

## **August 10<sup>th</sup>, 2010 Regular Board Meeting Minutes**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:01 p.m.

Mayor Soto welcomed Chief Larry Herzog of the Grayslake Police Department now serving Hainesville.

Mayor Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington

Also present were: Chief Larry Herzog, Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen

### **Establishment of quorum:**

#### **Agenda Approval**

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Duberstein.

#### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried.

### **Public comments:**

**Chris Larson, 91 E. Haines, Hainesville, IL 60030** – asked when the website will be launched. Trustee Derenoski stated that the website should be up next week. There were some snags with the hosting; they needed to be paid before they agreed to host it and also there was an issue with the emails. All these issues should be cleared up and the website should be up this week.

**Jim Denomie, 120 Tall Oak, Hainesville, IL 60073** – asked about the drainage problem on the path around Cranberry Lake. The mosquito situation is really bad. He has been trenching that area so it drains but something should be done professionally. Mayor Soto stated that in the early summer Jeff Gately, Trustee Duberstein and David Criz walked the trail. Jeff Gately stated that the work should be done by the end of the week; other projects took precedent. Discussion also took place regarding the ongoing erosion at the end of Triumph Court.

Mayor Soto let everyone know that the village purchased a popcorn maker and popcorn was available. This was purchased for Hainesville Fest and other events here at the Village.

### **Omnibus Vote Agenda**

1. A Motion to Approve the July 27<sup>th</sup>, 2010 Regular Board Meeting Minutes
2. A Motion to Approve the August 5<sup>th</sup>, 2010 snow Plowing Contract for the years 2010-2011 and 2011-2012 Bid Opening Meeting Minutes
3. A Motion to Approve the August 2010 Bills Payable for \$63,852.88

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Barrett.

#### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried.

### **Reports and Communications from Mayor and other Officers:**

#### **Mayor**

Mayor Linda Soto reported she has been wrapping up loose ends with the paperwork for the disbandment of the Hainesville Police Department. The start up with Grayslake Police has gone very smoothly. She has received positive feedback from residents and the local businesses regarding their patrol efforts and visits into the businesses by the Grayslake Police Department.

The second meeting this month, August 24<sup>th</sup>, will not be held at the Village Hall. With the change in our police services all of our police calls are forwarded to the Glenview Dispatch Center who dispatches for the Grayslake Police Department. The Board will be touring the Village of Glenview Dispatch Center. The Mayor would like everyone to know where the calls are going and how they are being handled. A memo went out and she asked that Trustees and staff RSVP as soon as possible; we will provide dinner before the tour.

At the September 14, 2010 Board Meeting, there will be a Public Hearing at 7:00 p.m. prior to the Board Meeting amending the Zoning Ordinance Regarding Signs. There has been some controversy and questions during election time regarding political signs.

At the September 21<sup>st</sup>, 2010 Committee of the Whole meeting Mayor Soto hopes to finalize the Comprehensive Plan so a Public Hearing date can be set for adoption of the revised plan.

Mayor Soto stated that because of budget cuts the Village planned on sending only two attendees to the IML Conference. The Mayor stated that the IML Conference schedule this year is not impressive; however, the Village can consider a one day attendance option. She is also looking at a day long workshop retreat at the Forest Preserve meeting room or Illinois Beach State Park meeting room in order to compose a short and long term plan for the Village once the Comprehensive Plan is updated. The Village would utilize a moderator for these workshops. She asked that

the Trustees let her know their thoughts about the IML Conference and the one day retreat idea.

Resident, Barbara Jersey, asked if public comment will be allowed at the August 24<sup>th</sup>, 2010 and the September 14<sup>th</sup>, 2010 meetings. The Mayor stated that public comment will not be held at the August 24<sup>th</sup>, 2010 because it is a Committee of the Whole Meeting with a tour in Glenview but there will be public comments at the September 14<sup>th</sup>, 2010 meeting. Notices will be posted in ample time.

### **Clerk**

Village Clerk Kathy Metzler reported that there are changes in the consolidated general election regarding circulation and filing dates. In the past candidates have been able to pick petitions in October and were able to circulate them for signatures from November thru February and filing in February. This is for the three trustee seats up for the April 5<sup>th</sup> election. With the new changes everything will be moved up. Circulation of petitions will be from September 21<sup>st</sup> to December 20<sup>th</sup> and the filing will be December 13<sup>th</sup> through December 20<sup>th</sup>. This will be put on the new website under Elections. Deputy Clerk Stark and myself will be attending a workshop on September 8<sup>th</sup>, 2010 to pick up all the election material including the packets. Clerk Metzler stated that she was not sure when packets can be picked up.

