

## February 16<sup>th</sup>, 2010 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:00 p.m.

Mayor Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Public Works Superintendent Jeff Gately, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Chief Wallace Frasier, Treasurer Kelly Hensley and Building Official Russ Kraly

### **Establishment of quorum**

#### **Agenda Approval**

Trustee Derenoski motioned to approve the agenda as presented; seconded by Trustee Duberstein.

#### **Roll Call:**

**Ayes:** Trustees Walkington, Daley, Barrett, Duberstein, Derenoski, and Tiffany  
All in favor, motion carried.

#### **Public comments:**

There was no public discussion.

#### **Omnibus Vote Agenda**

1. A Motion to Approve the January 26<sup>th</sup>, 2010 Regular Board Meeting Minutes
2. A Motion to Ratify the February 2010 Bills Payable for \$12,090.18
3. A Motion to Approve the January 2010 Financials

Trustee Walkington motioned to approve Omnibus Vote Agenda as presented; seconded by Trustee Derenoski.

#### **Roll Call:**

**Ayes:** Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski  
All in favor, motion carried.

## **Reports and Communications from Mayor and other Officers:**

### **Mayor**

Mayor Linda Soto reported that due to the severe weather last week's Board Meeting was rescheduled to this evening. She did not want the professionals to have to risk driving through that weather. The Mayor received a lot of positive comments from the public regarding the snow plowing. Our plow crew did a great job.

On Tuesday February 2<sup>nd</sup> the Village Hall was used as a polling place for the first time. Many residents commented on how nice it was to be able to vote in the village. The Mayor thanked Kathy Metzler and Jeff Gately who assisted with the setup and tear down.

On Wednesday, February 3<sup>rd</sup> the Mayor met with CMAP. They updated the plan for 2040. Al Maiden, the Village Planner, assisted with the process. His office actually hosted CMAP for Lake County. Pete Manhard of Manhard Consultants also sat in at the meeting at no expense to the Village.

On February 8<sup>th</sup> the Mayor met with the new President of Lake County Partners, Steven J. Anderson. They discussed the economic development needs of Hainesville. The Mayor stated that it had been frustrating working with Lake County Partners because they didn't offer much that could help the smaller towns. However, Steven seems to understand that so the Mayor is hopeful that he will be able to do more for Lake County in that area.

The Mayor also stated that a handout on the 2002 police referendum was passed out. The referendum did pass and it authorized the Village to levy a tax for police protection purposes at a rate not to exceed .60%. The Mayor stated for the most part the Village has been collecting that or close to that. In 2008, the collection was .53%. The Mayor stated that there is nothing else the Village could raise beyond the .60% unless there is a referendum. The Mayor stated that she would be against any type of referendum for a tax increase. She added that if anyone had any further questions to contact her or the Treasurer, Kelly Hensley.

### **Clerk**

Village Clerk Kathy Metzler reported that every family in attendance received a Census bag. This is to remind everyone that Census forms will be mailed in March. If you don't mail the questionnaire back, the Census takers will visit the households between April and July. The President receives all the census information, which is confidential, in December of this year. We will receive the new Census figures in March, 2011. In the foyer, there are the ten questions that will be mailed to you.

We received thank you notes from Former Chief Fred Heidecke stating that he enjoyed working with the Mayor and the staff. Sam Yingling, Avon Township Supervisor, thanked us for the use of the council chambers for their board meeting.

The Round Lake Area Chamber sent a thank you note for the use of the Conference Room.

Kathy also reported that she and Roseann will start the Business and Liquor License renewal process this week. Jeff Gately will hand deliver the applications.

With the new laws regarding the Freedom of Information Act, each designated officer for the Village needs to complete a session of training, which Roseann has completed and Kathy will complete hers during the week.

Trustee Daley asked if the Business License application can be put online. Kathy Metzler stated that the business owners have to reapply. They look over the pertinent information to see if anything has changed then they give it back with their check. At that time the Business License is issued. Trustee Daley stated that down the road there may be the possibility of doing them online. Kathy stated that some business owners need to be reminded to turn the applications in but this could be looked into.

#### **Treasurer**

Treasurer Kelly Hensley is on vacation. All financial reports have been supplied to the Board. There was a question about the fund balances for the Public Works fund which is included in your packet and is in memo form.

#### **Police Chief**

Chief Wallace Frasier is attending a wake.

#### **Building Official**

Building Official Russ Kraly was not in attendance.

#### **Public Works Superintendent**

Public Works Superintendent Jeff Gately reported that as of last Thursday the old Village Hall is asbestos free. The documentation, IEPA certificate and the manifest for the disposal will be received shortly. He also stated that he will be meeting the excavation company on-site Wednesday morning. Demolition is scheduled to take place early next week. Once a solid date has been set Jeff will let everyone know.

Jeff also stated that he has been working with the village engineer, Greg Gruen. The Committee has looked at projects that they tried to do under the stimulus act of last year. Unfortunately none of them came to fruition. However the Village spent a lot of money and got all the projects engineered and ready to go so they are looking at Health and Safety for the water system. Greg will elaborate on these projects.

#### **Village Attorney**

Attorney Jim Rock sat in for Attorney Scott Puma. Attorney Rock reported that they have been working on several ordinances and provided information to the Village regarding the changes with the Freedom of Information Act and the Open Meetings

Act. They will also be working with Village Engineer Greg Gruen to update the Village's Stormwater Management Ordinances.

### **Village Engineer**

Village Engineer Greg Gruen reported that there are five projects that they were anticipating applying for the stimulus funds. It is evident that it will be 3 to 5 years out as far as getting a loan for that money. If the loan does come through, it will be in the form of rate subsidy. It could be a 2 ½% loan not the grant that was available. They prioritized the projects.

The first two are the Deer Point Lift Station upgrade. It has been a source of emergency back up situations in the past. They would like to get that project funded for next year. Also the North Street water main, which is next to the Village Hall, it completes the 12 inch water main loop within the Village.

Greg stated that he will work with Gary Walkington and the Public Works Committee to prioritize these projects. They are looking to get these projects going this year in absence of any stimulus money that might be available.

Greg added that with regards to the Village Hall demolition, the Village is proceeding in the most green manner as possible. The Village paid extra to get the asbestos abated first so that 75% of the building can be recycled. Greg explained how the recycling would take place. Only 25% will be land fill material. This was a requirement; the Village had no choice.

### **Reports of Standing Committees**

**Finance** – Trustee Daley stated that he and Kelly will be contacting all the Trustees who are responsible for funds and also with Jeff to kick off the Budget development. They will establish deadlines and timelines so they will be ahead of the game.

**Public Works** – Trustee Walkington had nothing to add to Jeff and Greg's report.

**Public Safety** – Trustee Barrett reported that IESMA had a grant available for weather radios. He was able to get the grant and will be able to get enough weather radios to put in every public building in the Village and have a few left over to hand out to Trustees and first responders within the community. Trustee Barrett received confirmation from IESMA that the Village is in the radio program and he hopes to get them before gnarly weather gets here. The Mayor asked what constitutes a public building. Trustee Barrett stated that it is businesses and schools. He asked for a maximum of 70 so there should be enough for everybody and then any left over can be given to residents.

Trustee Barrett also reported that IESMA has a generator stewardship program. They have generators from 5 kilowatts to very large ones. He put in for a couple of the 5 kilowatts and a few smaller ones. Once he receives the dimensions and the size of the operational units, he will get with Jeff to see if there is a place to keep

them. Trustee Barrett added that as long as the Village is the steward of them we can use them within our community. Mayor Soto asked when will we know for sure if we get them. Trustee Barrett stated that he wasn't sure yet, it is in the process. IESMA is going through the applications now. However, with the weather radio Kevin did receive confirmation that the Village is on the list.

**Wetlands and Open Spaces** – Trustee Duberstein met with Dave Coulter of Native Restoration Services and Amy Shoots who works for Dave. In attendance were committee members as well as people interested in being leaders to help organize the planting at each of the entrances. They went over the plants that were selected and how they are planning to proceed with this. It will not be done until the beginning of June. Each leader was given the assignment of trying to find volunteers to help with the planting.

**Community Events** – Trustee Tiffany reported that he has been in contact with a company for possible items for Hainesville Fest. He should have a quote soon. He also attended Carmel's Street Scenes and was pleasantly surprised at how well the student show was done. He also listened to bands for potential Hainesville Fest entertainment. No decision has been made yet. He is trying to come up with a line up of what will be at this year's fest. Hopefully new things will be added. If anyone has ideas, please contact the Village hall or Jim.

**Community Relations** – Trustee Derenoski reported that the Trustees will be voting on one item tonight. John, Georgeann and the Mayor will be meeting with the gentleman from Best Buy Magnolia Department. They are looking into options to put a permanent projector in the Council Chambers to show slideshows for special events as well as presentations.

## **Business**

### **An Ordinance Amending Section 10.08.020 Section 10.08.030 and Section 10.08.070 Regarding Parking**

Mayor Soto stated that there is no new draft of the parking ordinance. Jeff attended the Holiday Lane Association meeting and updated the Board. Jeff reported that the Association was concerned about doing the even and odd parking. They would rather implement the no parking after snowfall from 12 p.m. to 4 p.m. He also stated that the Village has received permission from the Round Lake Park District to use the lot east of the soccer field to park their vehicles. They could also park in front of the Village Hall for the four hour window. Jeff stated that this would be the most sensible way to do the parking because no cars will be on the street for that amount of time. The plows will have time to do their thing and get out. Cars that are parked there will be towed at the owner's expense. It will be easier to police.

Trustee Daley asked if the parking overnight by sticker only will still be in effect. The Mayor stated that the Townhouse Association told Jeff they would order their own stickers. She will meet with Dolores Anderson on Thursday to further discuss some of the complications. They were not able to put the unit numbers on the stickers but

will provide us with a list of who the stickers are issued to. If a townhome has three cars, all of the cars will require stickers. The Mayor also recommended to Dolores that the two plow contractors get together for a meeting. The Mayor would like to get this parking ordinance completed and in the next packet.

**An Ordinance for Illinois Public Works Mutual Aid Agreement**

The Mayor stated that this Agreement was explained by Jeff Gately at the last meeting. A memo was provided by Scott Puma.

Trustee Barrett motioned to adopt and become members; seconded by Trustee Walkington.

**Roll Call:**

**Ayes:** Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

All in favor, motion carried

Ordinance # 10-02-128

**An Ordinance Establishing the Rate for Water Service Pursuant to Section 13.04.160 of the Village Code**

The Mayor stated that this is a proposal to temporarily lower the water rate.

Trustee Daley motioned to approve an Ordinance Establishing the Rate for Water Service Pursuant to Section 130.04.160 of the Village Code; seconded by Trustee Derenoski.

Trustee Tiffany asked what the lower amount would be with this ordinance. Trustee Duberstein stated that the budget would be lowered by \$20,000.

Trustee Walkington stated that the money should be given back but some place else. He didn't think now is the time to be dropping the rate because we already have the lowest rate in Lake County. It does make money, which isn't a bad thing, but it isn't exorbitant.

Discussion took place regarding the dropping of the water rate.

Mayor Soto recommended tabling this issue for the March Board Meeting.

Trustee Daley added that the newsletter that went out today indicated that the sewer rates are going up for Misty Hill, Deer Point Trails, the Sanctuary and the Settlement from .382 per thousand gallons to .393. an increase of .11 cents and Union Square and Cranberry Lake, Cranberry Lake South and North will be an increase of .10 cents. This is beyond this Board's control. The Board had nothing to do with this increase it is the County's increase.

**Approval of the Hainesville Website Contract for \$6,500**

Trustee Derenoski motioned to approve the Contract for the Hainesville Website for \$6,500; seconded by Trustee Duberstein.

Trustee Tiffany had a question about the graphic design and template. He asked if we would be using the design that is already being used. Trustee Derenoski stated that no we will be starting it over.

John Wondrasek, 178 E. Littleton Trail, who is the new website designer, answered questions from the Board. Discussion took place regarding the new website.

**Roll Call:**

**Ayes:** Trustees Walkington, Daley, Barrett, Duberstein, and Derenoski

**Nays:** Trustee Tiffany

Motion carried.

**Town Hall Meeting, Tuesday, February 23<sup>rd</sup>, at 7:00 p.m.**

Mayor Soto informed everyone that the Town Hall Meeting will be next Tuesday, February 23<sup>rd</sup> at 7:00 p.m. at the Northbrook Sports Club. The Village will have signs posted and a squad at the entrance to help people find their way. Also a CTY reminder call will be made. The Mayor stated that the opening of the meeting will be sharing the detailed survey results as well as some additional information. The Mayor has asked the Trustees for information they would like to see provided at the meeting. Chief Frasier and Chief Heidecke will both be present at the meeting, along with our Village Attorney; however, Trustee Walkington will be in Arizona.

Trustee Barrett motioned to adjourn the February 16<sup>th</sup>, 2010 Regular Board Meeting. All in favor say aye, motion carried.

**The February 16<sup>th</sup>, 2010 Regular Board Meeting adjourned at 7:51 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk