

October 13th, 2009 Regular Board Meeting Minutes

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Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:02 p.m. Chief Heidecke led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Also present were: Chief Fred Heidecke, Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Building Official Russ Kraly, Public Works Supervisor Jeff Gately, Village Attorney Scott Puma and Village Planner Al Maiden

Absent: Trustee John Derenoski

Establishment of quorum

Mayor Soto stated that Trustee Derenoski is home sick.

Agenda Approval

Trustee Tiffany asked to move item #3 from the Omnibus Agenda to Business for discussion.

Trustee Barrett motioned to approve the agenda with the change; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Motion carried.

Public comments:

George Duberstein, Hainesville, IL 60073 –

addressed the issue of encroachment into the Preserve around Cranberry Lake by the Round Lake Park residents as well as the Tall Oak Residents. Mr. Duberstein also inquired about the placement of stakes and property lines. Village Engineer, Greg Gruen, reported that the stakes were put out today and it is a two step process; first you have to locate all the property pins that were put in 40 years ago and then they had to mark the line at hundred foot intervals in addition to the pins. Village Engineer Gruen suggested to Mayor Soto that she should schedule a meeting with the Mayor of Round Lake Park. Discussion took place about the concerns of fire pits and the garbage that is being dumped near areas around the Lake. Mayor Soto and the committee agreed that for now they will finish the boundary project. There was suppose to be a letter sent to the Tall Oak residents; however, in the file there isn't a signed letter showing that it went to all the residents, so this fall and winter Mayor Soto would like to get everything in place. This will give people fair warning so when the warm weather comes everyone will know the rules and the Village will enforce any encroachment or mowing where it shouldn't be done.

Omnibus Vote Agenda

1. A Motion to Approve the September 22nd, 2009 Regular Board Meeting Minutes
2. A Motion to Approve the October 2009 Bills Payable
3. 2003 Police Car and the 1987 EMA Car – Authorization to sell
4. Approval of the Maintenance Agreement for Neptune Meter Reading Handheld Unit for \$993.00
5. Approval of the Installation of the Reception Security Window for \$2,502.00

Mayor Soto stated that item number 3, Authorization to sell the 2003 police car and the 1987 EMA car will be discussed immediately following.

Trustee Duberstein motioned to approve items 1, 2, 4 and 5 as presented; seconded by Trustee Tiffany.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Motion carried.

Items removed from the Omnibus Agenda if any:

Village Attorney Scott Puma stated that in order to convey items of personal property the Village needs to pass an ordinance to dispose of it. Trustee Tiffany asked if it is ethical to sell the car when we got it for free. Mayor Soto stated that it is not illegal or unethical because the car does not have significant value otherwise it would be different. We are hoping to get \$1,500 for the vehicle. What the Village would do is sell the car and then donate a portion to a Round Lake Beach cause. Trustee Duberstein added that although we did get the cars for free costly work was put into them. Jeff Gately stated in this car we have invested \$4,000 in mechanical repairs. Trustee Duberstein also suggested selling the car through Craig's List rather than an auction.

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Trustee Daley motioned to approve the Ordinance Authorizing the Sale of Certain Personal Property of the Village of Hainesville; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Motion carried.

Ordinance #09-10-116

Reports and Communications from Mayor and other Officers:

Mayors Report

Mayor Linda Soto reported that it was brought up at the last Regular Board Meeting regarding the weaknesses on the website. She stated that while they are not all currently on there it should be completed by the end of the week. They are also looking at new media options regarding the website and also a new water billing system which would provide a monthly newsletter. The Mayor would like a fall newsletter to go out so residents can see what has been done and know what the goals are as well as relating to the residents what we are considering. She would like to get feedback from the residents as well as encourage them to come to Board Meetings. The Mayor stated that she is hoping in February to start working on having a Town Hall Meeting.

The Mayor also met with Lake County Partners in September. She sent a list of available properties in the Village for economic development with their PIN numbers, acreage, zoning and updated contact information.

The Mayor reported that she attended the IML conference in Chicago. There is information included in the packet regarding workshops that were attended by the Trustees and herself. She stated that the most important workshop she attended was a round table discussion with mayors from towns of 5,000 people or less. A lot of information was shared. She received one village's ordinance regarding foreclosed property. There was a discussion regarding a new hybrid TIF, which she is willing to explore, perhaps bringing the park districts and the school districts to the workshop with her.

Mayor Soto also had residents ask her about the extension of the bike path. She hopes to have it done by spring. Discussion will take place further on how we will fund it but it is ready to go and it is something that has to be done.

On Friday the Mayor will be at Prairieview School speaking to 90 second graders regarding local government.

Clerks Report

Clerk Kathy Metzler reported she has been working on getting the committee meeting minutes on the website. She also stated that any IML Conference material she received to put in the packet will be returned to everyone tomorrow.

Treasurer Report

Treasurer Kelly Hensley stated that the internal audit has taken place. She and Trustee Daley should receive a rough draft at the end of October. They will file for an extension with the comptrollers office because the end of October filing deadline will not be made. The goal for presenting the audit is the first meeting in November. Trustee Daley stated that the extension is necessary because they were late getting the auditors. Treasurer Hensley thanked Roseann Stark, Kathy Metzler and Debbie Zwicker for their help with the audit. Mayor Soto also thanked Kelly for her work with the audit. Trustee Daley stated that they will put together an executive summary as well as the entire packet for the Board.

Police Chief

Chief Fred Heidecke reported that he and other officers are in the process of searching for a full time officer. An ad has been placed with The Blue Line which is an internet ad-posting service geared toward public service professionals. Since the posting on September 25, they have received 25 to 30 applications. Various department members have been tasked with reviewing and categorizing for further background investigation. The Chief stated that a new police officer application has been put in place. The applicant will need experience and certification in Illinois. The application is clean and professional and asks a lot of questions up front. It is also available on the Village's website or at www.blueline.com.

The Chief stated that Jeff Gately has indicated that the new police car will be ready in a week or two and the camera will be installed also.

The Chief also reported that Shop with a Cop will take place in December. Donation letters were sent out. The information is on the website and the October/November water bill will also state that the department is now accepting donations. Wal-Mart will offer their store as well as a donation of \$1,000. The school bus

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company that serves Prairieview School has also donated the use of a bus and driver. The date will soon be secured.

Building Official

Building Official Russ Kraly reported his monthly report was distributed and later the fee schedule ordinance is on the agenda. He and Al Maiden are on the Lake County Task Force on the Wind Energy Commission. They will draft an ordinance for all the Villages regarding wind turbines. Libertyville already had a problem regarding this issue. The ordinance should be ready by the end of the year. Mayor Soto asked Attorney Scott Puma if the Village should have a moratorium until the ordinance is in place. Attorney Puma stated that some places have put moratoria in place but some haven't because the ordinance doesn't allow them. Any way you would have to establish criteria as part of the process if someone were to apply. He stated he could prepare an ordinance for the next meeting and he would go out about six months; this would give time to review and figure out how it would fit. There are two different issues one is the residential wind turbine and the other is if someone were to put three or four on a site. Mayor Soto stated that she would like to safeguard the Village and put a moratorium. Scott Puma stated that he will have something for the next meeting. Russ added that there are many things to look at such as sound decibels, light glare, flicker, throwing ice, and setbacks. It was agreed that six months is a good moratorium in order to protect ourselves.

Public Works Superintendent

Public Works Superintendent Jeff Gately reported that the new squad car is 85% done. It should be ready for the road in another week. Graphics are being put on the car and truck.

Jeff is working with Greg Gruen to get the catch basin prices done so they can start getting them cleaned out. This will be in conjunction with going out and cleaning some of the storm outlet areas.

Jeff also stated that he is expecting a shipment of 50 tons of salt tomorrow. Mayor Soto asked if Dave Schultz had done the mowing on Hainesville Road because if he can't do it then she would like to get someone else. Jeff stated that it should be done by this week. Mayor Soto stated that a brush mower is needed for this type of mowing and she would like to buy a brush mower for the Village. Jeff stated that Dave Coulter has a brush mower also and he would probably be happy to do the mowing if Dave Schultz cannot.

Russ Kraly left the council chambers at 7:40 p.m.

Trustee Walkington added that if Dave is going to do that mowing, how about the property owners behind Firestone and by well house #3 that are not taking care of. Would Dave be able to do those? Mayor Soto stated that we would have to charge the owners or lien the property. Trustee Walkington will contact the owners once more. Mayor Soto and Jeff will meet and contact the property owners and pursue it getting mowed.

Attorney

Attorney Scott Puma reported that he has finished the easement documents as well as taking care of day to day issues.

Village Engineer

Village Engineer Greg Gruen reported that he is working on the IEPA stimulus project. He hopes to get the construction permits by next month. The 2009 stimulus money has been spent but the IEPA is suppose to come out with the terms for the 2010 program.

The Cranberry Lake survey work has also been done. They located all the pins for the adjacent subdivision. There were only minor discrepancies. Any fencing should be put in six inches to a foot to avoid any encroachment.

Russ Kraly re-entered the council chambers at 7:42 p.m.

Greg Gruen is working with Trustee Duberstein on a \$5,000 grant from Stormwater Management. This will assist with the maintenance of the cattails on Cranberry Lake. Greg also stated that he requested proposals from several contractors concerning the cleaning of the catch basins. There are not a lot of contractors because they need specialized equipment.

He is also working on the Hainesville Road extension. Properties on both sides of the Hainesville Road extension are for sale. They met with the Lake County DOT to find out their right-of-way recommendations and requirements. Greg has prepared some survey documents to get an idea of what property we will ask for from either one of the properties as they develop. Trustee Daley asked how far south Hainesville Road would extend. Greg stated that it would go as far south as the railroad tracks.

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Reports of Standing Committees:

Finance – Trustee Daley stated that after we have worked our way through the audit and recommendations the next item to work on is the tax levy which should be done by the fourth Tuesday in December. The Committee met with Mike Peterson from Grayslake to get information on process and procedures which was informative. Then after the tax levy they will move on to the budget.

Public Works – Trustee Walkington reported that there is a meeting tomorrow night. They are working on getting the mowing done and hooking Boysen to water and sewer.

Public Safety – Trustee Barrett stated that he met with Chief Heidecke and Sergeant Gardiner regarding assisting with Hainesville Trick or Treating. He is also looking at the Lesco website to find an EMA car. Trustee Barrett also stated that with winter coming he will put some wintertime tips and survival tips in the Newsletter. He also reported that at the EMA conference he took four different workshops. One covered Disaster Management through FEMA. Jeff Gately took a Flood Water Management course. He will provide a list for the next meeting as well as a brief summary of the EMA Conference.

Wetlands and Open Spaces – Trustee Duberstein stated that Dave Olsen has replaced 25 parkway trees that are dead or not growing well. The replacements are either red maple or honey locust. She also stated that she had a committee meeting regarding the long and short term plans, which will be in the website minutes. They talked about continuing work on Cranberry Lake, putting fountains in some of the ponds and seeding the meadow with wildflowers. They are also looking into getting grants in the future to put up educational signs for people to identify the wildflowers and possibly a boardwalk.

Community Events – Trustee Tiffany reported that he has been looking into different items for the next Hainesville Fest such as equipment and mechanical rides. He will be looking at the budget to see what can be done. He hopes to have a few bands available and is looking at bands made up of kids from school. Mayor Soto thought that getting more bands and local talent is a good idea. Trustee Tiffany also stated that Clay with Avon Township Youth Baseball is interested in having a co-ed softball game playing during Hainesville Fest.

Community Relations – Trustee Derenoski was absent. Mayor Soto stated that John is looking at a contract from a resident who is a website designer. They will meet to go over some preliminary information.

Mayor Soto also went back to her report and stated that she sent a letter to Assessor Dishman regarding re-assessing Hainesville property. She was curtly told numerous times that Mr. Dishman was in a lot of meetings. Mayor Soto stated that she will contact him tomorrow and let him know that it is ludicrous how Hainesville is assessed and that Avon Township is the highest assessed in Lake County.

Business

An Ordinance Amending a Portion of Section 15.04.020 Regarding Fees for Building Permits and Code Inspections and a Portion of 15.04.030 Regarding Access to be Provided

Trustee Daley motioned to approve the Ordinance; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Ordinance # 09-10-117

Motion carried.

Russ left the council chambers at 7:57 p.m.

IML Conference Review

Mayor Soto thanked the Trustees for their summaries and copies of the handouts from the IML Conference. She stated that the Trustees should contact the people they met at the conference to network. Trustee Daley thanked Ansel, Glink and Manhard for their generosity at the conference.

Route 120 Bypass Update

Mayor Soto reported that there is a meeting tomorrow evening. Mayor Soto had a map which showed the Route 120 bypass route. The financial aspect was a surprise; it is just under \$500 million dollars. There will be an amount that comes from the Federal Government, an amount from the State government and an amount from the local governments which still leaves a large gap. The difference would come from tolls. They will be asking the municipalities to approve the 14 mile road with a toll of \$2.25 one way, with roundabouts and signals. Cars in the future will have chips to handle user fees. Mayor Soto stated that she will not approve this plan. Her advice is they should take whatever money they can get and fix the local roads and then go back to Route 53. Trustee Duberstein stated that they should have known from the

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beginning the amount. Mayor Soto agreed saying that two Lake County Board Members stated that had they known about this at first it would not have gone this far.

Beautification and Restoration: Itemized Proposals for Phases from Master Plan Approved in Budget

Mayor Soto stated these are itemized proposals that have been provided for phases from the master plan that was approved in the budget. We are looking at now is the itemized proposals. Trustee Duberstein noted that the board is voting on the work that is being done this fall 2009 not the 2010 proposals. There is money in this budget to do the 2009 proposals. Mayor Soto asked if they could approve just the 2009 figure. Trustee Daley asked what is the total dollar amount that is left in the current budget and Trustee Duberstein stated that it is around \$20,000. Mayor Soto clarified that the 2010 figures will come out of the new budget. Trustee Daley asked if there are wetland areas within the village limits that are not being addressed. Trustee Duberstein stated yes, there are; these are priority areas and the ones most visible which will be done first. Trustee Daley stated that these are initial costs but he would like to know what we have to spend year to year after everything is made pretty. Georgeann noted that if the Village got a brush mower then Jeff Gately could do the mowing; otherwise the maintenance cost would be minimal. Trustee Daley stated that Jeff could do it but he is only one person and then we would then need more personnel. Discussion followed regarding the meadow areas which won't need mowing because we will have wildflowers planted. Trustee Daley stated that he is reluctant to spend this kind of money. Trustee Duberstein noted that she has gotten many compliments.

Mayor Soto stated it will take us a while to know the magic number for overall maintenance, but over the years the maintenance is simple. The important thing is to do it. She gave Highland Lake as an example. That was worked on a few years ago and then the association voted to cut the maintenance from their budget and it became a mess. Now they have to start all over because they didn't maintain it. It is important to put back the appropriate species and let them thrive. Since the cattails were taken away the storm water works better; not having the flood water or backups in residents yards that have occurred in certain areas. Trustee Walkington added that at first no one knew what to do with it; now it is fifteen years to late. He doesn't approve of some stuff but it has to be done because water has to move.

Trustee Duberstein motioned to approve the Beautification and Restoration for 2009 in the amount of \$8,254.; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Motion carried.

Trustee Daley motioned to go into executive session for acquisition of property; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Motion carried.

The Regular Board Meeting recessed at 8:15 p.m. to enter into Executive Session.

Trustee Walkington motioned to enter back into the Regular Board Meeting at 9:00 p.m.; seconded by Trustee Tiffany.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein and Tiffany

Absent: Trustee Derenoski

Motion carried.

To Vote on once out from Executive Session:

There was nothing to be voted on from Executive Session.

Trustee Walkington motioned to adjourn the October 13th, 2009 Regular Board Meeting; seconded by Trustee Daley.

All in favor say eye, motion carried.

The October 13, 2009 Regular Board Meeting adjourned at 9:01 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC

Village Clerk

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