### **Treasurer**

Treasurer Kelly Hensley stated that all is ready for the audit. She is waiting for confirmation of an audit date.

### **Police Chief**

Chief Larry Herzog explained why the Village of Grayslake dispatches through Glenview.

Chief also stated that Grayslake Officers have been great about the transition into Hainesville. There have been no problems. The officers appreciate the partnership because the money will keep officers employed and allow them to continue with training programs. He also stated that the squad cars will be marked in the next few days and that the officers will be wearing pins with the old Hainesville Police Department patch.

The Grayslake Police Department is also looking forward to Hainesville Fest.

Chief Herzog stated that the crimes that can be prevented are the burglary to motor vehicles. He encouraged residents to lock their car doors.

### **Building Official**

Building Official Russ Kraly stated that he distributed his monthly report. Mayor Soto asked about the electrical inspections. Russ stated that he should be called for residential inspections and that Eric Christiansen with Chris Electric is used for commercial inspections but Eric should call Russ before any inspections are done.

### **Public Works Superintendent**

Public Works Superintendent Jeff Gately reported that they have been busy watering and cutting grass. In October the Village will be inspected for an insurance service, ISO inspection, through the fire department. They rate the fire department on how well the water system works in the hydrants. This is how they calculate the homeowner's insurance rate. Jeff stated that he has been going to all the fire hydrants to make sure they work, the caps come off and that they are greased. If they don't, he will have to order new ones. They will be doing random testing and he would like to be 100% in compliance.

Jeff Gately stated that in the last week another round of weed killer has been applied for the broadleaf and fertilizer has been put down around the Village Hall.

Jeff stated that all the equipment in the four old police cars has been taken out. The 2004 and 2008 have been sold at auction for a total of \$9,475 and they were picked up today. He will start going through the camera and radar equipment to catalog everything and put that on auction.

Jeff has the parts to repair the Cranberry Lake Path which will be done by the end of the week weather permitting.

### **Village Attorney**

Attorney Jim Rock reported that he has been involved with the review of the personnel policy manual. He has also been working on updating the sign ordinance and noted that the changes are because of state law changes. He has also been in discussion with the Village of Glenview Officials to make sure that there was a smooth transition and that they had all they needed for the 911 calls.

### **Village Engineer**

Village Engineer Greg Gruen reported that the Route 120 Storm Sewer permit and bond forms were sent to IDOT. He also stated that the Motor Fuel Tax Crack Sealing project is out to bid. Bids are due August 12<sup>th</sup>. They hope for 3 bidders but there is not a large pool of companies that do that kind of work.

Sewer and Water Atlases have been finished and they were given to Jeff Gately.

Village Planner Al Maiden is now with Manhard Consulting. They will be meeting with Mayor Soto regarding completing the Comprehensive Plan and then there will be a Public Hearing to adopt the Comprehensive Plan.

### **Reports of Standing Committees**

**Finance** – Trustee Daley stated the Finance Committee is reviewing the style technique that we use to develop the budget. There are two different ones; one is appropriation, which we use, and the other is the budget method. There are benefits to both. Adam Simon gave a brief demonstration tonight at our committee meeting.

One gives a little more flexibility for moving dollar amounts between fund lines. The Committee found out that they can stay with the standard fiscal year or set another fiscal year. We have no recommendations at this point, just studying and discussing it.

Mayor Soto added that having the Village's fiscal year from May 1<sup>st</sup> to April 30<sup>th</sup> is a challenge with Public Works projects getting done. If the budget is not approved until July, the Villages loses a lot of good time and weather to do the work. If it is a big project where the Village has to go out to bid that also eats up more time.

**Public Works** – Trustee Walkington reported that he has contacted Jim Marriott, owner of the Firestone property. He has agreed to make improvements on the road to make it easier to get in and out at the stop light. He is ready to start.

Mayor Soto added that she received a voicemail from Jim Marriott tonight stating that he is ready to make the improvements weather permitting.

**Public Safety** – Trustee Barrett stated that with the recent power outage, he along with Mark Gottsacker and Jeff Gately checked on the well houses and the lift stations and started the generators to make sure everything was in working order. Discussion took place regarding the power outage.

**Wetlands and Open Spaces** – Trustee Duberstein stated that at their last committee meeting Dave Coultier reported on projects that were completed such as mowing and the algae control. The minutes will be on the website soon. The Committee meets every other month on the first Thursday. The next meeting will be in October.

Trustee Duberstein also reported that 90 households participated in the village-wide garage sale and about 30 households will be donating items to the Salvation Army. She also stated that Saturday was very busy, however Sunday was quieter.

