

## September 27, 2005 Regular Board Meeting

### **September 27th, 2005 Regular Board Meeting Minutes**

Meeting called to order at the Village of Hainesville Council Chambers by Mayor Ted Mueller at 7:00 p.m.

Commander Mike Robinson led the pledge of allegiance to the flag.

Clerk Kathy Metzler took roll call. The following Officials were present: Mayor Ted Mueller, Trustees Walkington, Stilz III, Genender, Bonds, Stilz II and Gottsacker

Also present were: Village Clerk Kathy Metzler, Treasurer Kelly Hensley, Deputy Clerk Debbie Zwicker, Building Official Russ Kraly, Public Works Supervisor Jeff Gately, EMA Coordinator Mark Gottsacker, Police Commander Mike Robinson and Village Attorney Adam Simon

### **Establishment of quorum**

#### **Agenda Approval**

Trustee Walkington motioned to approve the agenda; seconded by Trustee Genender.

Roll Call:

Ayes: Trustees Walkington, Stilz III, Genender, Bonds, Stilz II and Gottsacker

Motion carried.

**There was no Public discussion.**

### **Reports and Communications from Mayor and other Officers:**

#### **Mayors Report**

Mayor Ted Mueller reported that letters had gone out to all residents on Tall Oak Drive regarding the Buckthorn requirements. If you have any questions, see Wally Stilz II.

The mayor attended the IML Conference with other staff members. He attended sessions including hiring a village administrator. With all the sessions the mayor attended, he said this little village is doing most everything correct!

In reviewing some files, the mayor came across an ordinance that dates back to George Benjamin's time that includes the south portion of Hainesville Road, which was known as Antioch Street shall be henceforth Hainesville Road. We discovered this was not recorded and will give it to Attorney Simon to get it recorded.

Our parking lot is complete and is striped. The mayor is expecting the last payout request from Carmichael, the only thing that remains are the as built drawings, which RHMG will coordinate.

Once those are received, the mayor will put the last payout on the agenda for approval.

Received a certificate that the Illinois Department of Public Health awards this certificate of accommodation to Hainesville Water Department in recognition on achieving the highest standard of compliance for five consecutive years in accordance with the Illinois Fluoride Act 2000 to 2004.

#### **Clerks Report**

Clerk Kathy Metzler attended the IML Conference in Chicago this past weekend. Kathy attended many sessions, one that was very controversy was on the public officials' use of e-mail regarding the records retention rules.

Tomorrow Kelly Hensley and Clerk Metzler are attending a seminar on local records retention, which we will be working on in the next couple of months.

Deputy Clerk Debbie Zwicker and Clerk Metzler attended the Illinois Municipal Clerks session on Saturday. Our session included a Legislative update, and discussed the open and closed meetings act. Besides the value of networking, it will also give us educational points to further my master municipal clerks certification and points for the start of Debbie's certification.

Mayor Mueller stated this was one of the more worthwhile conferences that he has attended. If people think this is all fun and games, it is not. We all came back tired.

#### **Treasurer Report**

Treasurer Kelly Hensley reported that she also attend the IML Conference and many sessions.

On Friday she attended a Revenue Sources Session which was informational. On Saturday Kelly attended her IMTA Treasurers Conference which was half a day Session which covered a lot of information. Everything else Kelly has is on the agenda later.

Mayor Mueller asked Deputy Debbie Zwicker if she had anything to add. Deputy Zwicker said she agreed with the mayor these are not all fun and games and she is very tired also. Thank you for letting me attend.

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### **Police**

Police Commander Mike Robinson reported that two officers that are graduating from Academy would be sworn in October 3rd.

### **Building Official**

Building Official Russ Kraly attended the IML Conference and attended the Building Officials meeting on Thursday. Russ received the plans for strip mall for next to Walgreens, which he will have issued tomorrow. You have the last permit for the liquor store for the Firestone Strip mall. Mayor Mueller announced that Great American Tire and the Cleansers are now open. Subway should be another month and the Atrium Café should open Monday. The liquor store should open in another month or so.

### **Public Works Supervisor**

Public Works Supervisor Jeff Gately reported he would follow the schedule of mowing on Monday, Tuesday and Wednesdays.

Jeff and Bob Irvine will be taking care of all the entrances on Fridays.

All the hydrants have been painted in the whole village.

When Bob gets back in town they will finish stripping the streets.

The Deer Point Paving is done. They do need to come and sweep the streets. Trustee Stiliz II asked if the engineer approved the punch list before we approve payment. Jeff replied yes.

### **EMA Coordinator**

EMA Coordinator Mark Gottsacker also attended the conference and stated it was quite busy. They did a good job with topics this year. Also covered under Public Safety was a session on Meth labs, which was good. This was an excellent conference

### **Attorney**

Attorney Adam Simon felt everyone was tired after the conference because they ate too much food.

### **Reports of Standing Committees:**

**Finance** – Trustee Walkington had nothing to report.

**Public Safety** – Trustee Gottsacker had nothing to report.

**Grant Procurement** – Trustee Genender stated the next meeting would be October 18th at 4:00 p.m. and will have more to report next month.

**Village Hall Landscaping** – Trustee Bonds received two quotes for the landscaping of the village hall and waiting on a third one. The problem is we are getting all different ideas from all three places. The Mayor and Trustee Bonds will sit down and get ideas from each place and see what we can afford. It is getting late in the season so we are looking at sometime in the Spring.

**Public Works/Public Property/Open Spaces** – Trustee Stiliz II had nothing to report.

### **Business**

#### **Ms. Round Lake Area Queens**

Courtney Henken – Little Miss, Mariah Cox – Jr. Miss and Tia Cox – Tiny Miss all presented a letter to the Mayor and Board thanking the village for their contribution towards this year's pageant. They also presented a picture from the 2004 Queens.

#### **Walking/Bike Path**

Trustee Stiliz II voiced that the old village hall hasn't been sold, the new village hall needs landscaping, the tower needs to be painted and in his opinion we should not be spending the money on a path right now. Mayor Mueller stated that the residents are interested in having this path.

Discussion took place. The mayor took a census from the board to defer this project. Mayor Mueller would like the Grant Committee to look at this further down the road. There is a grant that could help with the expenditures, which does expire in March.

#### **Audit FY April 30th, 2005**

Treasurer Kelly Hensley introduced Leynette Kuniej from Ogorek & Associates, Ltd. who presented the audit. Discussion took place regarding the police funding. Overall, Leynette stated the village is doing a good job!

Trustee Walkington motioned to approve the Audit; seconded by Trustee Bonds.

Roll Call:

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Ayes: Trustees Walkington, Stiliz III, Genender, Bonds, Stiliz II and Gottsacker  
Motion carried.

### **Annual Treasurer's Report FY 2005**

Treasurer Kelly Hensley stated this is a legal requirement that every Treasurer has to complete. This has to be published in the papers within six months after the fiscal year. Kelly explained the report.

Building Official Russ Kraly stated that Debbie Zwicker and Jeff Gately are missing out of the report. Kelly apologized and will review this again. Kelly stated this does not have to be approved by the Board, Kelly shows the Board to keep them informed. Kelly asked if you want me to bring this to the next board meeting, which would be the 4th Tuesday in October she would. Trustee Walkington stated put it in everyone's mailbox and we will call you regarding this.

Trustee Walkington motioned to adjourn the September 27, 2005 Regular Board Meeting; seconded the motion by Trustee Stiliz III.

All in favor say aye, motion carried.

**The September 27, 2005 Regular Board Meeting adjourned at 7:49 p.m.**

Kathy Metzler, RMC, CMC  
Village Clerk