

## June 9th, 2009 Regular Board Meeting Minutes

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Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:01 p.m. Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Also present were: Chief Roy McCommons, Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Public Works Supervisor Jeff Gately, Village Engineers Marcia McCutchan and Terry Grom and Village Attorney Jim Rock

Absent: Deputy Clerk Roseann Stark and Building Official Russ Kraly  
Chief McCommons led the pledge of allegiance to the flag.

#### **Establishment of quorum**

#### **Agenda Approval**

Mayor Soto would like to amend the agenda moving under business #5 Emergency Street and Inlet Repairs to #7.

Trustee Derenoski motioned to approve the agenda as amended; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

Mayor Soto also stated that the Board would not be going into Executive Session. The discussion of Engineering Firms will take place in the Public Session.

**There was no public discussion.**

#### **Omnibus Vote Agenda**

1. A Motion to Approve the May 26th, 2009 Special Board Meeting Minutes
2. A Motion to Approve the May 26th, 2009 Regular Board Meeting Minutes
3. A Motion to Approve the June 2009 Bills Payable

Trustee Barrett motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Tiffany.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

#### **Reports and Communications from Mayor and other Officers:**

##### **Mayors Report**

Mayor Linda Soto will provide to the Board on a regular basis a highlight of meetings or information that she has that the Board should be made aware of or informed that she is working on. Some of these items may be coming before the Board in the future.

On May 27th Mayor Soto met with Mike Puritz, the leasing manager from the Rubloff properties. He will be approaching the Board shortly with possibly a major food franchise opportunity. That is a good reason why we want to get our Engineering issues rectified and also look forward to working with Al Maiden.

On May 29th Mayor Soto went to Prairieview School for their annual Guest Officials Reading Program. She along with Chief McCommons, Trustees Duberstein and Daley all took part.

Mayor Soto met with ComEd Regional Manager, Diane Emerson. Diane meets with the Village annually to go over the emergency plan. We had some contacts to change. Mayor Soto added Prairieview School and Northbrook Sports Club as emergency shelter evacuation locations on ComEd's grid in the event of an emergency. The Village Hall and PD and the well houses are already earmarked as emergency priorities. Mayor Soto also met with Rod Vetter, Board Member of the Northbrook Sports Club. They met to review liquor license requirements. There is an ordinance regarding this issue tonight. They also discussed the Route 120 bypass because the Northbrook Sports Club has been participating in the Route 120 bypass meetings and have hired a firm, Hey and Associates, to represent them at these meetings and put together a proposed plan. This was interesting and it's important that the Village is aware of it so that when the Village does its comprehensive plan workshop in a few weeks that we take a look at that. They also discussed the comprehensive plan as it is and changes that will be made in the future. Hainesville Road is earmarked to be extended to the bypass, if and when it happens. They were enthusiastic about that if their concerns are taken into consideration by Lake County DOT.

Mayor Soto met today at the Lake County Department of Transportation headquarters with our Village Planner to discuss the Route 120 bypass. They did not have much in the way of a formal statement from

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Hainesville as far as what our desires are there. Mayor Soto brought up Northbrook Sports Club and their alternatives from Hey and Associates and that we are doing a Comprehensive Plan Workshop and we would like to give them feedback right away after the workshop. They were open to that but time is of the essence because that window of opportunity to have a voice in that will be going away very quickly. Mayor Soto also had some discussion with Jim Marriot, owner of the Firestone property. He has been discussing a business opportunity with Terraco, a commercial planner who was hired by the Goumas family. The Goumas family owns the corner property. We have had some issues in the past with them. They are trying to work out some logistics where they could bring in a major food franchise. If they can address their issues, they will be coming before the Board. We need to get on the same page regarding Engineering and our Comprehensive Plan.

In the Board packet, there is a description for all the Committees. If the Board has any comments, let Mayor Soto know as soon as possible. This makes it clear to everyone what the Committees are specifically to be working on and what their perimeters are and how they can assist each other on certain projects.

### **Clerks Report**

Clerk Kathy Metzler placed before you a form from the Lake County Clerks office asking what information you want listed regarding your address, phone and email address for their office which is all public information. Please get that back to her tonight or tomorrow.

Meeting with Wendell from the U. S. Census bureau and the mayor tomorrow at 10:00 a.m. to talk about how to get the word out to the community regarding the April 2010 census.

We will have a new business owner soon at 394 Main St. Mario Sanchez will be opening a glass show room for residential and commercial replacement windows, glass service, screens and shower doors. He is hoping to be open on the 15th.

Clerk Metzler also attended the Newly Elected Officials Workshop. There are new FOIA rules that will go into effect in January, 2010.

### **Treasurer Report**

Treasurer Kelly Hensley stated she has been working hard on the budget. Today is the deadline for the budget so if there are items not handed in yet please see her after the meeting.

### **Police Chief**

Police Chief Roy McCommons stated that on Friday May 22nd, 2009 Officer Perman and Officer Kelly were returning from Truck Enforcement Class at Northbrook Police Department. They were traveling 5 mph in heavy traffic on Deerfield Road in Riverwoods and a large Suburban exited a driveway at a high rate of speed striking the squad's drivers rear door and quarter panel causing the squad to spin around. Both officer's were checked at the hospital and released. The squad is currently being repaired and should be back soon. Officer Kelly attempted to come back to work and has ended up back out; and has not returned yet. The Chief spoke with him and he is doing well. The Mayor asked if we know the status from his doctor. The Chief stated that Officer Kelly gave the doctor's note to Officer Perman, who will drop it off. On July 18th, the Police Department will be hosting its first car show. The proceeds are going to Special Olympics. They have the categories of the Mayor's Award, First, Second and Third Places. They are adding a new category for Officer Cesar "Chico" Velazquez – The Chico Award – which will be for the best squad car at the show.

Bicycle Patrol will be out soon in the community. For clarification, the bicycles will not be working without squad support. So if anyone sees a bicycle there is a squad car on the road also.

Last Sunday, Officer Solomon was going to represent the department and the Village for the Illinois Special Olympics torch run but was unable due to illness. Officer Perman had one of our squad cars and was involved as a pace vehicle for the other runners.

Officer Tina Cora was hired from her part-time position to full-time for our department, effective May 31, 2009.

Stats since May 12, 2009; there have been 28 case reports, where we have actually taken reports, 17 written warnings, 1 ordinance violation, 18 traffic tickets or citations, 5 verbal warnings and 199 calls of service, ranging from dog calls to lock outs.

The Chief stated that he wanted to thank the Village Board members, the Village Hall staff and the residents of the Village of Hainesville for their support during the rough time we had for the department this past month. He stated these are great people in the Village to be serving. The Chief also stated that the department only had Chico for a very short time but he made us feel like we knew him a lifetime. We were all family to him. He was always willing to help anyone in the community. He was a true community

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oriented Police Officer who genuinely cared about his fellow officers, the citizens of Hainesville, victims of crimes, and even the offenders, trying to give advice to them and of course, his family. The department will be retiring Chico's badge which is number 8. His two badges have been placed on plaques. One will hang in the police department and the other will be presented to his family.

The plaque reads as follows: Corporal Cesar "Chico" Velazquez

Start of Watch – July 7, 2008

Promoted – November 30, 2008

End of Watch – May 15, 2009

Badge Retired – June 9, 2009

Chico was a valued member of this department and the Village of Hainesville and will be missed by everyone who knew him.

### **Building Official**

Building Official Russ Kraly was not present.

### **Public Works Supervisor**

Public Works Supervisor Jeff Gately stated that most of his items are under business. For the new trustees, Jeff introduced John Caniff who is his summer help. John has been with the Village for three seasons. They've been catching up with the grass and getting a good handle on things.

Jeff also mention that Saturday at the Village Hall between 9:00 and 3:00 we are hosting a car wash for the Relay for Life. It's for a Hainesville resident. Jeff is part of the team.

### **Attorney**

Attorney Jim Rock had no report.

### **Village Engineer**

Village Engineer Marcia McCutchan stated that the Monthly Report was provided to all the Board members. The recent activity includes some correspondence with Hainesville Professional Center, an interim punch list to have them get their site cleaned up, reporting for the sixth year for the Stormwater National Pollutant Discharge Elimination System Program, the Emergency Storm Sewer Inlet Repair, which is on the agenda, and they are continuing to work on pursuing economic stimulus funding for the watermain and sanitary sewer projects. Marcia submitted several documents to IEPA and they have all the reports and environmental checklists and she is finishing up the loan application packet. She met with the Village staff today to put that information together and will be finalizing that and have that come before the Board at a future meeting for certification.

### **Reports of Standing Committees:**

**Finance** – Trustee Daley stated that the Finance Committee met for the first time since the election. There are a couple of things that the Committee is working on. First thing is reviewing office security and reviewing the security of the computer room.

They approved the purchase of some accounting software that will make life easier for Treasurer Hensley. It is a one time expenditure of \$500 and \$50 a year for upkeep. Treasurer Hensley stated that this software will allow her to close out April financials, present it to the Board and then when the audit is conducted usually in July, August or September, those figures, whatever adjustments are needed, can be reflected back. She can reopen those financial statements on her computer; reprocess them, and then whatever financial statements she's presented before. All those figures will flow through to the current fiscal year. In the past, she would present the finances and say hold on because can't put in any tweaking and she would not be able to present the May, June, July financials until the audit was processed. Mayor Soto stated that this would be a more immediate response and flow.

Trustee Daley stated that Kelly has contacted through email various Village Treasurers surrounding us trying to get names of audit companies. The next time we have financials at the next board meeting, the Board will be receiving a couple of different reports. One is a new format – it's a summary of revenues and expenses and the second one will be a different variation of the financial reports the Board has been getting so far; which will be separated by Vendor. That will be in addition to the report you have been getting where it is separated by department. After the Board has had a chance to look at them, share your opinion. If it is overkill, let the Committee know and they'll adjust.

**Public Works** – Trustee Walkington stated that the stormwater problem on Caribou is being taken care of. The problem between Prairieview School and the railroad tracks has been corrected and they were going to walk the Vole and Garrity property to see if they can further alleviate the problem with the front pond but Jeff remarked that even after the big rain yesterday the pond is flowing better than it's been. Trustee Walkington said it was his understanding that we should have been taking care of all these years that have

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never been addressed. It has made a big difference in the level of the pond after the rains. Progress has been made.

Mayor Soto stated that she discussed with Jeff that they need to make a map of these areas with a maintenance schedule so there are certain key areas that need to be routinely checked and cleared several times a year, particularly in the Spring and Fall. Jeff Gately stated probably more in the Spring with the heavy rains. What is happening now is the silt starts to wash into the pipes and plugs them up. The key is to keep an eye on this and maintain it so we don't run into these big problems because whatever silt ends up running through will start getting caught. This is obviously something that has not been maintained since it was built. Jeff stated he had never gone back there and he wasn't sure how it flowed back there but we know exactly where it goes now and we know what has to be done. Mayor Soto stated that Jerry Noble may have walked it a few times. Jeff stated that it had been walked but nothing was ever done because we didn't know what the right solution was going to be to take care of it. Jeff said he will be formulating some type of maintenance schedule.

**Public Safety** – Trustee Barrett stated with all the rains and now with the warm weather they're looking at the possibility of big mosquito hatches so residents should look at their property and make sure there's no standing water in buckets, barrels or trash cans. Clarke is getting ready to come in and spray so we want to try and stay ahead of the issue.

There will be the annual 4th of July Avon Township parade which shuts down Hainesville Road for about 45 minutes to an hour. Trustee Barrett, along with the Chief and Sergeant Gardiner worked a plan this year where they are going to route the floats over to Union Square Park and allow the floats to park there, let the kids off the floats and have their parents waiting for them. This will eliminate having Hainesville Road blocked for almost an hour like it did last year.

Trustee Duberstein asked if the signs were posted and the fire lane painted on Haines Drive so the Avon ballpark people wouldn't be parking there but she didn't notice any changes. The signs have been posted on Haines Road and the Chief reported that he was there on his way in and they were all being adhered to.

Trustee Daley asked if the Village is providing a grace period. The Mayor stated that there are games tonight and the Chief went by there and said there was nobody parked there. She sent the Association an FYI that it was coming. Trustee Barrett stated that it is more of a weekend issue where they are playing 8 to 9 games at a time where the parking issue starts. The Mayor said that the curb still needs to be painted and it will be painted shortly but the signs are up. Trustee Daley asked that if this weekend is a big weekend for games and this could be the first time for a number of people who are use to parking there, should the Village write warning tickets this weekend. The Chief said he would get the word out to those working this weekend. The Mayor asked that if there is blatant abuse where it's not just one car but it's several then the officer needs to drive over to the ball field and ask them to make an announcement. They are equipped to make an announcement.

Trustee Duberstein also asked if Mark Gottsacker put information out on the website and the Yahoo Group about the special weather radio because she didn't see it anywhere. Trustee Barrett asked if Mark has access to post on that or does it have to go through the Moderator. Trustee Derenoski stated that it has to go through Debbie. Mayor Soto stated that Debbie is working one hour this evening to post some updates on the website. Trustee Duberstein stated that Mark can put it out as an email on the Yahoo Group. Trustee Barrett wasn't sure if Mark was a member. Trustee Duberstein asked if Trustee Barrett could do it since he is a member.

**Wetlands and Open Spaces** – Trustee Duberstein stated they have been busy. They had an Adopt-an-Entrance meeting on May 28th and seven people were in attendance that included George Duberstein, John Derenoski and Dave Olsen the landscaper and herself. They agreed on the design of each entrance and they agreed to begin work on Saturday, May 30th.

Trustee Duberstein also reported on the progress of the entrances. Route 134 is nearly completed which was the hardest entrance there was a lot of work to undo, such as weeding, edging and tilling before they could even start planting. Half of the Deerpoint entrances are done along Route 120. The daylilies and tiger lilies have been planted on Tall Oak and Union Square. They were hoping Dave Olsen would be able to plant the rest of the trees and shrubs in as well enriching the soil this week but it has been too wet for him to do anything. Their goal is to finish up the planting of the flowers at the remaining entrances this coming weekend. Trustee Duberstein stated that they need help. They've had diligent workers but not too many. She recognized the following people for their work on the entrances; Tom Bergonzini, Rudy Malz and Dave Criz, Mary Grogan, Anne Richmond and John Derenoski also special kudos to Barbara Jersey and Jim DeNemie and George Duberstein who have worked practically every day to try and get this done. Also

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Jeff and Jon have helped with watering, tilling and edging. Home Depot gave them \$175 worth of gift cards to help defray the cost of the roses and Perricone Nursery has been giving us flats of 48 plants for \$10. Trustee Duberstein reported they had a Wetland Committee Meeting on June 4th. Dave Coulter from Native Restoration, the contractor for Cranberry Lake Restoration, gave a presentation on the recommendations for restoring and beautifying the wetlands. Trustee Duberstein and Dave drove around to all the wetlands to see what needed to be done. After he left, the Committee members discussed his proposals and determined the budget for this Committee for 2009 and 2010. That was presented to Kelly this evening.

Trustee Duberstein stated there will be a planning committee meeting for the Village Clean Up and Picnic on Thursday, June 11th at 7:00 here at the Village Hall. She needs people to lead each clean up group in addition to people help organize the picnic and set up at Brittany Park. She hopes that she can count on the Trustees to help in the leadership roles. Jim Tiffany is chairman of the Community Events Committee and has been very helpful in making some of the needed arrangements.

Mayor Soto added kudos to Georgeann and all the volunteers she named because the work that has been done has been tremendous. She suggested that you drive around the entire Village and check all the entrances. The one on Route 134 in particular is rather large and required extensive work. She commends them and has received a lot of comments from residents that are excited about how the village is looking. Mayor Soto has received positive feedback that they are looking forward to the wetland cleanup.

Volunteers are always needed and the work is always appreciated.

**Community Events** – Trustee Tiffany stated that Hainesville Fest is still on track. The Fest date is August 29th, 2009 from 11:00 to 9:00. Trustee Tiffany and Derenoski are soliciting surrounding businesses for donations for the raffle table. We will be charging a vendor fee starting this year and vendors have been notified and are in support of this change. The Village wide clean up at Brittany Park are some items that are being worked on and ongoing.

Trustee Tiffany attended the dedication ceremony for the new lakefront park in Round Lake Beach on Saturday, June 6th. Mayor Rich Hill recognized Jim and other village, county, and state representatives for coming out and supporting their efforts to revive another park for enjoyment by residents in and around the Round Lake area. It's a very nice park and still a work in progress and is being well-received.

Mayor Soto wanted to acknowledge Dave Schultz. Public Works Supervisor Gately agreed stating that Dave has been our plowing contractor for the last 27 years. Due to the fact that during the winter months Jeff is only a single man department, there are sometimes things that require two people to do. Dave has always stepped up to the table, whether it's borrowing the bucket lift to hang up the Christmas lights or cut a tree down or bring brush out to the burn pit on his farm. He is always willing to help us out. Obviously on the list if we break down the services that he renders to the village it's a lot of money, however, if you look down at the total donations that he is giving back to the village that is also an astronomical amount. Mayor Soto stated that for the public record we want people who are present to know that from time to time we see vendor donations and Dave Schultz, when he closes out his books for the season has always been about giving back to the communities in the area and different causes. He has always given back to Hainesville in a variety of ways, through the Shop With a Cop Program, he is supporting Hainesville Fest, he gave money toward our beautification. Mayor Soto stated that the Village is appreciative of Dave's donations, however, for the record, this does not guarantee him any future work. If the Village goes to bid in the future, next time when Dave's contract is up, the Village still welcomes him to participate in the process. Mayor Soto thanked Dave and acknowledged that there is a lot of work and equipment that he loans the Village at no charge and the Village is very grateful.

**Community Relations** – Trustee Derenoski stated he spoke with the person who takes care of our website and found out that we use a very insignificant amount of the space that we are allotted every year for storage. It turns out that posting meetings on the web and taking live video is very feasible. We wouldn't need to add any additional cost to our website cost. He is looking into getting some prices on video equipment in order to get the equipment at the lowest cost. He is also looking into seeing if we can get local businesses to help sponsor the newsletter that goes out to help defray the cost of the Village. It would be like the ads in church bulletins.

### **Business**

#### **Approval of Hiring two Public Works Seasonal Employees**

Mayor Soto stated that this was brought up at the last board meeting under public works report which since she has been in office things has changed and this has to be a business item. The consensus was that everyone agreed. We need to officially vote on this.

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Trustee Barrett motioned to hire two public works seasonal employees the combination of both not to exceed 50 hours a week at \$10.50 an hour; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

### **Approval of Purchase of a Public Works Dump Truck**

Mayor Soto stated that Jeff Gately put into the public works budget that we are working on the cost of the dump truck and with Municipal pricing is always better than standard retail pricing. Jeff found a truck that we can purchase that is plow ready brand new for \$24,000. This would be on the budget that we will be approving by July board meeting. Jeff would like authorization to put the order which will take time to process. He would like to get the truck to help with the projects that we have going on.

Jeff explained that with four people and one truck it would make sense to have a crew on one side of town and a crew on the other side of town. With all of the entrance work, there is all kinds of debris and we have to rake it out of the back of the truck; the job would get done a lot faster. There will always be a use for the dump truck. The pricing is low. Trustee Daley asked if we can spend encumber money that hasn't been appropriated yet. Mayor Soto stated we aren't spending the money until the truck comes in which will be after the budget is approved. Attorney Rock stated yes, this is fine.

### **Trustee Duberstein motioned to approve the ordering of the dump truck for \$24,000 or less; Trustee Daley seconded Trustee Duberstein's motion.**

Discussion took place regarding if we would use the plow, would it be beneficial to order a plow at the time of ordering the dump truck. Dave Schultz stated that ordering a plow would be \$6,800 to \$7,000. The only areas that Jeff plows are the current village hall, the old village hall site, the well houses and the water tower. Trustee Walkington stated we don't need two plows. Mayor Soto suggested that if we decide to order the plow we can do that in August or September. Lets agree to order the dump truck.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein

Trustee Tiffany had a question regarding the hiring of the seasonal workers, and the ordering of the truck. When will we get the truck and who will drive it. Mayor Soto stated we are not looking to authorize everyone to drive the dump truck. This is a non issue for the seasonal help, only Jeff will be driving the dump truck and Jon will be driving the pick up truck. We could receive the dump truck at the end of July but could have as soon as the end of this month; which is what we would like. Jeff is hoping to hire the two employees by next week.

Roll Call Continued:

Ayes: Trustees Tiffany and Derenoski

Motion carried.

### **An Ordinance Amending the Liquor Regulations Contained in Chapter 5.08 of the Hainesville Municipal Code**

Mayor Soto stated this is creating a category which better accommodates the Northbrook Sports Club. They have been issued temporary liquor licenses in the past. We have never had an issue or a violation over there. The club is very strict and felt it is better business to create a catalog in our liquor license ordinance and to issue them a yearly liquor license. Mayor Soto has met with them and discussed that we hope we would never have cause for concern.

Trustee Walkington motioned for an adoption of the ordinance; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

Ordinance # 09-06-110

### **An Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Village of Hainesville**

Mayor Soto stated this is an ordinance that we have to adopt on a yearly basis adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Village of Hainesville. This is a state mandate and has to be adopted.

Trustee Derenoski motioned for approval; seconded by Trustee Duberstein.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

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Motion carried.

Ordinance # 09-06-111

Mayor Soto stated with RHMG Engineering and Manhard Consulting coming before us, she wanted to preface for the sake of public record and the Board of Trustees. As she took office and have meet with Trustees and village staff she has concerns about different feelings and opinions that she feels have be festering for some time. She feels some is due to lack of communication and the bottom line is she doesn't like things to fester; she likes to bring things out on the table. Mayor Soto wanted to give an opportunity for our engineer Marcia McCutchan who has been with us for many years to present some information on some current concerns that have been brought up in the past. Some concerns have been addressed in letters and we need to rehash it to make sure everyone is aware of them. Give us all the opportunity to ask questions and better understand what occurred and what could work differently in the future. After that we will then hear from Manhard Consulting who we utilize them for our water and sewer services now. They can also provide us with full engineering services. We will give them the opportunity to speak as well. After they are both done speaking they will be granting us the courtesy of leaving the council chambers so we can participate in a free discussion. Mayor Soto encourages the trustees to ask any questions or voice any concerns you have to them both tonight. At the end of the discussion tonight we don't have to render a decision tonight. You can go home and reflect on what you have heard. She would like to make it very clear that over the next two weeks before our next board meeting, any additional questions, concerns, ideas that you have need to be brought up right away so we can approach whoever those should be addressed to and get them answered. When we meet again on June 23rd we are prepared to make a decision. We have many projects coming up and need to be clear on who we are working with and we need to feel good about communication.

### **RHMG Engineering**

**For the record RHMG's handout booklet is attached to the minutes.**

Village Engineer Marcia McCutchan thanked everyone for the chance to address the board. Marcia introduced Bill Rickert President of RHMG and her business partner and Tim House who is their field inspector who has done a lot of work in the Village of Hainesville. Marcia stated that the Village has been with RHMG for 12 years and she has been with RHMG for 10 years. She knows there are concerns and she is aware of them. Marcia gave an overview of RHMG. Discussion took place regarding Well No. 3, the temporary water tanks and the watermain looping of the current Village Hall.

President Bill Rickert expressed how important the Village is to RHMG as a client. RHMG and Marcia have enjoyed their relationship working with the village the last 12 years and Marcia for the last 10 years; feel like we have become a team. We would sincerely like to continue our relationship with the Village of Hainesville. They look forward to developing and improving communications with the new administration and building a two way communication. He thanked the Mayor and Board for their time and consideration tonight.

It was discuss about a retainer basis if that is something the Board needs to work out what we want RHMG's role to be or whether this would be something that you would make recommendations to us; having some numbers would be helpful in making the decisions. Village Engineer McCutchan would like to put together a draft based on their experience in other communities on what we would recommend. She will put some numbers to that and then get together with the board and see if that fits in line. Mayor Soto stated if you could look at several of your other communities that you work with on a retainer and look at the parameters that you are servicing them and how that would equate to servicing Hainesville. Time is of the essence; we would like to make a thoroughly investigated but timely decision.

Mayor Soto thanked them all sincerely for coming here tonight, your presentation and information, and Marcia for the time you spent with her. Thank you!

### **Manhard Consulting Incorporated**

**For the record Manhard's handout is attached to the minutes.**

Terry Grom thanked the Mayor and Board and village staff for giving them the opportunity to speak and talk a little bit about their services that Manhard does currently provide and can provide to the village.

Terry Grom stated Mr. Pete Manhard who along with his brother Don are the owners of Manhard Consulting. Terry stated currently they provide your water and waste water, your water and sewer services. We adhere to the rules and regulations of the State of Illinois and provide good quality water to the residents. They are available daily to everyone if there are any questions. Terry spoke about the history of how they became our engineers and at the end of the month we will start our 14th year with the village.

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Terry has also been with the Village for 14 years and feels honored and a pleasure to work for Lake County's oldest Community. The key to making this work is communication. Terry Grom introduced Pete Manhard. Pete handed out a listing of their services and gave an overview of Manhard. We would propose one contact for engineering. That person would have the ability to draw from expertise in numerous other areas when needed. That is what we do with the other communities that we represent. It was asked if Pete recommended being on a retainer basis versus time and materials. Pete stated that is up to the community. They currently and in the past haven't done a retainer basis except on the operations portion. The one area that has been on a retainer basis is with some communities they have a set fee for review of development plans. There is a fee portion for the design review and fee portion for the construction observation, that way the village and developer know what the fees are in advance. Mayor Soto asked if we have a developer coming in and they want to know what the engineering review is going to entail, it will be x amount of dollars which includes all reviews. The cost would be on the size of the project. The smaller the project, the higher the percentage of the construction cost. Mayor Soto stated this gave us a good snap shot and encouraged all trustees to visit both websites. She would like to move on to discussion upon ourselves. Don't know if we will be rendering a decision tonight. It may wait till the next board meeting. We will be prepared to make a decision at that time. Mayor Soto thanked everyone for their time and being here. At the end of the evening she may have a list of questions or additional concerns that she will contact them with. Mayor Soto thanked Manhard because she did stress to both parties to keep it brief. RHMGM has served us a very long time and they did have a lot of issues to address. Thank you for waiting your turn. Trustee Duberstein asked for a proposal for cost for services on a retainer bases and if we could have a fee structure or something to compare against RHMGM. Mayor Soto does have a list of their fees in her office. Pete Manhard thanked the village for the opportunity.

### **Emergency Street and Inlet Repairs**

Marcia McCutchan has been in the past authorized by the board to investigate this and Jeff has had additional inlet repairs that have come up. These are at a true emergency level. Discussion took place regarding the repairs that need to be made. Today, Diemer plumbing was out and Jeff had them look at some of the extra ones not on the list. Discussion took place regarding Maneval Construction Company submitted a quote for RHMGM's scope of work and Diemer Plumbing is going to furnish a quote per RHMGM's scope.

Trustee Daley motioned that we approve the expenditure not to exceed \$80,000 for emergency repairs of the sink hole to be granted to the lowest quote received by RHMGM; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

**The Regular Board Meeting recessed at 9:28 p.m. and entered back into session at 9:40 p.m.**

Mayor Soto and the Trustees discussed their thoughts about RHMGM and Manhard. It was decided that they would wait and see the provided fees, retainer versus time and material and what they charge for their services. Both Manhard and RHMGM will provide a retainer option and see if they can tweak a time and materials list. Any other recommendations they can make of services will be included in those prices. Mayor Soto asked if anyone had any other questions, please call her this week.

Trustee Barrett motioned to adjourn the June 9th, 2009 Regular Board Meeting; seconded by Trustee Duberstein.

All in favor say aye, motion carried.

**The June 9th, 2009 Regular Board Meeting adjourned at 10:00 p.m.**

Respectfully submitted,

Kathy Metzler, RMC, CMC  
Village Clerk