberstein stated the PA system is on back order. Trustee Tiffany has a backup on reserve. Clerk Metzler asked if Jim needed help with the money boxes and selling tickets. He stated he would have to ask Lynn but she has already said she would cover it.

Trustee Tiffany has 38 National Honor Society Students to volunteer their time at the Fest. Trustee Tiffany was thinking of .50 each for all (rides) and .25 each for the games. Mayor Soto mentioned the wristbands for the rides. Treasurer Hensley and the Mayor talked about this earlier and they suggested unlimited rides with the wristband for \$8.00. Games would be .50 each or 12 tickets for \$5.00 plus give out a free ticket for a drawing. Mayor Soto wants this to be affordable but not free. Mayor Soto stated that she had sent Trustee Tiffany an e-mail on this issue. Trustee Daley stated we received \$7,000 in donations and budgeted \$10,000. So far the total cost is about \$12,000. Trustee Tiffany reminded everyone that this is not about the money taken in. It was decided that it would be \$5.00 for a wristband for unlimited rides and \$5.00 for 12 tickets or possibly 20 if we wanted to go with the .25 per game mentioned earlier.

Director Reynolds brought to our attention the Premise Alert Program Notification Form which is a free program for residents. This is for medical issues, special needs or people with disabilities. This form needs to be filled out every two years. Mayor Soto thought this would be great for the Great Age Club. This should be turned into the Grayslake Police Department at 10 S. Seymour Avenue, Grayslake. If a resident wants to drop it off at the Village Hall they would need to put this into a sealed envelope and we would put it in the PD's mailbox. Director Reynolds stated that this would also be forwarded to the Fire Department, depending on which fire district you are in.

Director Reynolds stated he will give us a tour of the dispatch center now and if we have any questions regarding how the dispatch center works, you can call or email him.

Trustee Tiffany asked if we have opted out of CenCom yet. Mayor Soto stated not yet, we can be serviced by Grayslake PD by having CenCom forward all Police Service calls to Glenview Dispatch. Grayslake PD and Glenview Dispatch would like us to move to Glenview Dispatch. Mayor Soto stated that she gave CenCom our one year notice at the end of last May which we can withdraw at any time. We will be exploring the pros and cons of making this move. Let's tour the Dispatch Center and first get comfortable with the process of the police calls and in the next couple of months decide what to do.

Mayor Soto explained that if we decide to go with Glenview Dispatch we shouldn't pull out of CenCom as an Equity member. We have equity in CenCom for a yearly fee of \$4,000. We are part owner.

Mayor Soto started to adjourn the meeting and Trustee Tiffany asked for a consensus on the \$5.00 wristband. Mayor Soto asked for a consensus regarding the wristband and the prices. The full Boards consensus was \$5.00 for a wristband for unlimited rides

Trustee Derenoski motioned to adjourn the August 24<sup>th</sup>, 2010 Regular Board Meeting; seconded by Trustee Daley.  
All in favor say aye, motion carried.

**We closed the August 24<sup>th</sup>, 2010 Regular Board Meeting at 8:11 p.m. and then went into the dispatch center and observed and asked questions.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk