

October 12th, 2010 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:01 p.m.

Mayor Soto led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Tiffany, Duberstein, Barrett, Daley and Walkington

Also present were: Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Public Works Superintendent Jeff Gately, Building Official Russ Kraly, Village Attorney Jim Rock and Village Engineer Greg Gruen

Absent: Trustee Derenoski

Mayor Soto stated that Trustee Derenoski is under the weather.

Establishment of quorum

Agenda Approval

Trustee Daley motioned to approve the agenda as presented; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Tiffany, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

Public comments:

Ted Mueller, 318 Katherine Dr, Hainesville, IL 60030 – requested a moment of silence for the safe rescue of the trapped miners. Mayor Soto called for a moment of silence.

Omnibus Vote Agenda

1. A Motion to Approve the September 28th, 2010 Regular Board Meeting Minutes
2. A Motion to Ratify the October 2010 Bills Payable for \$68,380.49
3. A Motion to Approve the July 2010 Financial Statement
4. A Motion to Approve the August 2010 Financial Statement
5. A Motion to Approve the September 2010 Financial Statement
6. A Motion to Ratify the Transfer of Title on 2009 Crown Victoria, Fair Market Value \$10,000

Trustee Duberstein motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Tiffany, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried.

7:04 Trustee Walkington left the Council Chamber.

Reports and Communications from Mayor and other Officers:

Mayor

Mayor Linda Soto acknowledged Village Clerk Kathy Metzler's Birthday and Kathy's son also got married this past weekend.

The Mayor and staff had CPR and AED training on Wednesday.

The Mayor also reported that she had her second monthly meeting with the Village of Grayslake Chief, Commander and Village Manager. They discussed the speed tracker which has been rotated to different places in the Village. There was one complaint from a Misty Hill resident regarding the placement of the tracker on their property. It has been relocated to the Mayor's property and it will continue to be moved.

7:07 Trustee Walkington returned to the Council Chamber.

The Mayor noted that the State is holding a free class in Des Plaines on October 26th for liquor commissioners. The Village Clerk and the Mayor will be attending. The class will address recommendations for new ordinances for underage drinking or households that permit underage drinking. The State is also offering classes to liquor license holders. The Mayor will be sending letters to the liquor license holders in the Village. This class will help identify fake IDs.

The Mayor added that she will be meeting with one of the Grayslake Park District Commissioners regarding the current condition of the parks. She stated that if anyone has any comments regarding the parks to let her know. Trustee Duberstein stated she will attend also.

Clerk

Village Clerk Kathy Metzler reported that the CPR/AED training which the staff had was one of the best things the Village has done. Paula did a great job with the training.

She also stated that the Village received a plaque from the U.S. Census which is out in the foyer thanking the Village for participating in the Decennial Census. The Village was placed in the Chicago Region which was number one in the nation with a 78% participation rate. The national participation rate is 74% so the Village should be proud.

Election Petition Packets have been available since September 14th at the Village Hall for the three trustee seats. So far nine petition packets have been picked up, but that doesn't mean that all will be filed. The first day to file is Monday, December 13th at 9:00 a.m.

Tuesday, October 5th was the close of voter registration and voter registration reopens on November 4th. Early voting began October 11th and the last day for early voting is October 28th. The General Election is November 2nd. Early voting is at Avon Township.

Treasurer

Treasurer Kelly Hensley reported she is caught up regarding the financial statements. She is in receipt of a rough draft of the audit. She is working with the auditors on the Management Discussion Analysis letter. The audit will need to be filed by the end of October so she may need to file for an extension. Treasurer Hensley also stated that she is working on past year audit recommendations with the Finance Committee.

EMA Coordinator

Mike Benko was not present; however, the Mayor stated that she met with Mike, Jeff Gately and Commander Matt McCutcheon. The Mayor stated that the Village of Grayslake is finishing up their emergency plan and Mike Benko is also reworking the Village of Hainesville's plan. After the Mayor and Mike Benko finalize some things, they will present this before the Board and then file the plan with the State. The Mayor stated that Mike will be talking with Trustee Barrett when the final draft of the plan is done.

Building Official

Building Official Russ Kraly stated everyone has his monthly report. He reported that he met with Russo Power Equipment and the Fire Department regarding their interior remodeling and they plan to open next spring. Trustee Barrett asked if the company will be storing salt; Russ stated that it was not discussed for this year. Mayor Soto stated their goal is to open by March but would like to open in February to test the waters. The bulk of their business is in March and April.

Mayor Soto stated to Russ that they need to talk regarding the townhome properties which are aging. They are starting to do their own repairs for street maintenance which you have issued several permits regarding driveway paving. The Associations are not informing the residents where they can park while the work is being done. The Mayor suggested putting together a form for the Associations along with their applications and they need to submit their plan for notifying residents what their options are as well as notifying the Grayslake Police Department.

Public Works Superintendent

Public Works Superintendent Jeff Gately reported that 90% of the crack sealing is done in Cranberry Lake Subdivision and the rest should be done within the next week or so. There is also some curb and gutter repairs in the Deer Point area as well as the large sinkhole on Tall Oak to be repaired. These should be done within the next couple of weeks. The smaller sinkholes will be repaired in-house. Jeff also noted that the Welcome to Hainesville signs are being painted.

Village Engineer

Village Engineer Greg Gruen stated that Elmwood Sewer & Water has completed the Route 120 Storm Sewer project. Landscaping work needs to be done. The contract was for \$87,000 which included a \$2,000 allowance for landscaping. Greg proposes to pay Elmwood \$85,000 and the Village will hire a landscaper. Trustee Duberstein will be taking this over.

The Deer Point pond was lowered 6 inches. Greg and Jeff are discussing whether Jeff will clean the sediment out or go out to bid. Once the sediment is cleared the water will flow better

and the pond should be dry. Trustee Daley asked if there would be a domino effect with the other ponds and Engineer Gruen stated that the Deer Point pond is the lowest pond and the other ponds further upstream will be lowered down four to six inches. Discussion took place regarding the silt and jetting the pipes.

Greg Gruen also discussed the Motor Fuel Tax Crack Filling Project. The bid was for \$23,000 which included 11,000 lbs of crack filling material. Currently 11,040 lbs. have been used and the project is not done yet in Cranberry Lake. Holiday Lane and Big Horn Drive need to be completed. An inspector has been there to monitor quantities. It will probably take another 5,000 lbs to finish the west side of Hainesville Road. \$50,000 was appropriated from the MFT funds and the Village will spend between \$40,000 and \$45,000 to come out of the MFT funds between the extra crack filling material and the curb and gutter repairs. There were more cracks than first expected. Discussion took place regarding the crack sealing project and the Deer Point pond condition.

Greg Gruen met with the Lisk Drive homeowners last week and they provided him with some good historic information regarding their property over the past years. Looking to finalize the plans and permit that project to restore their property to the original condition or as near to it as possible. We will permit that over the fall and winter and looking at a spring construction date.

Trustee Tiffany asked about Stillwater Court; some of the residents had back property lines that were encroached with a bunch of water; has that been investigated? Greg stated Lisk Drive is the only one. Trustee Tiffany had given the residents information to Greg who was experiencing the same problem and Greg stated that he called the property owner a couple of times but never received a return phone call from them. Mayor Soto asked if that should go down as well, and Greg stated that the Misty Hill ponds will go down a little bit. The further away you get from the Deer Point pond the less impact there will be. Trustee Walkington hasn't seen any impact on the tiles at the farm. Greg Gruen stated it is released slower, there still is a restrictor we are just doing this at a lower elevation.

Trustee Daley questioned why we are using more filler material than projected. Discussion took place regarding why and that there were more cracks and deeper cracks on the Cranberry Lake side. Trustee Daley asked if they spot check depth at any point and Greg stated that that is not a standard procedure you go by the rule. Trustee Walkington stated that these roads haven't been repaved or sealed which they are 10 years old. Trustee Daley explained his frustrations regarding this project and what TopTec has had to do with this building. We now have to spend a lot more of money because the money wasn't spent earlier in regular upkeep and ongoing maintenance. Whether this was overlooked or not; in times when we should be cutting we are spending extra money to do it right. If these items were maintained on a yearly basis we wouldn't be hurting as much. Greg Gruen agreed that the crack filling company and the onsite superintendent said we were two to three years late with this crack filling project for the roads in Cranberry Lake. Trustee Daley wanted this noted in the minutes that we are doing something that we should have done years ago. We are spending money that needs to be spent and we won't be able to do everything we want because we have to do these basic projects for infrastructure. Mayor Soto stated one item that has been assigned to Jeff Gately with input from Terry Grom and Greg Gruen from Manhard is

that we need to do a regular maintenance schedule down on paper. Trustee Daley stated that we are spending \$10,000 on this building for cleanings, tuning the heating and air conditioning system and balancing it which is the first time since this building has gone up. Trustee Walkington asked if part of Deer Point was seal coated and the mayor stated it was Misty Hill which was crack sealed and Deer Point Streets were resurfaced. Trustee Walkington stated that the Deer Point streets had to have more taken down and then more money was spent than thought.

Village Attorney

Attorney Jim Rock reviewed the notice for the public hearing on the updated Comprehensive Plan. Typically the notice is sufficient in notifying the public about the hearing but the Illinois Supreme Court recently held in a case that if there is zoning changes that impact property owners then the notice may not be enough. The property owners would need to be notified directly of the Public Hearing.

Mayor Soto spoke with Al Maiden and stated the Village is not looking to adopt or amend the zoning map only to adopt the Comprehensive Plan. The Village has to adopt the Plan first then if it is decided to change the zoning, which currently the only zoning change is creating a new name, then there would be a separate hearing and follow what you just stated.

Attorney Jim Rock has also reviewed the liquor license application for corporations as it relates to the Mobil Gas Station operator.

Reports of Standing Committees

Finance – Trustee Daley stated based on the end of September, 2010 financial reports, we are 42% through the fiscal year (5 out of 12 months) and we have spent only 33% of the budget so the Village is on a good path.

Trustee Daley and Treasurer Kelly Hensley have been working on the tax levy. The Village expects the revenue from the county to go down which will effect the tax levy and the bottom line.

Public Works – Trustee Walkington reported Jeff and Greg are doing a fantastic job. Mayor Soto and Trustee Walkington will be meeting weekly with Jeff to set up a schedule for Public Works projects and get a better understanding of what is going on. Mayor Soto reported that they sit down and make a schedule for the week of what public work projects goals are. This is a good way to do a time study of where time is being spent and help evaluate what should be done in house and what should be contracted out. We will get a lot of valuable information tracking this.

Public Safety – Trustee Barrett stated that Mike Benko is working on the new EMA plan. He also discussed the importance of having carbon monoxide detectors working especially with the colder weather. It is also getting dark earlier and it is dark in the morning while children are at the bus stops so residents need to be careful. Mayor Soto stated that the best burglar deterrent is to turn on porch lights.

Wetlands and Open Spaces – Trustee Duberstein reported that the Great Age Club collected 70 boxes of cereal for local food banks.

She also reported that the committee met and discussed short and long range plans. Trustee Duberstein would like input from residents. One goal is to make open space really open space and clean up the buckthorn on the east side of Hainesville Road. There will be a special meeting of the Committee on November 4, 2010.

Community Events – Trustee Tiffany has been in contact with Jeff Gately regarding the upcoming trick or treating activities. Jeff is getting the trailer for the hayride. Trustee Tiffany is thinking of bringing back the Visit with Santa. Mayor Soto recommended a committee meeting. Trustee Tiffany will pick a date to have a committee meeting.

Community Relations – Trustee Derenoski is not feeling well, however, Mayor Soto stated that at the last meeting there was some frustration with the new website but there has been some headway. One of the big issues that was a concern of hers was on the website you can click on several areas to send an email to the village and the officials and at the bottom of the page is a box with numbers or letters that you have to retype to send the email. We were having problems and the reason was that the security box is case sensitive. John Wondrasek spent some time with Kathy Metzler and she now has a nice to do list to catch up on documents with her being on vacation. Please do revisit the website.

Mayor Soto also stated that the Trustees will be receiving the Comprehensive Plan some time Wednesday or Thursday and it will be placed on the website.

There is nothing new to report on the bike path. Mayor Soto never received any paperwork from Tommy Wells so she instructed Attorney Puma everything is off. The Village is looking into putting in the bike path only up to Walgreens driveway. She is waiting for Lake County DOT approval. Former Mayor Ted Mueller wanted on record to say that Lake County DOT is the culprit. The Village's intent was to stop at the driveway, however, LCDOT insisted the Village go to Route 120 which he disagreed with this.

Business

The Regular Board Meeting recessed at 7:51 p.m. to enter into Executive Session for the purpose of acquisition of property.

Trustee Duberstein motioned to go into executive session Trustee Walkington seconded the motion.

Roll Call:

Ayes: Trustees Tiffany, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried

Trustee Barrett motioned to enter back into the Regular Board Meeting at 8:29 p.m.; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Tiffany, Duberstein, Barrett, Daley and Walkington

Absent: Trustee Derenoski

Motion carried

To Vote on once out from Executive Session:

There were no items to vote on from Executive Session.

Trustee Daley motioned to adjourn the October 12th, 2010 Regular Board Meeting; seconded by Trustee Walkington.

All in favor say aye, motion carried.

The October 12th, 2010 Regular Board Meeting adjourned at 8:29 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk