

May 26th, 2009 Regular Board Meeting Minutes

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Linda Soto at 7:03 p.m. Mayor Soto asked for a moment of silence immediately following the pledge of allegiance for Corporal Velazquez who passed away and his funeral was this past Thursday.

Sergeant Michael Gardiner led the pledge of allegiance to the flag. There was a moment of silence.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Linda Soto, Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Also present were: Sergeant Mike Gardiner, Village Clerk Kathy Metzler, Deputy Clerk Roseann Stark, Treasurer Kelly Hensley, Building Official Russ Kraly, Public Works Supervisor Jeff Gately and Village Attorney Scott Puma

Absent: Chief Roy McCommons

Establishment of quorum

Agenda Approval

Mayor Soto amended the agenda under reports and communications moving our Building Official Russ Kraly to #1; he needs to attend a wake tonight. Russ will give his report along with that we will move up item # 3 under business an Ordinance Adopting the ICC International Building Code as amended.

The Police Chief has been excused from attending and providing a report tonight. He has worked extensive hours the last week with the passing of Corporal Velazquez. The Chief also lost his father-in-law so he will be attending the next board meeting and give a full report then.

Trustee Barrett motioned to approve the agenda as amended; seconded by Trustee Walkington.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

Public discussion and/or comments from the floor:

Mayor Soto pointed out that Ted Mueller, the former mayor is in the audience as a resident.

Mayor Soto stated we have a special guest Trustee Sherry Perkowitz from Round Lake. Trustee Perkowitz explained that Round Lake and Hainesville Municipalities, fire districts, police departments and the park district all participated in Leadership Day. This was the biggest year ever with forty-six students from three different middle schools. She thanked Hainesville for participating and stated they were the only group that would accommodate a child in a wheel chair. She knows there was some confusion with transportation but would really like to thank the Village for everything. Mayor Soto stated we had a mock board meeting with the six students and they each prepared a proclamation and also went into executive session. Pictures were presented to Trustee Perkowitz of the students that spent the day with the Village.

Barbara Jersey, 120 Tall Oak Drive, Hainesville, IL 60073 - complemented everyone with the on going pledge with Cranberry Lake. Everyone has noticed a huge pick up of traffic around the lake which more people are using and enjoying.

One concern is the cost spent on the bike path on Hainesville Road. For at least two to three months shards of glass have been on the path south of Heritage Drive. Ms. Jersey would like to know who is responsible for that area. Mayor Soto stated she will send someone to clean this up. Ms. Jersey feels that the bike path isn't used as much as the path around Cranberry Lake.

Ms. Jersey also stated she has read the articles in the paper about the IMRF and is extremely angry that our taxes will be affected. Mayor Soto stated due to us being a new member, our rate did not go up. Treasurer Hensley stated our rate of 9.06% for 2009 will stay the same. They will try to phase in an increase which would be effective in 2010 and they are looking at 10.5%. Mayor Soto will keep the residents informed of any changes in the plan. Ms. Jersey asked if there have been any employee changes with the IMRF and Mayor Soto stated that we tragically lost one of our officers who was in IMRF.

Omnibus Vote Agenda

1. A Motion to Approve the May 12th, 2009 Regular Board Meeting Minutes

2. A Motion to Approve the May 2009 Bills Payable

Trustee Walkington motioned to approve the Omnibus Vote Agenda as presented; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

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An Ordinance Adopting the ICC International Building Code 2006 (as amended)

Building Official Russ Kraly stated you received my memo a week ago showing updates to the village codes. Two things, we have Insurance Services Office conducting a building code effective grading schedule for next month. Also, the County's updates and codes used for special projects here in the Village. We are bringing our codes in line with their codes so we are on the same page.

Trustee Duberstein motioned to approve the Ordinance; seconded by Trustee Tiffany.

Trustee Walkington thought our code was tougher than the County's. Russ Kraly stated they use to be; these are National Federal Codes. Trustee Daley asked the last time we went thru this process, Russ stated five years ago and did well. Trustee Tiffany asked about the Vole issue. Vole has six months from the date the permit was issued, which was the end of March. There hasn't been any activity there.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Ordinance # 09-05-109

Building Official Russ Kraly left the council chambers at 7:23 p.m.

Reports and Communications from Mayor and other Officers:

Mayors Report

Mayor Linda Soto reported this has been a smooth transition into office; had a few minor public work incidents. Then Mayor Soto was sworn in on Tuesday night and then tragically Friday afternoon the Chief came into her office who received a phone call from the Police Chief from West Chicago regarding our Corporal Cesar Velazquez. He was on duty and went to Chicago by train to testify in court and when he arrived at West Chicago he had a massive coronary on the train platform; very tragic. He leaves behind a wife of 13 years, a beautiful five year old daughter and 18 year old son from his first marriage who is a very fine young man. Our flags have been at half mass for a week for Chico and Memorial Day. Our Police Department did us very proud. There were about thirty squads in the procession and the Emerald Society Bag Pipes were there. Chico was very well known in the community and will be greatly missed. Also our condolences to the Chiefs family, on the loss of the Chief's father-in-law.

We were proud to remember and pay tribute to Memorial Day. We had a float in the Round Lake Area Chamber Memorial Day Parade with a very moving service.

Kelly Hensley left the chamber council at 7:20 p.m. and returned at 7:22 p.m.

Mayor Soto has been meeting with the staff and our professional consultants getting updated on items that need to be addressed. She would like to make the second meeting of the month a Committee of the Whole with a Regular Board Meeting prior to the COW for approval of Bills and minutes.

Appointment of the Committee Work Assignments

Mayor Soto announced the Standing Committees as follows:

Gerry Daley was appointed on May 12th as Finance chairperson and participating is Jim Tiffany and Georgeann Duberstein.

Public Works will be chaired by Gary Walkington with Jeff Gately and Jerry Noble as members of the committee. Public Safety will be chaired by Kevin Barrett and Gerry Daley and Jeff Gately will be members and Mark Gottsacker will remain EMA Coordinator. There is so much overlap that Public Safety wasn't always meeting so we are moving EMA under the umbrella of the Public Safety Committee.

Wetlands and Open Spaces will be chaired by Georgeann Duberstein and Gary Walkington will serve on that committee also.

Community Events will be chaired by Jim Tiffany and John Derenoski will serve on that committee.

A new committee Community Relations will be chaired by John Derenoski and Georgeann Duberstein will serve on that committee also. Copies of the committees were passed out and Clerk Metzler has additional copies if need.

Mayor Soto complimented resident Steve Serres for a great job on the design of the Hainesville Special Edition May 2009 newsletter which talked about the wetland clean up. He did a great job.

Rent Increase for Public Works Building

In talking with Jeff Gately regarding public works department, budget and the beautification project it seems there will be a lot of work this season. College student Jon Caniff has returned back to work for the summer. However, we feel that we need to hire two additional part-time seasonal workers which can be teenagers at a reasonable wage. Mayor Soto and Jeff created a job description which will be passed out during Jeff's report.

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Trustee Tiffany stated he didn't know about the newsletter and would have liked to put a blurb in about Hainesville Fest; this was a surprise to him. Mayor Soto stated she understood and apologized, unfortunately because of the timeliness of trying to get out the event information is why it was a special and very brief newsletter. Mayor Soto wanted to have a way of just announcing her arrival to the new residents and expressing a few words. Our regular newsletter will continue and will provide all Trustees and staff with routine deadline dates so you will know when they will be going out.

Mayor Soto stated you have received notice that we have a rent increase for the public works building from \$750 to \$900 which is a substantial increase. We lease month to month. Jeff explained that there are a lot of free services and equipment that Grower does provide to us that we don't get charged for. Grower donated four smaller generators to the village for the 1st Hainesville Fest. Mayor Soto stated as we move forward with our long and short term goals by the end of the summer we will have an idea of what we will need as far as space. It was discussed that we need this site for public works right now, and we need to keep public works and the police areas separate.

Trustee Barrett motioned to approve the additional increase from \$750 to \$900 rent; seconded by Trustee Tiffany.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

Clerks Report

Clerk Kathy Metzler handed out a listing of standing committees scheduled day and time please let her know if you will be changing your dates and times.

Treasurer Report

Treasurer Kelly Hensley reported that she has met a few times with Trustee Daley and he will go over a few items that have been discussed. Kelly will work on the budget and appropriation and get that going. Mayor Soto asked about a target date and Kelly stated legally the appropriation has to be approved and passed by the end of July. Kelly is 60% complete. She will need information regarding the seasonal part timers and anything else for the budget. Trustee Daley stated with the audit coming if we could have any budget requests in by the June 9th meeting that would be helpful. Mayor Soto asked if we had any quotes regarding the audit. Kelly said she hasn't called any yet. Trustee Daley asked Kelly to communicate with surrounding villages to find firms that have done this so she can get quotes from experienced auditors. Trustee Duberstein asked if we would discuss the mosquito contract next time. Treasurer Hensley stated it is an automatic renewal. Mayor Soto left a message for George Balis asking if he could attend the June 9th Board meeting to go over the whole process with us, but haven't confirmed with him. The contract can be placed in the June 9th board packet.

Public Works Supervisor

Public Works Supervisor Jeff Gately reported one of the larger projects that we have been dealing with for a while is the front pond on Route 120. We have a bad storm sewer pipe that ran between two homes leaking into the tiles around the foundation and into their sump pump. Diemer Plumbing has been working on this after a local plumber couldn't finish the job. They are almost 70% done with the whole project and Diemer Plumbing has been wonderful. The storm pipe was not installed properly 15 years ago and the main problem was there was a dip in the pipe and it was leaking. This had to be removed and reinstalled and hopefully will be done at the end of the week.

They cleaned some inlets at the front pond and there is another problem behind Prairieview School and will look at this tomorrow, this all correlates together.

With the extra work of the Beautification Project to have two extra teenage kids to help besides Jon Caniff, would help. They could work 32 hours a week, have them be flexible and assign duties such as weeding and watering etc. Mayor Soto stated having the two part-timers not to exceed 25 hours a person less than 50 hours between the two of them. Mayor Soto needs Board approval.

Mayor Soto stated this is Jons third summer working for the Village and he hasn't had a raise and is making about \$10.50 an hour. Discussion took place. Trustee Walkington recommends \$12.00 an hour for Jon. Attorney Puma asked if there was a cushion in the public works salaries, which there is so this does not need to be voted on.

Attorney Puma explained that things that need to be voted on need to be on the agenda. If it is a budgeted item then it was anticipated and you have the ability to go ahead with it. The raise is not a problem.

Trustee Walkington stated lets approve the job description, set the salaries later and post the job description on the website.

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Trustee Duberstein will put this job description on the yahoo group.

Trustee Daley stated his daughter is interested in the public works job and will abstain when there is a vote.

Trustee Tiffany asked about the home on Caribou, how torn up is the yard. Mayor Soto stated Diemer Plumbing took pictures of the yard and is responsible to restore the yard to its original state.

Our EMA Coordinator is still on the agenda but will be under public safety. EMA Coordinator Mark Gottsacker spoke about tornado season and a weather radio from radio shack for \$29.99. Mayor Soto stated they have this weather radio on special with WGN at Walgreens.

The drivers on the village siren were replaced and have been tested and are now good to go, they were always operational they just weren't 100%. This was done about three weeks ago. Mark will put a blurb on the website and the yahoo group about the weather radio.

Attorney

Attorney Scott Puma is up to speed on Village business and everything is okay legally.

Village Engineer

Village Engineer Marcia McCutchan gave an update that we are continuing to pursue stimulus money on the two sewer projects and three watermain projects. Trustee Tiffany asked if they finished the backfill behind curbs. Marcia is working with Jeff Gately and Mayor Soto to have an inventory and then to do some emergency repairs on some that are critical now. Mayor Soto stated the critical ones will be address and Ms. McCutchan stated we need the village to approve to waive the bidding requirements.

Kelly Hensley left the chamber council at 7:58 p.m. and returned at 8:00 p.m.

Reports of Standing Committees:

Finance – Trustee Daley thanked Treasurer Hensley for meeting with him numerous times and educating him. Trustee Daley would like feed back from the Board. He would like a more simple report monthly showing the budget/appropriation, year to date expenditures and then month to date expenditures and the remaining balance in that account. Kelly will work with our computer individual to have a mock up to Trustee Daley within a couple of weeks. Also, would it benefit the Trustees or staff to have a report that is broken down by vendor? Mayor Soto asked trustees to think about that and get back to the finance committee.

Public Works – Trustee Walkington will be going out tomorrow with Jeff Gately to check out the Prairieview water issues.

Mayor Soto thanked Trustee Walkington for helping out last Saturday morning when the loader fell into the old septic field at the old village hall.

Public Safety – Trustee Barrett reported they will be changing their meeting dates to Thursdays which would be better for Mark Gottsacker and himself. They are looking for ideas and feedback from the community on what issues they want to address. With summer approaching we have to watch out for kids riding bikes and parking issues; focus on children and safety. Discussion took place regarding the fire lane on Haines Road getting marked. The Mayor would like the signs to be posted immediately and paint the curb. Trustee Barrett suggested painting the islands in a reflective paint color. Mayor Soto stated her concern with the fire lane is Avon ball field is becoming active. Get signs ordered and posted right away. Get a notice over to the Avon Baseball Association as a courtesy to make them aware. Trustee Duberstein wanted to look into solar lights that would be tall enough at the end of the medium. Trustee Barrett will look into this. Discussion took place regarding the streets in Union Square and the fire lane. The fire lane was always on the plans but it wasn't marked. The majority of the residents see it marked as a fire lane, we have to worry about safety first. Mayor Soto asked Ted if that is a fire lane and a village street and he agreed, she will confirm that.

Wetlands and Open Spaces – Trustee Duberstein reported in your packet was a letter that gave an update regarding the Cranberry Lake Restoration project. She read the letter to the residents.

The Adopt an Entrance program will be reinstated and the first meeting will be held this Thursday, May 28th, at 7:00 p.m. here at the Village Hall. We are looking for volunteers.

A Village wide clean up is planned for Saturday, June 27th at 10:00 a.m. which was announced in the newsletter. We will clean up along Hainesville Road, Cranberry Lake and around the large pond and woodlands around Brittany Park. Let Trustee Duberstein know if other areas need to be included. At 1:00 p.m. after the clean up we will have a village picnic and we will supply the hamburgers, hot dogs and soft drinks. Snacks, side dishes and desserts will be provided by the residents. Please RSVP to the Village by June 23rd.

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An organizational meeting for the clean up and picnic will be held at the Village Hall on Thursday, June 11th at 7:00 p.m. All this information is in the newsletter.

On Saturday, May 2nd we had a clean up of the wetlands along East Big Horn Drive. This was initiated by resident Sam Pappins daughters. Twenty children and several adults helped and six large trash bags were filled and removed by Avon Township Hwy commissioner Pat Anderson. Mayor Soto, Clerk Metzler and Deputy Clerk Stark passed out refreshments. There was a nice article was on the 3rd page of the Daily Herald. Chico was on duty and visited that day and handed out police stickers to the children. She is very grateful to have the opportunity to know him.

Round Lake Area Park District began a clean up of invasive species in the woodlands along Cranberry Lake Drive. We asked if they would coordinate with us on future clean up activities in Hainesville.

Dave Coulter agreed to tag all the good native species along Cranberry Lake Drive to make sure they aren't removed. If residents have any questions or concerns contact Trustee Duberstein thru the village.

Great Age Club is meeting Tuesday, June 2nd at 2:00 p.m. regarding edible gardens by Perricone Nursery.

Resident Jim DeNemie, 120 Tall Oak Drive, Hainesville, IL 60073 – asked about our ordinance regarding a yard which is not kept up on Tall Oak Drive. Mayor Soto stated eight inches is what our ordinance states and if it is the current owner they will be notified to mow or they will be fined. Let us know the address.

Trustee Tiffany asked about the Bike Path on Washington stating that that we received a letter that they would do a burn off which never occurred. Mayor Soto will call and inquire why they didn't do it.

Community Events – Trustee Tiffany stated the Grayslake Park District permit has been approved for the Fest, they just need a certificate of Insurance. Still collecting donations for the raffle prizes. Trustee Tiffany spoke to two food vendors and they will not be overlapping food items. From Ram Rental he has on reserve chairs and tables, maybe a dunk tank again. The tower lights and generator and the stage are all reserved. Discussion took place regarding a down payment in good faith for services that will be at the Fest. Kelly and Trustee Tiffany will sit down and go over the list. Some stated payment due upon service, so Kelly stated why pay them when they haven't provided service yet. Trustee Tiffany would like to pay 50% in good faith. Mayor Soto stated they can give a deposit that would be reasonable but not to exceed the budget amount.

Community Relations – Mayor Soto stated this is a brand new committee and John just found out tonight that he is the chairperson. Trustee Derenoski would like to post on the web the recordings of our meetings. He will report back to us at the next meeting.

Business

Ride for Kids – Pediatric Brain Tumor Foundation

Trustee Barrett explained he has been involved with the Ride for Kids for the past eight years and explained the ride and the monies that have been raised.

Trustee Walkington motioned to donate \$250 to the Ride for Kids; seconded by Trustee Daley.

Roll Call:

Ayes: Trustees Walkington, Daley, Duberstein, Tiffany and Derenoski

Abstain: Trustee Barrett

Motion carried.

Trustee Barrett thanked everyone. Mayor Soto stated if you give us pictures we will post them on the website also.

Public Safety Minutes from February 5th, 2008 thru May 5th, 2009

Mayor Soto explained the Public Safety Committee had dates posted as meets occurring which the Clerk had posted. The meetings listed didn't take place, their business was discussed at the EMA meetings. We have all the minutes up to date for EMA. This memo explains that even though these dates were posted as meetings, they did not take place and there are no minutes available. There was no notice of cancellation for these meetings.

Attorney Puma stated Committees need to keep minutes of the meetings which are required by the Open Meetings Act and they are subject to FOIA. Clerk Metzler can assist you on that format and they also need to be approved by that committee. Mayor Soto stated she will be a stickler about this. If any committee has a problem providing minutes on a consistent basis then the committee will be looked at and see if a new chairperson needs to be assigned.

Village Planner Proposal for Planning Workshop for June 23rd, 2009

Mayor Soto stated she would like the Village Planner Al Maiden to come to the June 23rd meeting. This

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will be a workshop Committee of the Whole style meeting to review the comprehensive plan so the Board can all be on the same page with what our comprehensive plan says. It was originally drafted in 1999 and revised in 2005 and since we are going into the 2009 to 2010 year she asked Al Maiden to list any additions or changes we should consider at this time. We will review the Route 120 bypass and see if any revisions should be made. There is a quote in your packet. This will be a power point presentation.

Trustee Duberstein motioned to approve this expenditure for Al Maiden to come to the June 23rd Board Meeting for that workshop; seconded by Trustee Barrett.

Roll Call:

Ayes: Trustees Walkington, Daley, Barrett, Duberstein, Tiffany and Derenoski

Motion carried.

Trustee Barrett motioned to adjourn the May 26, 2009 Regular Board Meeting; seconded by Trustee Walkington.

All in favor say aye, motion carried.

The May 26, 2009 Regular Board Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Kathy Metzler, RMC, CMC
Village Clerk