Mayor Soto stated that the Village did receive one anonymous complaint that the garage sale brings unwanted people to the neighborhood.

Trustee Duberstein added that two of the garage sale signs were missing.

**Community Events** – Trustee Tiffany reported that Hainesville Fest is rolling along. Flyers are going out to the residents in the next water bill. Trustee Derenoski is working on t-shirts, sponsorships and signage. Trustee Tiffany also stated that he got a call from one entertainment participant who will not be able to make it so therefore the number of bands went from 3 to 2.

Trustee Tiffany stated that he has received a great response regarding the craft fair. He has about 10 or 11 participants.

**Community Relations** – Trustee Derenoski reported that there was a little snag in launching the new website. He wants to make sure all is the way it should be before it is launched.

Mayor Soto added that Trustee Derenoski has done a great job overseeing this project and John Wondrasek has been designing the website. They have had to chase her and other staff members to put up the website so the delay is not all technical difficulties.

### **Business**

#### **Awarding of Snow Plowing Contract for the years 2010-2011 and 2011-2012 for \$85.00 per hour and Salt 2010-2011 \$70-\$80, 2011-2012 \$72-\$85**

Trustee Barrett motioned to approve the awarding of snow plowing contract for the years 2010-2011 and 2011-2012 for \$85.00 per hour and Salt 2010-2011 \$70-\$80, 2011-2012 \$72-\$85; seconded by Trustee Walkington.

Trustee Derenoski stated that the Village did go out to bid and the other bid was quite a bit higher.

Dave Schultz explained that he took into consideration that the Village is trying to watch its cost. He will either be taking no profit or losing money on the salt. Mr. Schultz stated that it is his way of giving back to the community.

The Mayor pointed out that Dave's mother started a company called Boomer Ball, which makes balls and toys for both domestic and wild life animals. Dave's wife has taken over the company. They have a website and their logo will be on the flyers; they also will have a table at the Fest. They are one of the top sponsors for Hainesville Fest along with Clearview Recycling. Mayor Soto thanked Dave for his sponsorship and support.

### **Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried

### **Approval of the Personnel Manual**

Mayor Soto stated that the personnel manual has an email attachment from Attorney Jim Rock regarding the changes which she encouraged Trustees to read now if they haven't. There were two questions; one concerning the language on doing drug and alcohol testing if there is reasonable suspicion based on an employees behavior and the other was the use of the word Village. In a few parts a specific is mentioned such as the Village Clerk or Mayor and other areas it simply states the Village. Attorney Rock has provided a good interpretation of why that is written and what it means.

Trustee Barrett motioned to approve the personnel manual; seconded by Trustee Derenoski.

**Roll Call:**

**Ayes:** Trustees Derenoski, Tiffany, Duberstein, Barrett, Daley and Walkington  
Motion carried

**Approval of the Bike Path \$3,000 Easement Fee**

Mayor Soto explained that the landlord of the Walgreen's property wanted the path to be concrete instead of asphalt. He had also asked how much the Village was going to pay him. He wanted a yearly stipend but agreed to the one time \$3,000 fee for the easement. This amount will be paid when the Village receives the signed paperwork.

Trustee Barrett motioned to allow the Treasurer to authorize a payment of \$3,000 when we receive the proper paperwork for the easement to the bike path with no stipend after that; seconded by Trustee Daley.

**Roll Call:**

**Ayes:** Trustees Derenoski, Duberstein, Barrett, Daley and Walkington

**Nays:** Trustee Tiffany

Motion carried

**EMA Status**

Mayor Soto stated that she does not want to disband the EMA at this time but does want to re-organize. She has spoken with several individuals along with the current EMA Coordinator and the Village Attorney. As of September 1<sup>st</sup>, Mike Benko will be the EMA Coordinator. Mr. Benko was Coordinator for 5 years and the Mayor has received positive feedback from many individuals in the community regarding his performance as the EMA Coordinator. At the September Board Meeting she will appoint Mike Benko as EMA Coordinator. She will give EMA a 6 month probation period, from September 1 to March to see what is accomplished. If things go well, EMA can put together a budget for the following year. The Mayor will meet with Mike Benko and other individuals interested in EMA. She will discuss some items with the Attorney to help understand what EMA is and is not and liability issues. Mike Benko will be sworn in at the September 14<sup>th</sup> meeting.

Trustee Derenoski motioned to adjourn the August 10<sup>th</sup>, 2010 Regular Board Meeting; seconded by Trustee Duberstein.

All in favor say aye, motion carried.

**The August 10<sup>th</sup>, 2010 Regular Board Meeting adjourned at 7:52 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk